

Arizona State University
Retirees Association Standard Interview Script / Questions

Start Interview

(Interviewer's introduction of Video History Interviewee)

Today is: _____ Date _____, 20__

We are conducting an interview for the Arizona State University Retirees Association Video History Project. We are located today in the ASU Community Services Building

I am: (Name/TITLE) _____.

The technical support staff today include:

Name	Role
_____	Video History Project Chair
_____	Videographer
_____	Director
_____	Audio Technician
_____	Back-up

(Interviewer turns to the interviewee and says)

Please introduce yourself, stating your name and your position at ASU when you retired.

Pre-ASU questions

To begin with, let our viewers know a little about your early life:

- Where were you born and raised? Spouse/Family.
- Trace your life path through schooling and jobs until
- you arrived at ASU.

General ASU questions

Let's move on to some general questions about coming to ASU

- When did you arrive at ASU?
- What caused you to choose ASU?
- Who hired you, what position?

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- What positions did you hold and how many years were you at ASU?
- Describe what ASU was like when you first arrived.
- What was your home department/unit like when you arrived?
- Who did you report to OR who was the chairman of your department, dean of your college, the Provost and ASU President?

ASU Career questions

Let's talk about your ASU career

- How did your career progress? OR what do you remember most about your ASU career?
- Is there a special event that stands out in your memory? Or is there an individual(s) who had an impact on you?
- Where were you located on campus?
- What was special or outstanding about your department?
- Was there a notable achievement—department/college/personal?
- Were there any challenges encountered during your career—financial, administrative, etc?
- Of all your accomplishments at ASU, which are you most proud of?
- What is the best memory you have of ASU?
- How did ASU change from your arrival time until you departed?

Wrapping up

- What kind of advice would you give young people in choosing their college and their career?
- What occupies your time as a retiree?
- Do you have any comments in areas we haven't covered?