Person Specification for TOP UK Clinical Manager

	Essential	Desirable
Qualifications	• Educated to degree level or equivalent. • Professional qualification in a relevant area i.e. CBT or Counselling. • Evidence of ongoing professional development	• Degree in health related subject. • Professional qualifications in training. • Registration or Accreditation with UKCP/BACP/BPC/HCPC or other relevant body
Experience	• Minimum of 5 years relevant employment in mental health or another relevant area • Experience of clinical governance • Experience of managing and leading a team, preferably including volunteers • Experience of managing a service in a similar field • Experience of developing, reviewing, and implementing policies and procedures in a similar field • Experience of using data to monitor and evaluate service provision • Significant experience	• Experience of the charity sector. • Experience of working in a health-related organisation. • Experience of project management and evaluation. • Experience of delivering training, including virtually. • Experience of group facilitation • Experience of supervising or mentoring others • Experience of being the safeguarding lead for an organisation

	of developing, reviewing, and implementing safeguarding policies	

Skills, knowledge and abilities	• Knowledge of mental health • Excellent communication skills • Ability to work collaboratively and communicate effectively with a wide range of people • Ability to communicate effectively both verbally and in written form with members, stakeholders, other organisations and the media • Knowledge of safeguarding legislation • Strong IT skills	• Some knowledge or experience of working with anxiety, phobias & OCD. • Knowledge of health care provision in the UK • Knowledge of the charity sector • Experience of working with databases

Personal qualities	• Able to work independently as well as part of team • Honesty • Empathy • Compassion • Reliability • Flexibility • Self-motivator • Commitment to personal and professional development • Sense of humour	