



**Florida Atlantic University
Student Government
Boca Raton House of Representatives
17th Legislative Session
January 13th, 2023**

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **First Roll Call**
4. **Approvals**
 - a. December 2nd, 2022 Minutes
 - b. January 13th, 2023 Agenda
5. **Open Forum** (1 minute each, 1 minute for questioning)
6. **Elections**
 - a. **Speaker of the House Elections** (5 minutes, 20 minutes for questioning)
 - i. Overview of Position
 - ii. Nominations
 - iii. Speeches and Questions
 - iv. 5 Minute Deliberation
 - v. Roll Call Vote
7. **Speaker's Report** (5 minutes, 2 minutes for Questions)
8. **House Administrative Cabinet Reports** (3 minutes each, 2 minutes for questions each)
9. ~~7.~~ **Boca Raton Governor's Report** (5 minutes, 2 minutes for Questions) a. Deanna Mancuso
10. **Governor's Administrative Cabinet Reports** (3 minutes each, 2 minutes total for questioning)
11. ~~8.~~ **Student Body President's Report** (5 minutes, 2 minutes for Questions) a. Pierce Kennamer



- 12. ~~9.~~ **Student Body Vice President's Report** (5 minutes, 2 minutes for Questions) a. Dalia Calvillo
- 13. ~~10.~~ **PAC Reports** (3 minutes, 2 minutes for questioning)
- 14. ~~11.~~ **Student Government Advisor's Report** (3 minutes, 2 minutes for questioning) a. Tikiya Henry
- 15. ~~12.~~ **Old Business** (2 minutes, 2 minutes for questioning)
- 16. ~~13.~~ **New Business** (2 minutes, 2 minutes for questioning)
 - A. BRHB 2023-01 Boca Raton Positions Updates**
- 17. ~~14.~~ **In-House Elections** (1 minute each, 1 minute for questioning)
- 18. ~~15.~~ **House Forum** (1 minute each, 1 minute for questioning)
- 19. ~~16.~~ **Open Forum** (1 minute each, 1 minute for questioning)
- 20. ~~17.~~ **Announcements & Reminders**
 - a. Next House Meeting - House Chambers/Microsoft Teams
 - i. January 20th, 2023 at 3:30pm
- 21. ~~18.~~ **Final Roll Call**
- 22. ~~19.~~ **Adjournment**



Florida Atlantic University
Student Government
Boca Raton House of Representatives
17th Legislative Session
BRHB 2023-
Boca Raton Positions Updates

Authors: Parliamentarian Esquen, Representative Present, Representative Webb, Rules and Policies Chair Goodman, Representative Aparicio, Representative Medolla, Representative Smith

Sponsors: Secretary Mervilus, Representative Shachar

WHEREAS, hours allocated for different positions were previously outlined in the statutes permanently; **AND**,

WHEREAS, the hours allocated for Student Government positions are determined by the Campus Budget and Appropriations Committee (CBAC) for the duration of one (1) fiscal year; **AND**,

WHEREAS, it is important to provide the latitude for hours to be modified as required by the annual budget allocation process; **AND**,

WHEREAS, there is an inconsistency of the hours displayed and disrupts the continuity; **AND**,

WHEREAS, all vice-chair positions within the house of representatives are automatically filled by the House Marketing officer, Parliamentarian, and CBAC Chair, meaning the clause saying vice chairs must be approved is no longer needed; **AND**,

THEREFORE, BE IT RESOLVED, that the Boca Raton House of Representatives makes the following changes to the Chapter 700 Statutes effective immediately upon the bill's signing into law

702.112 Powers and Duties of the Boca Raton Governor

- A. Shall be set forth by the Student Government Constitution, Article IV, Section 5.
- ~~B. May work up to twenty (20) hours a week.~~



~~E.~~B. Shall hold Governor's Cabinet (GAC) meetings on a schedule to be determined by the Governor with appropriate public notice given.

~~D.~~C. Shall sit as a member of the hiring committees for all Directors' appointments Within their campus jurisdiction.

~~E.~~D. Shall report to the Boca House of Representatives a minimum of twice (2) a month

702.223 Responsibilities of the Speaker Pro-Tempore

- A. Shall, alongside the Speaker of the House, perform House management Responsibilities.
- B. Shall, alongside the Speaker of the House, assign administrative tasks to the chairs of the Standing Committees.
- C. Shall be a non-voting, consulting member of all Boca Raton standing Committees, and will not count towards the quorum of any standing committee, with the exception of Committee on Committees.
- D. Shall be the chair of the Committee on Committees and shall vote only in the event of a tie. They will count towards quorum in all Committees.
- ~~E. May work up to fourteen (14) hours per week during his or her term of office.~~
- F.E. Shall update attendance points upon receiving meeting attendance records and absence appeals for inclusion in the following week's agenda.
- ~~G. Shall ensure that all Committee Chairs appoint a Vice Chair within fourteen —(14) days of approval.~~
- ~~H.~~ F. Will perform additional duties as provided by law.

702.233 Powers and Duties of the House Parliamentarian

- A. Shall report directly to the House Speaker.
- B. Shall ensure that proper parliamentary procedure is used during all House and House Committee meetings.
- C. Shall preside over the Boca Raton House of Representatives in the absence of the Speaker and the Speaker Pro-Tempore.



- D. Shall be responsible for presenting at least one (1) parliamentary procedures workshop per semester for House members.
- E. Shall create and maintain materials for distribution and training on proper parliamentary procedure.
- F. Shall be a non-voting, consulting member of all Boca Raton standing Committees, and will not count towards the quorum of any standing committee, with the exception of Committee on Committees and the Rules & Policies Committee meeting.
- G. Shall be a voting member of the Committee on Committees and Rules and Policies Committee.
- H. ~~May work up to ten (10) hours per week during his or her term of office.~~

702.263 Responsibilities of the Boca Raton House Administrative Officer

- A. The House Administrative Officer will report to the Speaker of the House.
- B. ~~Shall be actively working with the Secretary for five (5) hours a week to accomplish~~
~~— House management tasks.~~
B. Shall aid the Speaker in maintaining administrative order over House materials

703.812 Chair of the Rules and Policies Committee

- B. Responsibilities of the Rules and Policies Chair
 - I. Shall be the official voice of the Committee to the House of Representatives.
 - II. Shall be a standing member of the Boca Raton House of Representatives Committee on Committees.
 - III. Shall perform other administrative duties as assigned by the Speaker of the House for the betterment of the Committee.
 - IV. Shall submit a weekly report to the Committee on Committees and the general house meetings.
 - V. ~~May work up to ten (10) hours per week during his or her term of office.~~



~~VI.~~V. The term of office shall last until the end of summer once appointed.

703.832 Chair of the Campus Action Committee

B. Responsibilities of the Campus Action Chair

- I. Shall be the official voice of the Committee to the House of Representatives.
- II. Shall be a standing member of the Boca Raton House of Representatives Committee on Committees.
- III. Shall perform other administrative duties as assigned by the speaker of the House for the betterment of the Committee.
- IV. Shall submit a weekly report to the Committee on Committees and the general House meetings.
- V. Shall oversee monthly events meant to reach out to students and gauge student opinion.
- VI. Shall oversee the presenting of any legislation aimed at addressing university Policies, Regulations or Facilities to the appropriate University Departments or Administration.
- VII. ~~May work up to ten (10) hours per week during their term of Office.~~

703.822 Chair of the Ways and Means Committee

B. Powers and Duties of the Chair of the Ways and Means Committee

- I. Shall be the official voice of the Committee to the House of Representatives.
- II. Shall be a standing member of the Boca Raton House of Representatives Committee on Committees.
- III. Shall perform other administrative duties as assigned by the Speaker of the House for the betterment of the Committee.
- IV. Shall submit a weekly report to the Committee on Committees and the general House meetings
- V. Shall assist in the processing of all purchases and transfers enacted through legislation



and keep record of all transactions and related documents.

~~VI.~~ May work up to ten (10) hours per week during their term of office.

~~VII.~~ VI. Must obtain financial account reports from the campus treasurer and share all

reports with the Ways and Means Committee and House of Representatives.

~~VIII.~~ VII. Shall work alongside the campus treasurer to review campus accounts.

704.441 PEP Director

~~A.~~ Shall work up to 20 hours per week

~~B.~~ A. Shall serve as the official administrator of PEP.

~~C.~~ B. Shall be appointed by the Governor and approved by majority vote of the House of Representatives

~~D.~~ C. Shall attend all required GAC Meetings

~~E.~~ D. Shall chair all meetings that pertain to the function of the program.

~~F.~~ E. Shall work directly with professionals from CAPS to exercise the voice of the

students. G. Shall assess the program's impact (PEP) on the Boca Raton campus.

~~H.~~ F. Must report to the house of the representatives at least once per month.

704.442 PEP Associate Director

~~A.~~ Shall work up to 20 hours per week.

~~B.~~ A. Shall report information on the internal affairs of the program to the Director on a weekly basis.

~~C.~~ B. Shall attend all PEP Meetings and chair in the absence of the Director.

~~D.~~ C. Shall record meeting minutes for all meetings that pertain to the function of the program.

~~E.~~ D. Shall communicate with any student groups to uphold the mission of the program.

704.443 Mental Health Advocates

~~A.~~ Shall work up to 10 hours a week.



~~B.~~A. Shall communicate with the student body via written, oral, and auditory channels.

Including but not limited to: newsletters, social media platforms, flyers, posters, etc.

~~C.~~B. Shall develop and implement a marketing plan for PEP. D. Shall submit a weekly

report to the Director of PEP.

708.610 The Director of PEP Talk

~~708.611 Shall work up to 20 hours per week~~

708.6121 Shall serve as the official administrator of PEP Talk.

708.6132 Shall be appointed by the Governor and approved by majority vote of the

House
of Representatives

708.6143 Shall attend all required GAC Meetings

708.6154 Shall chair all meetings that pertain to the function of the program.

708.6165 Shall work directly with professionals from CAPS to exercise the voice of the

students.

708.6176 Shall assess the program's impact (PEP Talk) on the Boca Raton campus. 708.6187 Must report to the house of the representatives at least once per month.

708.620 The Associate Director of PEP Talk

~~708.621 Shall work up to 20 hours per week.~~

708.6221 Shall report information on the internal affairs of the program to the Director on

a weekly basis.

708.6232 Shall attend all PEP Talk Meetings and chair in the absence of the Director.

708.6243 Shall record meeting minutes for all meetings that pertain to the function of the

program.

708.6254 Shall communicate with any student groups to uphold the mission of the



program.

708.630 Mental Health Advocates

~~708.631 Shall work up to 10 hours a week.~~

708.632¹ Shall communicate with the student body via written, oral, and auditory

channels. Including but not limited to: newsletters, social media platforms,

flyers, posters, etc.

708.633² Shall develop and implement a marketing plan for PEP Talk.

708.634³ Shall submit a weekly report to the Director of PEP Talk.