

Regional Office of Education School Safety Drills Report

(as required by P.A. 94-0600, P.A. 95-1015 & P.A. 98-0048)

2 - Non-Law Enforcement Drills Report-Required by March 20 of each school year.

This form must be completed and kept with your records to be reviewed at the annual safety plan review meeting and by the Regional Office staff at next year's annual inspection. All listed drills are required.

Please send all completed forms to your DISTRICT OFFICE. District sends to: kkozerka@dupageroe.org

Complete required drills and send the report to the DuPage ROE by **March 20** of each year.

Record of Required Drills		School year:	
District #		School:	
Principal Name:		*Principal email:	

*Email was added to include the ability for Adobe signature process

Three fire drills required (one drill requires participation of the fire department)

Date completed:		With the fire department? (Yes / No):	
Date completed:		With the fire department? (Yes / No):	
Date completed:		With the fire department? (Yes / No):	
Fire Department		Firefighter name (typed):	
The fire department checked the Knox Box for proper keys?		(Yes / No):	
Interior, exterior, and bathroom keys present, tested and functional?		(Yes / No):	
If not, the principal creates a work order for the proper keys to be placed inside the Knox Box (exterior, interior, bathroom).			
Fire Dept. member name who attended drill and checked the Knox Box (typed):			

One bus evacuation drill required

Date bus safety training and evacuation drill completed:	
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One severe weather drill required

Date completed:	
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PA 94-0600: During each academic year, schools must conduct a minimum of 3 school evacuation drills to address and prepare students and school personnel for fire incidents. One of the 3 school evacuation drills shall require the participation of the appropriate local fire department or district. During each academic year, schools must conduct a minimum of one bus evacuation drill.

During each academic year, schools must conduct a minimum of one severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents and may conduct additional severe weather and shelter-in-place drills to account for other incidents, including without limitation earthquakes or hazardous materials. PA 95-1015: During each academic year, schools must conduct one law enforcement drill in accordance with the school's current emergency and crisis plans. The drill must be done on days when students are present. P.A. 98-0048 Law enforcement drill shall include a school shooting incident and must be held within the first 90 days of school even if the school and law enforcement cannot agree on a date. PA 100-443.

PA103-0197 amends the School Safety Drill Act to provide that, when deciding whether to exempt a student from participating in a walk-through lockdown drill, the administrator and school support personnel shall include the student's Individualized Education Program team or 504 Plan team in the decision to exempt the student from participating.