

June 2019 AERA Graduate Student Council Meeting

I. Meeting called to order 5:05Pm MST/7:05Pm EST (Meeting recorded via Zoom)

Attendance

Desa Daniel , Chair	X	Chelsey Bowman , Division E Sr. Rep	
Tessa Lee Johnson , Chair-Elect	X	Jessica Koslouski , Division E Jr. Rep	X
Weija Wang , Past Chair		Carolyn da Silva , Division F Sr. Rep	
Aly Meloche , Sr. Newsletter Edito	X	Division F Jr. Rep	
Amber M Neal , Jr. Newsletter Editor		Adam Musser , Division G Sr. Rep	X
Fawzia A. Qadir	X	Jamelia Harris , Division G Jr. Rep	
Richard Carlos L. Velasco , Web Secretary	X	Xiaobin Dai , Division H Sr. Rep	X
Mary Dueñas , Community Liaison		Division H Jr. Rep	
Rachel Croninger , Program Liaison	X	Christina Morrow , Division I Sr. Rep	
Courtney Mauldin , Division A Sr. Representative		Nicole Wang , Division I Jr. Rep	
Division A Jr. Rep		Samantha Silberstein , Division J Sr Rep	
Alankrita Chhikara , Division B Sr. Rep		Stephanie Sowl , Division J Jr. Rep	X
Johanna C Groene , Division B Jr. Rep.		Ali Watts , Division J At Large	X
Sara Baszczewski , Division C Sr. Rep	X	Division K, Sr. Rep	
Lance Kruse , Division D Sr. Rep.	X	Lindsay Stewart , Division K Jr. Rep	X
Belkis Choiseul-Praslin , Division D Jr. Rep.	X	Rachel Williams , Division L Sr. Rep	
		Rachel Boggs , Division L Jr. Rep	X

Attendance: Roll Call

Meeting begins at 7:06PM EST/ 5:06 PM MST

Floor open for additional discussion items to add to today's agenda

AERA Membership Fees and Member Updates

- You cannot serve in your position if you are not a member
- 5 business days to correct that
- Please notify Desa if you are having issues with that
- If you are finalizing junior officers, please make sure that they are completing their contact information and updating their bios for Richard.
- If you are having issues of access please let Desa know

San Francisco AERA 2020

- Moscone Center in San Francisco
- All hotel contracted through AERA 5 mile radius to Moscone Center
- Robert Smith and Kayla Firriolo handling SFO - working on graduate student rate
- Asking all GSC members to commit to registering with an AERA hotel, so we can keep the rate down (500 rooms at graduate level)
- Robert and Kayla - Graduate Student Events to be listed on the mobile application so that AERA graduate attendees can see that information on the program
 - Would hopefully include the fireside chats
- Fireside Chat - Initial template **due August 30th** with all final programming **due September 20th** - don't want a large overlap and make sure that Desa and Rachel are on the same page in terms of communications to Robert and Kayla
 - Rachel - Fireside Template
 - This is everything we need to make sure that we have all your materials on time for scheduling
 - Abstract, description, list of program
 - We will never contact the people that you list without speaking to you first
 - Template ends with scheduling needs and preferences
 - Rachel - plug everything into the template for ease
 - Example completed template for your reference
 - Templates will be sent out early next week
 - Rachel and Desa happy to answer any and all of your questions
 - Desa on Fireside Chats and SFO AERA 2020
 - Be another point of contact for Rachel and Kayla for your Fireside Chat
 - Make sure that we do not have content overlap
 - Focus programming for graduate students so that they do not have overlap
 - Also, necessary for room setup, because the cost is almost \$1,000 for each room change (reduce overhead costs)
 - Aiming for consistency so we are not being charged for extra funds
 - Graduate Student Resource room with have a stage, theatre, and tables set up permanently

- AERA does not charge from those funds, but we want to limit extra or unnecessary expenses
 - Templates will be discussed further in July meeting
 - Let us know when you start to upload the templates to the G-drive and give you feedback upon receipt
- Rachel
 - When you write description and abstract that we are really pushing professional development, just make sure that it speaks to what you are offering to graduate students as professional development. It can be broad, but keep that in mind
- **Division Posters**
 - In the past all GSC and Division posters will be in the GS Resource Center
 - Each Division hold one office hour at the resource center for other students to meet with you
 - Poster Costs
 - Order Posters and have them shipped to AERA headquarters and delivered to SFO
 - **Posters deadline FEBRUARY 1st, NO EXCEPTION**
 - If you want to print your own poster through your division you can do that
 - Reduce costs
 - Questions?
- **Graduate Student Social**
 - Last held in 2007 to poor reviews
 - Discussing 2020 Graduate Student Social with Robert and Kayla
 - Mary and Desa looking for an off-site location for lower costs
 - We are asking for funding for all of your Division Vice Presidents (\$200)
 - Event for graduate students, with mingling, food, drinks,
 - Meet other graduate students and professions
 - Will be mixed with our philanthropy event, so we will ask for donations for two different organizations.
 - Division programming had questions for what graduate students need, Desa direct them to you Division reps to speak to what you need
 - Desa - we want to make sure that these events are open and accessible to all students and they feel welcome
- **Other Division Program and Events**
 - Desa and Tessa - a list of all awards from each Division and highlight the work you are doing
 - Aly - how are we highlighting your divisions within the newsletter
 - Information about your Division
 - This year scale back in scope, but increase in frequency

- Deliver important news months (Aly & Amber)
 - June Newsletter important even though tighter deadline
 - Point members to resources and submitting
 - Give opportunity for open dates that different division may be having
 - Please feel free to update [important dates/events/opportunities here](#)
 - June newsletter going out Thursday, early push to coincide with due date
 - July newsletter will be more robust
- Desa - graduate students a huge portion of AERA membership but we need more visibility and to be incorporated organization wide
- **Division Spotlights**
 - Starting August, give Divisions 5 -10 minutes to speak about what you have going on; this will update GSC about your updates and how we can continue to support
 - 2 Divisions per month
 - Schedule will be provided in the next meeting
 - We want to talk about things your students need to know in their division
- **Graduate Student Handbook**
 - Part of our bylaws
 - Tess and Desa and meeting with Felice to further work out what is required
 - Includes requirements and duties for GSC members and Divisions senior and junior members
 - **Please make sure that you read this**
 - All of our meeting minutes need to be on the website within 30 days
 - Example - some divisions have boards, but AERA does not recognize anyone outside of the Senior or Junior positions
 - Questions about the handbook?
 - We will revisit the handbook in July, please review
 - Desa goal - AERA take us more seriously so that we can have more access for our specific requests. We need to make sure that we meet all of the bylaws and make sure that we are balanced in our requests.
- Questions, comments, or concerns?

Most important takeaways from June 2019 Meeting:

1. GSC requesting funds from your Division VPs for Graduate Student Social
 - a. Starting with VPs first
 - b. Might ask for \$2-\$3 from graduate students when they are registering
 - c. The main goal was to cover one meal for graduate students so that they
 - d. Lance Kruse - Division D

- i. Joint social with NCME that their VP gives funding (heads up for funding)
 - ii. Desa - not an ultimatum, we are sending out a plea so that we can bring back the graduate student social since it has been over 10 years. The idea is that we don't want it to cost more for graduate students. We do understand that there may not be funding, but it is an open ask for all divisions for the same amount of money
- 2. Be on the lookout for Fireside Chat Template (Rachel)
- 3. Social Media
 - a. AERA headquarters did not know we had social media, which has been rectified
 - b. Want to feature division members on IG and Twitter with headshots and bios, please email Richard Velasco if you want to opt out
 - c. We want AERA headquarters to feature us and highlight us
 - d. You can opt out of course if you are not comfortable
 - e. FOLLOW AERA_Grads on Instagram
- Final call for questions, comments, concerns
- If you do have something you would like to say offline, feel free to email Desa separately
- We are a collaborative team and we want to represent everyone
- Robert expressed concerned that graduate students tend to only attend one AERA meeting in their entire academic career
- Desa in DC next week with Felice and Nathan discussing graduate student needs. If you have anything, within reason (that you would feel comfortable asking your advisor)
- Richard - if you notice any typos on the website, please let him know.
 - July project - create separate pages for your bios but if you don't want that let him know

Meeting end 7:42 PM EST

July meeting doodle poll from Fawziah

Meeting minutes go out in a few weeks