

Sindhuli Integrated Development Service (SIDS Nepal)

Kamalamai-6, Dhurabazar, Sindhuli

Application Form for Employment

Sindhuli Integrated Development Service (SIDS Nepal) Sindhuli encourages all candidates to read the announcement of the vacancy carefully before completing this application form. All information collected on this application form is held in the strictest confidence under the discretion of SIDS Nepal. Short-listing will be carried out solely on the basis of information provided on this application form. CVs and incomplete forms will not be considered. Please complete and return this application form to SIDS Nepal, Kamalamai Municipality -6, Dhurabazar, Sindhuli or email to hr.sids@sidsnepal.org.np, and cc to sidsjobvacancy@gmail.com

1. Application for Employment

Position applied for	
Position based in (Location)	
Project for	
Advertisement published date and No:	

2. Personal Details

Full Name:			
Sex:		Marital Status:	
Date of Birth:			
Nationality:		Citizenship No.:	
Cast and ethnicity		Email Address:	
Passport No:		Driving License, No:	
Blood Group		PAN No:	
Permanent Address:		Contact Number(s):	

Present Address (if different from permanent address):			Mobile No.:
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3. Emergency Contract Details (In case of emergency)

Name	Contact Number	Relationship to you

4. Academic Qualifications

Dates (Start date – End Date)	University/Institution	Qualification	Specialization (Main Subjects)	Results (%) and division

5. Employment History

Note: Latest experience first (Please use each table for each organization/position, you can insert more table if needed)

Name of Employer (Organization)	Exact Title of your Position	Work Duration Date		Address of Employer
Name of Employer (Organization)	Exact Title of your Position	From	To	Address of Employer
Your main Job responsibilities (precisely in points):				
Your main Job responsibilities (precisely in points):				

6. Relevant training

Title of Training	Training Venue	Organizer	Duration (attended from/to)	Major Theme

7. Language Proficiency

Language	Level of spoken competency			Level of written competency		
	Basic	Intermediate	Advance	Basic	Intermediate	Advanced

8. Computer Skills

Please describe your level of computer literacy, stating applications in which you are competent.

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9. Others

Please mention your expected monthly gross salary (NRs) and other benefits for this position:
NPR.

Please state how soon will you be able to join SIDS Nepal, Sindhuli in case a contract is awarded to you?

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Please note below any constraints or limitations we should be aware of regarding your interest in working with SIDS Nepal.

What are your Hobbies and Interests?

10. Motivation with evidence (Using no more than 200 words, please write a brief for the following questions with specific examples to support your statement)

a) What motivated you to apply for this position? Please provide evidence of your ability to perform in each of the key duties outlined in the announcement of the vacancy. Please ensure that you provide specific examples that outline how your skills, knowledge, and experience meet these requirements.

Do you have any previous information about SIDS Nepal?

11. References (Not more than 3)

Reference 1

Name:	
Designation / Organization :	
Professional relation :	
Address:	
Telephone Number:	
Email Address:	

Reference 2

Name:	
Designation / Organization:	
Professional relation:	
Address:	

Telephone Number:	
Email Address:	

Reference 3

Name:	
Designation / Organization:	
Professional relation:	
Address:	
Telephone Number:	
Email Address:	

12. Applicant's consent

<p>information is provided in this form.</p> <p>Applicant's Signature:</p>
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13. Applicants' Photograph

Note: Only shortlisted candidates will be contacted for further recruitment process. No telephone inquiry is entertained. Candidates from local areas/districts, minority communities, groups, cast and women, and internal competent are highly encouraged to apply. SIDS Nepal, Sindhuli is an equal opportunity employer. Telephone calls will not be entertained and could lead to disqualification and Canvassing at any stage of the recruitment process shall lead to automatic disqualification.