

In CSCI 0190, we will be using [Gradescope](#) for assignment submission and grading. Since Gradescope lacks sufficient support for anonymous grading, you will be creating an anonymous email account to sign up for Gradescope. You are required to complete the steps below, but if you have any security, privacy, or other concerns relating to creating a new email account for this purpose, email us at cs0190headtas@cs.brown.edu for an exception to this policy.

Once you have completed the enrollment steps, and before you turn in any assignments, **you must submit [this form](#) telling us your anonymous email/ID.**

If we do not receive your form, or you do not correctly follow the steps mentioned here, we will not be able to grade your assignments.

1. Email Creation

NOTE: If you already have a Gradescope account with an anonymous email address (such as from CSCI 0220), you are welcome to reuse it and skip straight to Part 3 (Gradescope Account Setup). If not, follow the following steps to create an anonymous ID and email.

First, create an anonymous ID using [this link](#). Please **do not change any of the settings, or make your own custom anonymous ID without the link we've included.**

Now, you'll need to create a new email address with this ID as the username. This will make you anonymous to graders on Gradescope.

In the instructions below we use Gmail; we don't particularly endorse any company, but having all students at the same domain means nobody sticks out, which means we have a much harder time remembering anything about you from one assignment to the next when grading. We therefore recommend everyone use the same domain, and traditionally, Gmail has been the most popular. All of our instructions are specific to Gmail; if you use a different system, please adapt the instructions appropriately.

To set up your new account, carefully walk through the following steps. If you don't want to log out of your personal/school account, use an incognito window.

- A. Navigate to www.gmail.com. (As stated before, if you have concerns about Gmail and would prefer to use another email domain, you may.)
- B. Make sure you are logged out of any other account and click "Create account" at the bottom.
- C. Fill out relevant details, and include your ID from above as the username. That is, your account should be <your anonymous ID here>@gmail.com (adapt this accordingly for other email domains)
- D. If the account is already taken, generate a new anonymous ID and repeat the steps above.
- E. If prompted, enter a valid phone number to verify your account.
- F. Finish filling out the requested details and click "Next".

2. Email Forwarding

You can set up email forwarding so that you don't need to ever check this inbox. To do this, follow these steps (starting from your **new** Gmail inbox):

- Go into your inbox settings by clicking on the gear symbol in the upper-right of your inbox and then clicking on "Settings".
- Navigate to the "Forwarding and POP/IMAP" tab.
- Click on "Add a forwarding address" at the top and choose an email of your choice.
- Go into that email inbox and copy the confirmation code to verify.
- Select the "Forward a copy..." radio button, and then click "Save changes" at the bottom.

3. Gradescope Account Setup

Here we will go through the steps of creating a Gradescope account and enrolling in our course. Even if you have used Gradescope before with your @brown.edu email, you need to create a new account for this class with your anonymous ID and email address. Again, if you already have a Gradescope account **with an anonymous email**, you can reuse it and skip to step F (highlighted in yellow).

- Navigate to www.gradescope.com.
- Click "Sign Up" in the top right and sign up as a student.
- For the course entry code, write **ZZ34EG (new Gradescope for semester)**
- For the remaining fields enter your anonymous ID, email address, and anonymous ID respectively. **Your name should not appear anywhere in your account information.** The sign-up page should look like the following, where "<anon_id>" is replaced with your anonymous ID.

Sign up as an...

Instructor	Student
------------	---------

COURSE ENTRY CODE
4VPD44

SCHOOL
Brown University

NAME
<anon_id>

EMAIL ADDRESS
anon_id@gmail.com

STUDENT ID
<anon_id>

Sign up as a student

- Once you submit, your account is created, and you're enrolled!
- CRITICAL STEP:** Submit [this form](#) so that we can link your Gradescope account to your identity when we send you the results of your placement!

(*NOTE:* If the link to the form does not work for you, double check to make sure that you are logged into your @brown.edu account when filling it out.)

Keep track of your ID, as you will need it to sign in to your Gradescope account! You will be sent a copy of your response to the form so you will always have your ID.

Don't hesitate to email cs0190headtas@cs.brown.edu if you have any questions!