Kenton City Schools

Technology Department
Ryan Collins - Director of Technology
222 W. Carrol St.
Kenton, OH 43326
http://tech.kentoncityschools.org

oneTOone

Questions? Email Ryan Collins - collinsr@kentoncityschools.



Kenton City Schools will be modifying their one to one laptop program for the 2021-2022 school year with the district issuing Chromebooks to 7th - 12th grade students. Students will be required to follow all district policies regarding school owned equipment, including (but not limited to) the responsibilities listed on the signature page.

Subject to the district's pre-approval, students also have the option of declining the use of a school owned Chromebook for a laptop of their own. This is called a Bring Your Own Device (BYOD) program. BYOD laptops would be required to use the school's network and the devices are brought to school at the owner's risk. Kenton City Schools is not responsible for theft or damage to the electronic device. Students are still required to follow the district's Internet Acceptable Use Policy when using their own equipment. BYOD also is subject to: (1) the district's authority to discontinue this option at its discretion; and (2) the loss of use privileges for disciplinary reasons. Students/parents interested in this option must complete a separate BYOD agreement.



The attached form is required to be completed and returned to the school before the Chromebook will be issued to the student.

An optional $25 insurance fund is available to cover all incidents of accidental damage during the school year. This is optional but highly recommended since the student and parent will be responsible for the full cost of the repair to a damaged Chromebook. Warranty or normal wear and tear will be repaired at the district's cost. The insurance fund does not cover lost items or malicious damage.

The insurance fund will only cover the replacement of a lost laptop in the presence of a police report noting that the item was stolen. In all other cases, the student and parent will be responsible for the replacement cost.

For more information, including access to documents and forms, please visit the KCS Technology website:

https://tech.kentoncityschools.org

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oneTOone Student and Parent Form

Student Responsibilities

- Be responsible for any loss or damage to the Chromebook.
- Only use the supplied laptop bag to carry the Chromebook, charger, and minimal Chromebook support equipment (headphones and/or mice). They are not to be used as book bag replacements or have books/notebooks placed inside.
- Chromebooks are to be closed unless they are on a desk/table surface or in the lap. NO ONE IS TO CARRY A CHROMEBOOK WHILE THE CHROMEBOOK IS OPEN.
- All equipment will be labeled with the student's name. If the label is destroyed or removed, there will be a $5 fine unless a KCS staff member is notified immediately and a help desk ticket is entered.
- Follow the Kenton City Schools' Administrative Guidelines for District Laptops Issued to Students, Acceptable Use Policy, student code of conduct and all local, state, and federal laws.
- Charge the Chromebook every night.
- Back up my files to Google Drive.
- Not allow anyone else, including family members, to use the Chromebook.
- Not change any of the security settings on the Chromebook.
- Return the Chromebook when requested and upon withdrawal or graduation from Kenton City Schools.

Parent Responsibilities

- Acknowledge that I am responsible for any loss or damage to the Chromebook at the full replacement cost.[1] Fines may also accrue for late return of any equipment.
- Will familiarize myself with the Kenton City Schools Acceptable Use Policy.
- Acknowledge that the Chromebooks will not have filtered access when they are not on the school network.

Signatures

By signing this form, the student and the student's parent/guardian certify they have read, understand, and accept its terms. The student and parent/guardian also certify they have received **Kenton City Schools' Administrative Guidelines for District Laptops Issued to Students**, and they have read these guidelines and understand their terms, which will govern the student's use of the Chromebook issued by Kenton City Schools. The student and parent/guardian also certify they will comply with these terms at all times while the Chromebook is in their possession or under their control.

_____	_____
Student's Printed Name	Parent's Printed Name
_____	_____
Student's Signature	Parent's Signature
	_____
	Date
I will be purchasing the optional computer insurance ($25).	( ) Yes ( ) No

[1] By purchasing optional $25 insurance all incidences of damage will be repaired and covered during the school year. The insurance fund will only cover the replacement of a lost Chromebook in the presence of a police report noting that the item was stolen. If there are three or more repairs to the Chromebook in the year, a meeting will be scheduled to discuss the student responsibilities.

If you elect not to purchase insurance, you will be responsible for the full cost of any loss or damage to the Chromebook.