

Dalila Luna

Curriculum: [Company overview Curriculum - 1p summary](#)

- [Remote document color code and components](#)
- [Remote doc template 2023](#)

Schedule your next lesson: [Schedule - Alcanza Consultants](#)
 Pay for your lessons: <https://www.alcanzaconsultants.mx/client/payment-options/>

Feedback form:
<https://forms.gle/NpuFTuD1eqTCdFvV6>

Eval reports:

Remotes:

Date / Consultant: Oct 2, 2025 Bernardo

Lesson number/week: 2-1

Topic: Dealing reporting situations

Catch-up/Homework review:

Workspace:

Here's the link: <https://meet.google.com/gef-kkxx-uzf>

Let's start here: [ABC News](#)

How do we report situations?

We use **reported speech**, an important part is the **reporting verbs**

Ana **said** that she had an exam yesterday

Ana **told** me she had a 100

In past, they express communication: Said, told + (object), reported, communicated, expressed **/t/**, announced **/d/**, asked, requested, informed

My daughter Victoria told me that she won't practice volleyball in the school's team

My son **asked /t/** me if he could go to the chez tournament the last Saturday

My friend Julio communicated **/ed /d/** that he was **fired /d/** in his company

My dad said that my mom it's playing a lot with my nephew

Looked

Constructed

Tired

▶ A2 English Listening Practice - Travel

He talked about traveling

He said that when he **was** young he travelled to Hawaii many times

He explained that Hawaii is an **island** in the middle of the ocean

He said he travelled to Hawaii a couple of times

He expressed that Hawaii is his favorite place, because life style is calm

He told he prefers to travel to other places like the forest and cities, he communicated he **took** different road trips, for example to Italy and he recommended us to travel to Italy, because is cool

Were- you, we, they

Was- i, he , she , it

**Errors/Opportunity for
growth/Pronunciation/Feedback:**

Vocabulary/Phrases:
[Merriam-Webster](#)

Homework:

Send me a voice message over WA explaining the rest of the video.

▶ A2 English Listening Practice - Travel

Date / Consultant: Ryan 9.25.25

Lesson number/week:

Aim:

Topic:

Lesson type: **Intuitive method**

Warm Up

In person.. Presencial...

Questions....

Where in the city do you live?

What area do you live in?

Neighborhood or area or district...

- Moved, lived, took, worked .. **simple pasts**... went, came,
 - She took over 80 flights last year.
 - 6 or 7 flights per month...

I was born in Sonora.

Routines... Normal Life.. Present Tense (not time... facts, normal)

Sentence.... Subject verb object.

- Routine... I wake up at 5am. Then, I prepare myself or I get ready. Next, I wake up my kids at 5:30am. Then, I prepare or make or cook breakfast for everyone. Afterward, I prepare the lunch, while the kids eat. Finally, I take my kids to school, and then I return to eat and go to the office.

Negative... subject **aux + neg** verb object

- I **do** not like big cities. I do not want to live in a big city.
- Ryan **does** not want to drive in CDMX. Ryan does not want America to fly or travel more.
- I do not like Menudo.
- My boss does not lead very well.
- The manager does not listen well.
- The directors do not have time to listen to things.
- The team members do not have time to make a plan.
- The collaborator does not have good training.
- The team does not train people.

Question... Question word... **aux....** Subject ... verb... object?

- Where **do** you like to eat breakfast?
 - I like to eat breakfast in my house.

Reinforce

Overall feedback:

Summary of lesson:

Vocabulary/Phrases:

Practice:

Date / Consultant: Sep 15, 2025 Bernardo

Lesson number/week: 00-00

Topic: **WELCOME TO YOUR TRIAL LESSON!**

aim: To show you how our classes work.

Catch-up/Homework review:

Usually we check your homework or resolve any questions in this section

Workspace:

• Introduce yourself, please

I live in Cualiacan,

I work / I'm working

I'm responsible team/area technology project

I'm responsible of group people they name Strategy business partner.

We work between technology areas and business areas, we receive all they needs about assistants or apps for they work about their business process.

Recently I finish with that function, in this moment my boss and people HR (talen development) they are looking for another challenge for me. I think I will have about two month where maybe I don't have a full agenda. And is probably I am a candidate for a position about manager retail transformation. I don't have this position yet, but if my curriculum make sense, I get the position

Do or make

Hace sentido -

But I will work for better my English level. I think talk with my boss for give me this change for take me a month.

My major problem: overthinking.

I AM

Professional presentation

Objective : topic sentence (summary)	<i>I'm a professional manager - with 20 years of experience - leading strategy - and transformation projects.</i>
Supporting detail: you	<i>I'm responsible of the IT portfolio management,</i>

explain the topic (data, examples, dates, people involved; road map)

for example, the projects about commercial areas, financial, and corporate.
My team manages this portfolio and we need **to** make sure **it stays prioritized /t/** with the business owner.

conclusions :
Output,
results

The IT capacity, resources, and budget are assigned to the project with the most value for the company.

My portfolio **management** team executive

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:
[Merriam-Webster](#)

Homework:

Write full-sentence answers to these questions:

- "Why do you want this job?"
- "What are your strengths and weaknesses?"
- "Do you have any questions for us?"

Thank you!

Your Lesson Plan (adaptable): [A2 Curriculum - Onboarding 2p summary](#)

THANK YOU FOR YOUR TIME!