Frame request to translate the IIIF FAQs

The IIIF Outreach Community Group would like to see key documentation translated into other languages. The rationale and the work process are more thoroughly defined in the [IIIF Translation Task Force](#). As a test point, the frequently asked questions (FAQs) have been chosen to be first translated. Both FAQs can be found online:

- IIIF FAQ: https://iiif.io/community/faq/
- IIIF-C FAQ: https://iiif.io/community/consortium/faq/

In order to translate the IIIF FAQs, here are the main steps to follow:

1. If not already done, **create a folder of the target language** (Spanish, French, Dutch, Japanese, etc.) in the IIIF Translations Directory and/or ask the IIIF Technical Coordinator to grant you write access to this folder
   a. IIIF Translations Directory: https://drive.google.com/drive/folders/0B8biwZuDijgeT1I5bG9BTHJySk0
2. **Make a copy** of the IIIF FAQ and the IIIF-C FAQ Google Documents and place them in the appropriate folder
   a. IIIF FAQ: https://docs.google.com/document/d/1k6eVC2Lvgg6tb8hFUxAiNaHcVnAVUE66MKeNMRsR-HQ/edit
   b. IIIF-C FAQ: https://docs.google.com/document/d/1NBg5GFt1wRex_c3Gw5KSo3BwqfWjNe22HuSp_QKDvec/edit
3. **Try to not format the document** by keeping the Markdown syntax (especially for the sections and the hyperlinks)
   a. If you are not accustomed to Markdown, ask one of the Outreach Community Group Co-Chairs or someone familiar with this syntax to help you. [Here is a link](#) to a good Markdown Cheatsheet.
   b. If the Markdown syntax is still too complicated, keep it as simple as possible and put the URLs in brackets or as comments
4. Once translated, ask someone who wasn't part of the translation process **to proofread the documents**
5. Once reviewed, reach out to the Outreach Group and **a pull request (PR)** will be done by one of the Outreach Community Group Co-Chairs
6. Once the PR accepted by the IIIF Technical Coordinator, the translation will be **available on the iiif.io website**

You can request assistance from any Outreach Community Group Co-Chairs and the IIIF-C staff members at any time.