



| Executive Director – Karen Schaub |  
| 2 Pine Tree Drive, Suite 306 | Arden Hills, MN 55112 | 651-582-8888 | [bosa.mn.gov](http://bosa.mn.gov) |

### Committee Meetings

**ETHICS COMMITTEE** – 8:00 AM - 10:00 AM

- Closed Meeting/No Public

**LICENSING COMMITTEE** - 10:00 AM - 11:30 AM

[Zoom Link](#)

Meeting ID: 160 836 3847

Passcode: 652215

**PROFESSIONAL DEVELOPMENT AND PROGRAM REVIEW COMMITTEE** - 11:30 AM - 12:00 PM

[Zoom Link](#)

Meeting ID: 161 694 7285

Passcode: 764802

## Board of School Administrators Board Meeting Agenda

**DATE:** June 22, 2026

**TIME:** 12:00 PM - 2:00 PM

[Zoom Link](#)

Meeting ID: 160 433 7882

Passcode: 320226

- I. **Call to Order**
- II. **Consent Agenda**  
Agenda approval and any agenda adjustments  
[May 18, 2026 Meeting Minutes](#)  
**Note:** If a Director is attending virtually, the Board will conduct a roll call vote.
- III. **Public Comments:** Anyone who wishes to address the board must complete the Public Comment Sign-In Form. If online, you must email [info.bosa@state.mn.us](mailto:info.bosa@state.mn.us) by 9:00 AM, stating your name, address, phone number, the topic you would like to speak about, and if you would like to receive a response. The Public Comment Sign-In Form is placed on a table when you enter the Board Meeting Room.
- IV. **Business**
  - a. **Principal Survey - CAREI** - Dr. Sara Kemper

- i. [The Minnesota Principals Survey 2025 Executive Summary](#)
- ii. [MnPS25 Principal Prep Program Report - All Prep Programs 26.05.05](#)

**b. Ethics Committee** (Director Hildenbrand, Committee Chair)

- i. Discussion items
- ii. Action Items

**c. Licensing Committee** (Director Osorio, Committee Chair)

- i. Discussion items
  - 1. Recommendations: Alternative Pathway Toward Superintendency Candidates:
    - a. Benjamin Springer
    - b. Carissa Keister
    - c. Christina Thayer Anderson
  - 2. Licensure under 3512.2600 - Arley Armstrong
- ii. Action items
  - 1. Brainerd Public Schools #181 seeks a variance for Sheila Eller (#374749) for a lapsed Principal K-12 license.
  - 2. St. James Public Schools #840 seeks a variance for Alex Weber for a non-licensed Community Education Director.
  - 3. Intermediate School District 917 seeks a variance extension for Jeanne D'Aloia (#442481) for a non-licensed Director of Special Education.
  - 4. St. Cloud Area Public Schools #742 seeks a variance for Carl Burks (#1035361) for a non-licensed Principal K-12.
  - 5. **Removed from the agenda** - Northeast Metro #916 seeks a variance for Bradley Vieths (#397788) for a lapsed Local Vocational Program Director license.
  - 6. Albany Area Schools #745 seeks a variance for Mark Redemske (#284970) for a lapsed Superintendent license.

**d. Professional Development and Program Review** (Director Kent, Committee Chair)

- i. Discussion items: none
- ii. Action items: Approval of the Winona State University Licensure Program with Conditions

**e. BOSA Annual Fee - Action Item - [MN Statute 122A.14 Subd. 9.](#)**

- i. **Background Summary:** Per Minnesota Statute § 122A.14, Subdivision 9, maintaining an active administrator license requires the timely payment of the annual BOSA fee. BOSA staff conducted a robust communication campaign consisting of four or more direct outreach attempts to notify delinquent licensees. This action item addresses those administrators who remain non-compliant following the final June 22, 2026, deadline.

ii. [Administrative Licensure Suspensions for Non-Payment of BOSA Annual Fee](#)

**f. Closed Session**

i. As permitted by [Minn. Stat. § 13D.01, subd. 2\(2\)](#) for the Board to review the annual evaluation of Executive Director, Karen Schaub.

**g. July 2026, August 2026, and September 2026 Board Meeting Dates**

i. [2026 BOSA Board Meeting Dates](#)

**V. Discussion Topics - None**

**VI. Board Member Reports**

**VII. Executive Director's Report**

- a. Annual Meeting - July
- b. Meeting dates needed for the Legislative Committee
- c. Office of Inspector General - MDE

**VIII. Adjournment**

**Next Meeting**  
**July 27, 2026**  
12:00 PM - 2:00 PM