

MARIAN HIGH SCHOOL STUDENT GOVERNMENT: ROLES and RESPONSIBILITIES

It is the responsibility of all Student Government members to lead. The expectation is that student leaders initiate and follow through with implementing school events whether the event is a beloved tradition OR newly introduced. Officers and representatives play an integral part in the functioning of Marian High School. Through one's actions, attitudes, and choices, Student Government members help shape the overall culture of our school, ensuring a strong sisterhood for all.

A graphic with a blue and teal background featuring star patterns. The title "Student Government: 2026-2027" is at the top in a mix of script and bold sans-serif fonts. Below are three bulleted sections: "All-School Board (ASB)", "Class Board (per grade)", and "House Council", each with a list of roles and counts for grades 9th through 12th.

Student Government: 2026-2027

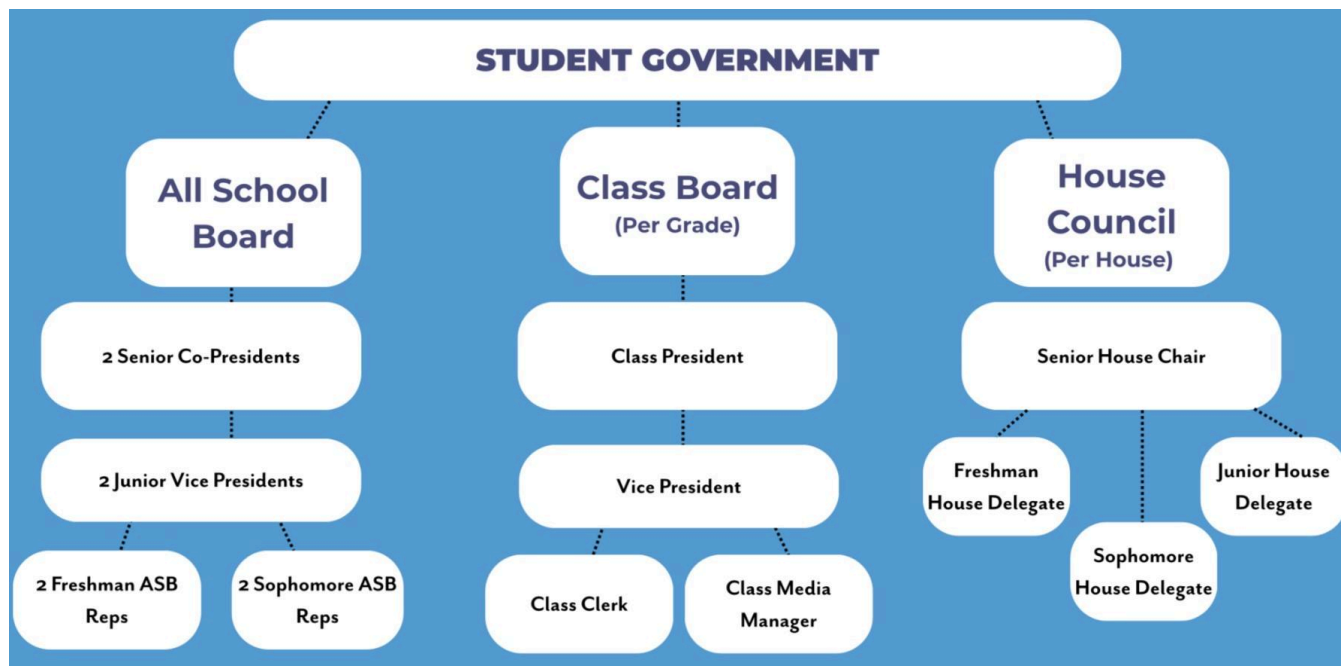
- **All-School Board (ASB)**
 - 12th: 2 Co-Presidents
 - 11th: 2 Co-Vice Presidents
 - 10th: 2 Representatives
 - 9th: 2 Representatives
- **Class Board (per grade)**
 - 1 Class President
 - 1 Vice President
 - 1 Class Clerk (Treasurer + Secretary)
 - 1 Class Media Manager
- **House Council**
 - 12th: 1 Chair per House
 - 11th: 1 Delegate per House
 - 10th: 1 Delegate per House
 - 9th: 1 Delegate per House

All Positions - Expectations:

- Must attend and participate in Student Government meetings. Monthly meetings will be on Wednesday after school until at least 2:30 PM. Other meetings will be required based on role and upcoming events.
- Commitment to Student Government should come before other extracurriculars.
- Communicate event information and meeting decisions and discussions with class members.
- Participate in at least one planning committee for an all-school event such as Leadership Day. (A comprehensive list of planning committees will be communicated in the fall.)
- Attend school-wide events - specifically Leadership Day, Field Day, Raffle, and Walkathon.
- Participate in Open House held the 1st Sunday of November.
- Uphold the Marian Pledge.
- Maintain a 3.0 GPA.
- Know the names of fellow Government officials and classmates.
- Use MHub - Read the daily announcements and check the calendar.
- Update the Marquee message at the front of the school at least once a semester.
- Only hold 2 officer/board positions among Student Government and other extracurricular groups.
 - Only one can be a President/Chair position
- Students will be allowed two meeting absences. Know your calendar and plan accordingly. Exemptions include scheduled athletic games (not practice) and all-day illness.
- Individuals who do not meet expectations will be relieved of their duties and not allowed to run the following year.

Specific Position Descriptions:

Please note that these descriptions are not a comprehensive list of all responsibilities, and are meant to serve as a summary to help give you a sense of fit.



ALL-SCHOOL BOARD

ASB Co-Presidents: Serve as the leader and face for the Student Government at the monthly Wednesday meetings, as well as running assemblies and/or leading the school in prayer. Attend the monthly Co-Curricular Council meetings (Tuesday after school). Write the Student Government meeting agenda after the CCC meeting. Meet with government moderators for guidance on meeting and event planning. Interact with all planning committees for all school events to ensure proper preparation. Represent Marian at extra-curricular events and funerals outside of campus. Anyone running for this position must be a rising senior AND have one year of elected leadership experience in Student Government. *Additional responsibilities as requested by the Government moderators. Meet and exceed the expectations listed on page 1.*

ASB Co-Vice Presidents: Observe, shadow, and support the Co-Presidents. Monitor the financial records for Student Government. Provide treasurer reports, organize any collections, and record specific spending with a spreadsheet. Maintain the ASB bulletin board and hallway whiteboard calendar. Advertise events on the ASB Instagram page. Maintain an active role in planning and implementing events, and ensure events are organized and run smoothly. Anyone running for this position must be a rising junior AND have one year of elected experience in Student Government. *Additional responsibilities as requested by the Government moderators. Meet and exceed the expectations listed on page 1.*

ASB 9th and 10th Grade Representatives (two per grade): Communicate information from the Student Government meetings to the student body. Take an active role in planning schoolwide events, supporting and enhancing the work of the officers. Record attendance of members at all meetings. Convert the agenda to minutes by recording discussions and decisions made during meetings. Assist in the maintenance of the marquee messages in the front of the school. Send out communications to in-school personnel, other schools, and outside organizations on behalf of the school. Anyone running for this position in the spring must be a rising sophomore (incoming freshmen campaign and run at the start of a new school year). No elected experience required. *Additional responsibilities as requested by the Government moderators. Meet and exceed the expectations listed on page 1.*

CLASS BOARDS

Class President (one per grade): Prepare the agenda and run the Wednesday Class Board meetings. Meet with the class moderator at least once a week for planning purposes. Represent the class at certain school functions. Communicate timely messages to the class. Welcome new students. Serve on the Prom Dance and Candlelight committees (11th and 12th). Anyone running for this position as a rising junior or senior must have one year of elected leadership experience in Student Government. For rising freshmen and sophomores no elected experience is required. *Additional responsibilities as requested by the Government moderators. Meet and exceed the expectations listed on page 1.*

Class Vice President (one per grade): Oversee communication of information to grade, including sending group messages to class. Attend all-school Field Day committee meetings. Serve on the Christmas Dance committee. Attend all Project Care meetings as the class representative. Arrange and prepare the room for Class Board meetings. Write thank you notes on behalf of the class. Anyone running for this position as a rising junior or senior must have one year of elected leadership experience in Student Government. For rising freshmen and sophomores no elected experience is required. *Additional responsibilities as requested by the Government moderators. Meet and exceed the expectations listed on page 1.*

Class Clerk (one per grade): (This role combines the tasks that were previously assigned to Secretary and Treasurer.) Record attendance of members at Class Board meetings. Convert the agenda to minutes by recording discussions and decisions made during meetings. Contact board members to remind them about meetings. Communicate with the IHMs. Assist ASB reps in the maintenance of the marquee messages in front of the school. Send out communications to in-school personnel, other schools, and outside organizations on behalf of the school. Give the treasurer's report on income/expenses at the Class Board meeting. Work with the class moderator in collection of class dues, counting money, and making deposits. Manage the class treasury. Co-lead one Field Day committee. No elected experience required. *Additional responsibilities as requested by the Government moderators. Meet and exceed the expectations listed on page 1.*

Class Media Manager (one per grade): Support Vice President in sharing events and discussions from the Student Government meeting with classmates. Maintain the class social media accounts with regular content posted after receiving moderator approval. Take candid pictures of classmates at school events. Collect photos. Co-lead one Field Day committee. Assist in other school wide events. No elected experience required. *Additional responsibilities as requested by the Government moderators. Meet and exceed the expectations listed on page 1.*

HOUSE COUNCIL

House Chair (one senior per House): Manage House delegates as directed by House moderator. Chair one Field Day activity and one yearly activity. Represent House at all Student Government meetings. Guide House-specific decision-making, as well as planning and facilitating Formation Day activities. Lead communication with other schools' student systems, such as Brother Rice Bands. Oversee House group messages. Meet with the House moderator at least once a week for planning purposes. Anyone running for this position must be a rising senior. No elected experience required. *Additional responsibilities as requested by the Government moderators. Meet and exceed the expectations listed on page 1.*

House Delegate (one junior, sophomore, and freshman per House): Attend meetings beyond the monthly Wednesday meeting as directed by House moderator. Represent House at all Student Government meetings. Participate in House-specific decision-making, as well as planning and facilitating Formation Day activities and other new initiatives as introduced throughout the year. No elected experience required. *Additional responsibilities as requested by the Government moderators. Meet and exceed the expectations listed on page 1.*