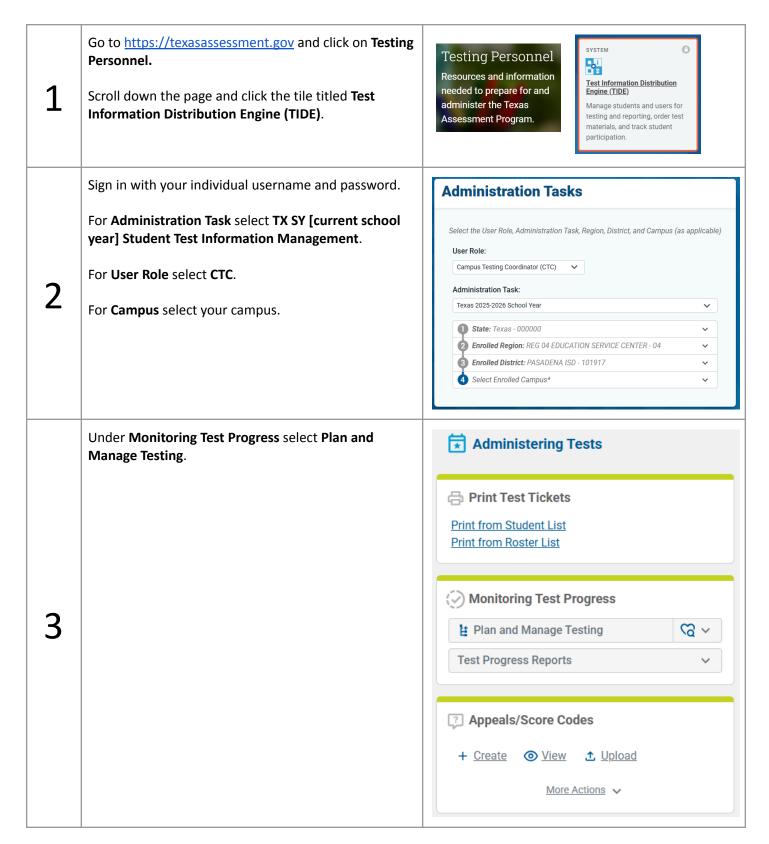


Cambium Clicksheet: Generating TIDE Report of Untested Students







Cambium Clicksheet:



Generating TIDE Report of Untested Students

In the Test Progress Reports dropdown list, select Test Test Progress Summary **Progress Summary.** 1 The charts on this page show information from the Test Completion Rates (TCR) report More Info Test Progress Legend: O Completed
O In Progress Not Started Select Open Test Windows. Report Type: ALL ENROLLED CAMPUSES 4 **Open Test Windows** Past Test Windows Click on any test above to toggle between the summary and detail views, or to expand all click hide all details If you want the report to generate results for all UNDER assessments within the test, leave Test Name defaulted to All selected. If you want the report to generate results for only one 5 test, in the Test Name dropdown list select the test REVIEW you want results for. Under section 3 **Get Specific** select the first option: Students who have not completed any opportunity in UNDER the selected administration. Select Generate Report. 6 All students listed on this report should match up to rosters in TestHound for untested (absent) students. By the last day of the assessment window all students should have a score code set. To mark score code in TIDE use this <u>clicksheet</u>. Marking score codes for students must be completed one at a time, so start this process early in the last week of testing. If you mark a students score code as absent and end up testing them before the last day of the online assessment window, when the student submits the online assessment for scoring that will override the Absent score code automatically -- you do not have to go into the system to mark their test as Score.