


BURLINGTON TOWNSHIP BOARD OF EDUCATION  
Burlington, New Jersey  
**July 30, 2025**  
**PUBLIC SESSION AGENDA**

**Page 1**

DATE: July 30, 2025  
TIME: 6:00 PM  
PLACE: Burlington Township High School - Hopkins Building




|               |  |
|---------------|--|
| I.            | Call to order by the President   |
| II.           | Statement of Conformance to the Open Public Meetings Act   |
| III.          | Flag Salute  |
| IV.           | Roll Call  |
| V.            | Executive Session  |
| VI.<br>R.C.V. | Approval of minutes from the following meetings:<br><a href="#">June 11, 2025 Work Session</a><br><a href="#">June 25, 2025 Public Board Meeting</a> |
| VII.          | <u>Student Liaison Report</u><br><b>None at this time</b>  |
| VIII.         | <u>Student and Staff Recognitions</u><br><b>None at this time</b>  |
| IX.           | <u>Communications</u>  |
| X.            | <u>Presentations</u>   |
| XI.           | RECESS - <i>Full copies of the agenda will be available after the recess</i>   |
| XII.          | <u>Presentations</u>   |


|       |  |
|-------|--|
| XIII. | <p><u>Committee Reports</u></p> <p>Strategic Planning Committee - <a href="#">see report</a></p> <p>Buildings &amp; Grounds Committee - no report</p> <p>Finance Committee - no report</p> <p>Communications Committee - no report</p> <p>Curriculum Committee - no report</p> <p>Legislative Report - no report</p> <p>Policy Committee - no report</p> <p>Special Education Advisory Committee - no report</p> <p>Scholarship Committee Report - no report</p> <p>Township Liaison Report - no report</p> <p>Emergency Preparedness Report - no report</p> <p>Burlington Township Foundation Liaison - no report</p>   |
| XIV.  | <p>Superintendent's Monthly Report -</p> <p>A. Personal Update</p> <p>B. Superintendent's Monthly Report - July 2025 - <b>None</b></p>   |
| XV.   | <p><u>Open to the Public (Agenda Items Only)</u></p> <p><i>Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.</i></p> |
| XVI.  | <p>Dr. Bell's Report for Board Action -</p> <p><b><i>PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.</i></b></p>  |

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|               | <b>A.</b> |    | <b><u>PERSONNEL</u></b>   |  |
| <b>R.C.V.</b> | 1.        |    | Recommend approval of the following substitutes for the 2025/26 school year, pending meeting employment requirements, as listed:  |  |
|               |           | a. |  BTSD Substitutes Agenda Approval 2025-2026  |  |
| <b>R.C.V.</b> | 2.        |    | Recommend accepting the following list of Emergent Hires, as listed:  |  |
|               |           | a. | <b>none</b>   |  |
| <b>R.C.V.</b> | 3.        |    | Recommend accepting, with regret, the <b>retirement/resignation</b> of:   |  |
|               |           | a. | Recommend approval to accept, with regret, the resignation of <b>Shannon McCoy</b> , Art Teacher at Burlington Township High School, effective June 26, 2025, last day of work being June 21, 2025. Ms. McCoy is also requesting payment of all accumulated sick and personal days. Ms. McCoy will have served the district for 1 year. |  |
| <b>R.C.V.</b> | 4.        |    | Recommend approval of the following <b>leaves of absence</b> :  |  |
|               |           | a. | <b>none</b>   |  |
| <b>R.C.V.</b> | 5.        |    | Recommend approval of the following <b>positions</b> :  |  |
|               |           | a. | <a href="#">Personnel Listing for 2025-2026 as of July 30, 2025</a>   |  |
|               |           | b. | Recommend approval of <b>Kayla Maharaj</b> as Preschool Teacher of the Handicapped at B. Bernice Young School, effective August 27, 2025 through June 30, 2026, at the MA level, Step A, salary as negotiated, pending meeting employment requirements. Submission has been made to the County.   |  |
|               |           | c. | Recommend approval of <b>Alexis Davidson</b> as Preschool Expansion Teacher - PEA FUNDED at B. Bernice Young School, effective August 27, 2025 through June 30, 2026, at the BA level, Step D, salary as negotiated, pending meeting employment requirements. Submission has been made to the County.                                   |  |

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| R.C.V. | 6.  |    | Recommend approval of the following <b>transfers</b> :   |  |
|        |     | a. | <b>Toby Popso</b> from Special Education Teacher at Fountain Woods School to Elementary Teacher at Fountain Woods School, effective August 27, 2025.   |  |
| R.C.V. | 7.  |    | Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:   |  |
|        |     | a. | <b>none</b>  |  |
| R.C.V. | 8.  |    | Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:   |  |
|        |     | a. | Extra/Co-Curricular & Coaching Stipends for 2025-2026 as of July 30, 2025  |  |
|        |     | b. | Recommend approval of a change of status for <b>Terrell Rouse</b> from Football - Volunteer Assistant to Football - Assistant Coach at Burlington Township High School, effective for the 2025-2026 school year. This has been updated on the Extra/Co-Curricular & Coaching Stipends spreadsheet. |  |
|        |     | c. | Recommend approval to accept, with regret, the resignation of <b>Shannon McCoy</b> as Girls Basketball - Head Coach at Burlington Township High School, effective for the 2025-2026 school year. This has been updated on the Extra/Co-Curricular & Coaching Stipends spreadsheet.                 |  |
|        |     | d. | Recommend approval to accept, with regret, the resignation of <b>Dana Sobel</b> as Band Front (Colorguard) at Burlington Township High School, effective for the 2025-2026 school year. This has been updated on the Extra/Co-Curricular & Coaching Stipends spreadsheet.                          |  |
| R.C.V. | 9.  |    | Recommend approval of additional teaching time for the following staff members for the 2025-2026 school year, as listed:   |  |
|        |     | a. | <a href="#">2025-2026 Extra Duties as of July 30, 2025</a>   |  |
| R.C.V. | 10. |    | Recommend approval of summer days for the following staff  |  |

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|  |               |     |    | members, as listed:  |  |
|  |               |     | a. | <a href="#">2025-2026 Summer Extra Duties as of July 30, 2025</a>  |  |
|  | <b>R.C.V.</b> | 11. |    | Recommend approval of deduct days for the following staff members, as listed:  |  |
|  |               |     | a. | <b>none</b>  |  |
|  | <b>R.C.V.</b> | 12. |    | Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:                  |  |
|  |               |     | a. | <b>none</b>  |  |
|  | <b>R.C.V.</b> | 13. |    | Recommend approval of the following individuals for Team and Coordinator positions as listed:  |  |
|  |               |     | a. | <a href="#">2025-2026 Teams and Coordinators as of July 30, 2025</a>   |  |
|  |               |     |    |  |  |
|  | <b>B.</b>     |     |    | <b><u>STUDENTS</u></b>   |  |
|  | <b>R.C.V.</b> | 1.  |    | Recommend approval of home instruction for the following students, as listed:  |  |
|  |               |     | a. | <b>none</b>  |  |
|  | <b>R.C.V.</b> | 2.  |    | Recommend approval of the special education or alternative placement, as listed:   |  |
|  |               |     | a. | <b>none</b>  |  |
|  | <b>R.C.V.</b> | 3.  |    | Recommend approval for the following students, on a tuition basis, per Board of Education Policy, Admission, pending space availability: |  |
|  |               |     | a. | <b>none</b>  |  |
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|  | <b>C.</b>     |     |    | <b><u>MISCELLANEOUS</u></b>  |  |
|  | <b>R.C.V.</b> | 1.  |    | Request approval of the following reports as submitted to the  |  |

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|  |               |    |    | Board Secretary for inclusion in the minutes pursuant to Board Policy:  |  |
|  |               |    | a. | <a href="#">District Facilities Report - June 2025</a>  |  |
|  |               |    | b. | <a href="#">Field Trips - June 2025</a>   |  |
|  |               |    | c. | <a href="#">Student Demographics - June 2025</a>  |  |
|  |               |    | d. | <b>Suspension Report - June 2025</b><br>(Report is considered privileged in nature.)  |  |
|  |               |    | e. | <a href="#">Residency Flash Report - June 2025</a>  |  |
|  |               |    | f. | <b>Presenter Approval Forms - June 2025 - None</b>  |  |
|  | <b>R.C.V.</b> | 2. |    | Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:  |  |
|  |               |    | a. | <u>First Reading</u> ( <i>Revised First Reading where noted</i> ) <ul style="list-style-type: none"> <li>● <a href="#">9420 Recognition of Board Member Service</a><br/><i>Item was discussed in May by committee and Board and was not placed on May or June 2025 agendas as anticipated.</i></li> <li>●  Policy 5141.6 / Policy 5141.6R Draft Revision</li> <li>●  Policy 5141.21 Administering Medication (Including Sunscreen ...</li> <li>●  Policy 5113 Student Attendance 2025-08-25.pdf</li> </ul> |  |
|  |               |    | b. | <u>Final Adoption:</u> <ul style="list-style-type: none"> <li>●  9140 Student Representative to the Board of Education.pdf</li> </ul>  |  |
|  |               |    | c. | <u>Job Descriptions - First Reading:</u><br><b>none</b>   |  |
|  |               |    | d. | <u>Job Descriptions - Second Reading:</u> <ul style="list-style-type: none"> <li>●  E-16 Assistant Athletic Director.pdf</li> </ul>  |  |
|  | <b>R.C.V.</b> | 3. |    | Recommend approval of overnight trips:  |  |
|  |               |    | a. | <b>none</b>   |  |
|  | <b>R.C.V.</b> | 4. |    | Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy   |  |

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|        |        |    |    | #5131.1 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)   |        |        |  |  |  |  |
|        |        |    | a. | RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.<br><u>Case Numbers</u><br><table><tr><td>294955</td><td>295022</td><td></td><td></td><td></td></tr></table>  | 294955 | 295022 |  |  |  |  |
| 294955 | 295022 |    |    |   |        |        |  |  |  |  |
|        | R.C.V. | 5. |    | Recommend approval of the following curricula for the 2025-2026 school year:  |        |        |  |  |  |  |
|        |        |    | a. | none  |        |        |  |  |  |  |
|        | R.C.V. | 6. |    | Recommend approval and acceptance of items required by the NJDOE as listed:   |        |        |  |  |  |  |
|        |        |    | a. | <a href="#">2025-2026 Public School District Transportation Classification</a>  |        |        |  |  |  |  |
|        | R.C.V. | 7. |    | Recommend approval of school calendar: <ul style="list-style-type: none"><li> 2025-2026 Community District Calendar <i>change in orientation dates for MS and HS</i></li></ul>   |        |        |  |  |  |  |
|        | R.C.V. | 8. |    | Recommend approval to provide transportation for the Burlington Township Police Department Youth Police Academy to/from Westampton Fire Academy on July 8, 2025, to/from Joint Base McGuire-Dix-Lakehurst on July 9, 2025, and to/from New Jersey State Police Marine Unit Burlington Station on July 10, 2025. |        |        |  |  |  |  |
|        |        |    |    |   |        |        |  |  |  |  |
|        |        | D. |    | <b><u>BUSINESS</u></b>  |        |        |  |  |  |  |
|        | R.C.V. | 1. |    | Recommend approval for payment of the July Bill List.   |        |        |  |  |  |  |
|        | R.C.V. | 2. |    | Recommend approval of the following business reports:   |        |        |  |  |  |  |
|        |        |    | a. | Treasurer’s Report - June 2025  |        |        |  |  |  |  |
|        |        |    | b. | Board Secretary’s Report - June 2025 <i>(preliminary)</i>   |        |        |  |  |  |  |

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|  |        |    | c. | <a href="#">Cafeteria Report - June 2025</a>   |  |
|  |        |    | d. | Transfer Report - June 2025  |  |
|  | R.C.V. | 3. |    | <p>Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Nicholas Bice, School Business Administrator, certifies that, as of June 30, 2025, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).</p> <p>Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of June 30, 2025, and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.</p> |  |
|  | R.C.V. | 4. |    | Recommend acceptance of the following reports on Tuition:  |  |
|  |        |    | a. | Tuition Contracts Billed   |  |
|  |        |    | b. | Tuition Contracts Paid   |  |
|  | R.C.V. | 5. |    | Recommend approval of an agreement with <b>Endeavor Emergency Squad, Inc.</b> for emergency medical services at High School Varsity Football Games.  |  |
|  | R.C.V. | 6. |    | Recommend approval to establish and set the bid threshold amount of \$53,000.00 for the Board of Education, effective July 1, 2025, and authorize the Qualified Purchasing Agent (QPA) to award contracts for those purchases that do not exceed, in the aggregate, the newly established bid threshold amount.  |  |
|  | R.C.V. | 7. |    | Recommend approval to authorize submission of the grant application for the <b>Individuals with Disabilities Education Act (IDEA)</b> for the period July 1, 2025 to June 30, 2026 in the amounts of \$944,552.00 for Basic and \$32,818.00 for Preschool.   |  |



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| R.C.V. | 8.  |  | Recommend approval of contracts with <b>The Commission for the Blind</b> for the 2025-2026 school year to provide services for five visually impaired students at Level 1 at a cost of \$2,541.00 per student (total estimated cost = \$12,705.00).  |  |
| R.C.V. | 9.  |  | Recommend approval of an agreement with <b>Empower AAC, LLC</b> to provide speech language pathology evaluation services for district students at a rate of \$1,100.00 per evaluation unit and \$120.00 per hour for consultative services for the 2025-2026 school year (Total estimated cost = \$18,000.00). |  |
| R.C.V. | 10. |  | Recommend approval to donate 12 Baby Lock Design Pro sewing machines to the Lenape Regional High School District.  |  |

XVII. Open to the Public for Comments

*Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.*

XVIII. New Business

XIX. Executive Session

XX. Adjourn Meeting

Next Board of Education Business Meeting **August 27, 2025**