

Peer Leader Internship Expectations

It takes a special kind of young adult to be a peer leader. With this role comes a variety of responsibilities and opportunities for growth. The following list of expectations must be followed during your internship this year. Remember, you are representing yourself, and the Peer Leader Program at LS.

- Your attendance and attitude should reflect your commitment to learning and personal growth via this elective course.
- *****Check your personal and family/home schedule WEEKLY!***** Communicate any changes for the upcoming week to your supervisor and the Peer Leader Coordinator BY SUNDAY NIGHT each week. In the event of an emergency, contact your supervisor and the Peer Leader Coordinator ASAP (at least 1 hour) prior to your scheduled peer leader time.
- **Internships should be set up BY the second Friday in September and start BY the third Monday in September.** Communicate and submit your paperwork in a timely fashion at the start of the school year. (CORI form, availability days/times information to your cooperating teacher, counselor or program director)
- **You are responsible for 2 hours, or more, per week. Log your date and time for each internship meeting at your site to keep track of your hours every week. You need to upload a picture/doc/spreadsheet of every date/time you spent at your internship EACH quarter to our google classroom.**
- As a peer leader, you are a role model for your student(s). Young children and pre-teens are very impressionable. Your actions in and out of school/your internship can have a ripple effect. **Make decisions for yourself that reflect your impact as a mentor/leader.**
- Maintain a friendly and warm, yet professional, relationship with your student/mentee(s). Practice/model self-reliance, curiosity and enthusiasm.
- **Check in assignments will be due throughout each quarter through google classroom.**
- You are a guest at your internship site. Follow all site policies/procedures.
- Maintain clear communication with Ms. Klein. Bring any concerns, issues, questions to my attention immediately: in the Wellness Office B100, via email amanda_klein@lsrhs.net, or via a voice message 978-443-9961 x3154.