

Barnesville State Theater  
 Barnesville Library Annex, 611 N. Chestnut Street  
 Barnesville, OH 43713  
 Meeting Minutes  
 July 11, 2023

<b>Officers and Directors Present</b>			
Roger Johnson	Kristal Hunkler	Jake Hershberger	Scott Gallagher
Greg Batts	Luke Johnson	Larry Cain	
Kathy Batts	Jimmy Grear	Rose Grear	
Quettie Stephen – by phone	David Ralston	Brandi Little	
<b>Attendees</b>			
Bill Knox	Sherry McClellan	Beth Secest	
Nancy Detling	Karen Hill	Lynn Cline	
Sally Johnson	Steve Hill	Janie Burkhart	
Judy Hutchison	Bev Hannahs	Royann Brill	

Meeting called to order at 5:00 pm by Roger Johnson.

Roger explained that tonight’s meeting will be conducted in two parts – the Barnesville State Theater Company Annual Meeting followed by the Monthly Meeting for July.

**Agenda Item:** Annual Report

Due to a personal emergency, the annual report was not available at this time and will be presented at the next meeting. With information provided by Quettie, Kathy shared that the current bank balance was \$55,048.97.

Jake shared that he has worked on the donor list and has added to the website. As well he has developed a thermometer/goals list which will continue to be developed regarding donations. He has also asked for suggestions if anyone has anything to submit.

**Agenda Item:** Secretary Resignation/Replacement

Motion was made by Jake to accept Kathy Batts’ resignation as Secretary. Seconded by Rose. Vote was unanimous.

Motion was made by Rose for Kathy to continue in Director role. Seconded by Brandi. Vote was unanimous.

**Agenda Item:** Combined Roles Discussion

There were no nominations for Secretary as of today's meeting. It was discussed that Quettie would assume a dual role and take on the Secretary position including her current position as Treasurer with the caveat that Kathy would continue to do thank you notes and that others take on social media and grants roles. Motion was made by Luke and seconded by Jimmy. Vote was unanimous.

Quettie added that someone can be brought on in the future for the Secretary position if someone has an individual in mind.

**Agenda Item:** Vote to Reappoint/Replace Current Officers/Directors

Board was asked if anyone proposed to challenge or replace any officer. There was no challenge to the current board. A blanket motion was made by Rose to leave the board as-is in accordance with the set Bylaws and Articles with exceptions as previously voted to make the Treasurer/Secretary a combined officer position with Jacquetta filling that role (as allowed by Bylaws) and also to change Kathy from Secretary to only director. Seconded by Jake. Vote was unanimous.

Jake suggested and asked for thoughts on forming a nominations committee comprised of 3-5 members. This would be an effective way to find good fits for the team.

Quettie suggested that the nomination committee also take on the responsibility of coming up with a proposal to set up the director classes to stagger the dates of terms as well as a proposal for the nomination process for the future for replacement of officers and directors whose terms will end and present that in addition to the forming of the nominations committee at the next meeting.

**Regular Monthly Meeting Commences**

**Agenda Item:** Previous Meeting Minutes Approval

Greg made a motion for previous meeting minutes approval. Seconded by Kristal. Vote was unanimous.

**Agenda Item:** Treasurer Report

Quettie will have additional information at the next scheduled meeting.

**Agenda Item:** Facebook/Media/Website Update

Jake provided a report for social media. Facebook has 1,184 followers, Instagram 17, website 73 users, Twitter 7, Google 215 visits (with 184 searches for directions and 57 unique visits).

**Agenda Item:** Finance/Fundraising

Roger spoke briefly about how the Alumni Weekend went.

Bill spoke on the theater during the alumni banquet, gave a brief summary as well as shared renderings with the attendees and had promotional materials available. He passed out an updated version of the donor pledge form

and brochure to the group during tonight's meeting and asked for review and suggestions. He added that there was a good turnout for the alumni event and that he plugged Bruce Yarnall's electronic/digital version of the Enterprise.

**Agenda Item:** Community Involvement & Funding, Sustainability and Project Management

Kristal shared two emails from Denny outlining his desire and vision for the theater. Denny is proposing to become the construction/project manager and has requested a vote.

Kristal shared her thoughts regarding Phase I with MSA and indicated that it is a good place to start.

Jake advised that being part of the Appalachian Planning and Construction Grants is based on our involvement with MSA. Although there are other things that can happen now while we are waiting on that.

Roger presented the report from MSA on the roof. He outlined all of MSA's concerns and issues and talked through the report which was also distributed to all attendees. There will be a need to have the contractor back to address all of the issues noted.

It was discussed by several members of the board that this should not have been brought up in a public meeting and Roger pointed out that we have fiducial responsibilities as well as a responsibility to be transparent.

It was noted that we need to navigate how to make the public knowledgeable about how information gets disseminated.

Everyone agreed that the roof issues will need to be addressed. Bill added that having these conversations in a group setting is a good thing.

Bill shared that 5-6 grants have been applied for since January. He also talked about the theater and what's taken place from startup until now and how far we've come. But also, that we can't get too far ahead of ourselves.

Luke shared a concern that we need to know if the space is structurally sound and when that will happen. He said that there are certain things that can clearly be taken care of now.

Jimmy is concerned that nothing has been done in the last nine months and that we don't know if we will get the construction grant. And that although Marietta has the final say, they can't do anything without the drawings.

Bill advised that we need to prioritize from a construction standpoint and that a plan or proposal for projects should be submitted.

Dave had a concern that MSA will want to use their own contractors and that although we want their input and knowledge, we want to use our own people/local contractors.

Quettie reminded the group that there was a request to submit names of contractors that the group would like to use but no one submitted any information. This was also a request from MSA. She also said that we've never

been told by MSA that they would not utilize local contractors. Roger added that the request to submit names/contractors has been made more than once, with the first being last summer.

Bill said that we do need requirements for design builds to move forward and asked that a list is compiled of 8-10 items to discuss.

Jake suggested that if MSA is willing and we have their blessing that we can begin to work on the ceiling and bathrooms. Currently the construction committee consists of Jimmy, Denny, and Jake.

The construction committee agreed to get proposals to the board and decide how to proceed. Required documenting of what will be needed should be included on the proposal/bid when requesting three estimates each for drainage and ceiling work.

Steve Hill added that there is still an issue with drainage that would need to be addressed.

The drainage issue and ceiling issue were discussed with regard to getting estimates on the projects.

Roger stated that the list of ten items from MSA (to prep the theater for occupancy) needs to be received and followed.

Quettie advised that we need written estimates. She said that Aaron advised getting 3 estimates doesn't apply to us but it is a good practice.

A motion was made by Jake to get three estimates for the ceiling and three estimates for the drainage to be presented to the board. Seconded by Roger. Vote was unanimous.

**Agenda Item:** Open Forum

Rose asked to revisit having two meetings a month. Roger asked that the sub committees report at the monthly meetings and that any additional meetings could potentially be done via phone.

Dave asked to confirm Denny as project manager. Roger advised that Denny will need to attend the next meeting and present his proposal.

Brandi shared that while judging at 4-H with her daughter that a mother asked if she wanted to help and become a part of the project how she could do that. Brandi stated, "this is why we are doing this!".

The next scheduled meeting will be held on Tuesday, August 1, at 5 pm. Location TBD.

Motion to adjourn was made by Roger and seconded by Greg. All were in favor. The meeting was adjourned by Roger at 6:45 pm

**Amendment 08/01/203:**

Board Approved Minutes from July 11, 2023, with one adjustment requested by Beth Secret, who had asked a question during the meeting that was not documented. Beth wanted the minutes to reflect on why no one but Jacquetta Stephen had responded to Denny Hunkler's email and did not feel she received an answer.