

# FAITH FORMATION PROGRAM



## FAMILY PACKET

## PROGRAM INFORMATION

1st to 12th School Grades

September 13, 2025 to

May 30, 2026

Saturdays,  
from 9:30a.m. to 11:30a.m.

### Sacramental Preparation:

Is a **two-year** process and includes:

- First Communion
- Confirmation
- Full initiation (OCIA for children)

**Annual Tuition:** \$150.00 per student, per year.

Payment is required at the time of registration.

## EMERGENCY CONTACT

In the event of an emergency during Faith Formation sessions, we will contact you as the parent or guardian immediately. However, if we are unable to reach you, it is essential that you provide the name of one adult whom you authorize as an emergency contact.

Please list their name on the front page of the registration form. The emergency contact must be at least 18 years old and cannot be a parent or guardian.

## AUTHORIZED PICK UP

If you are ever unable to personally pick up your children, you must provide the names and phone numbers of two authorized adults who may do so on your behalf.

Please write this information on the front page of the registration form. Authorized individuals must be at least 18 years old and cannot be the **parents or legal guardians**.

The Faith Formation Program is committed to your child's safety. For this reason, we will not release any child to someone who is not listed as an authorized adult for pick-up.

## PARENT COMMITMENT

As parents, you are the first and primary educators of your children in the faith and in living the Christian life; through both your words and your example.

For this reason, parent participation is essential throughout the two-year of the Faith Formation program. Your attendance is required at scheduled meetings, events, and Parent Days.

By signing the Parent Consent section on the registration form, you agree to support your child by ensuring their attendance at all Faith Formation classes, meetings, and retreats as outlined in the program calendar.

This commitment helps ensure that your child fulfills all the necessary requirements to receive their sacrament(s).

## CONFIRMATION RETREAT REQUIRED

All Confirmation candidates are required to attend one Confirmation Retreat each program year. If your son or daughter is unable to attend the retreat offered by St. Alphonsus, they must attend a Confirmation retreat at another Catholic parish.

- Attendance must be confirmed by the parish hosting the retreat.

Candidates who do not attend any retreat will be required to complete an additional year in the Confirmation program at St. Alphonsus.

By signing the Parent Consent section on the front page of the registration form, you acknowledge that you understand and agree to this requirement.

This year's Confirmation Retreat is scheduled for: \_\_\_\_\_.

## TEXT MESSAGES

We use a messaging app to communicate important program information. To receive these updates, you are required to provide a cell phone number. By entering your number in the "Parent Consent" section on the front page of the registration form, you give us permission to send you text messages. After receiving an invitation from St. Alphonsus Faith Formation, you will need to download the messaging app to stay connected.

*Standard data and messaging rates may apply, depending on your phone plan.*

## PHOTO AUTHORIZATION

We need your consent at St. Alphonsus Catholic Parish in Brooklyn Center, MN, to use photos of your child taken during the Faith Formation program; whether in group settings, during activities, or at sacramental celebrations. These photos may be published in the parish bulletin, on the website, or in other promotional materials.

By signing the Parent Consent section on the front page of the registration form, you give your consent for this use.

## AUTHORIZED DRIVER LICENSE STUDENT

At Faith Formation, your children's safety is our top priority. If your son or daughter in the Confirmation program has a valid driver's license and will be responsible for transporting their younger sibling(s), you must:

- Sign the Parent Consent section on the front page of the registration form, and
- Initial the Student Information section.

By doing so, you are giving full consent for your licensed child to transport their minor siblings.

## **DROP-OFF AND PICK-UP GUIDELINES**

We want to remind you of our students drop-off and pick-up procedures. Thank you for your cooperation, understanding, and patience as we all continue to follow these safety protocols to ensure the well-being of our children and youth.

### **Drop-Off Procedures:**

- All students will enter through Door #2 unless otherwise indicated on the calendar or via Remind.
- Please park in the church parking lot and accompany your child(ren) into the church lobby.
- A parent or authorized adult must stay until a Faith Formation team member or catechist receives your child(ren).
- Your child(ren) must bring their classroom tag indicating their room number (shared on orientation day).
- Door #2 opens from 9:25 a.m. to 10:00 a.m.
  - Please do not drop off children before this time, even if the door appears open.
- After 10:00a.m., Door #2 will be locked, and late arrivals will not be allowed to enter. Please be on time.

### **Pick-Up Procedures:**

- Pick-up will be through Door #8, which opens at 11:25 a.m.
- Park in the school parking lot and enter through Door #8.
- Go directly to your child's classroom and sign them out.
  - If you have more than one child, pick up the youngest first.
- Use this brief time to connect with your child's catechist, if needed.

### **Parent Days/Meetings:**

- On days with parent meetings, both you and your child(ren) will enter through Door #2.
- Your child(ren) will go directly to the church for the morning prayer, and you will wait in the church corridor.
- A Faith Formation team member will notify you when it's time to enter the church for the Parent Meeting.

Please sign the Parent Consent section of the registration form to confirm you have read and understood these guidelines.

## SHARED SPACE AGREEMENT

One of the blessings we enjoy at St. Alphonsus is our large and vibrant campus. This space is shared by the church, parish ministries, and our Faith Formation program.. As good stewards, we are called to use these shared spaces with care, gratitude, and respect.

We are proud to say that most of the children and youth in the Faith Formation program do an excellent job of respecting parish property and cleaning up after themselves.

As we begin this new year, the Faith Formation staff and our volunteer catechists kindly ask that you take time to speak with your child(ren) about the importance of respecting shared spaces and the property of St. Alphonsus.

By signing the Parent Consent section of the registration form you agree that you will discuss this responsibility with your son or daughter. Your child needs to understand by showing their commitment to caring for and respecting our shared parish environment.

## HEALTH AND SAFETY PROTOCOLS

As part of our ongoing commitment to the well-being of our community, we want to ensure that all families are informed of the health and safety protocols that remain in place in the Faith Formation program. These guidelines were established to help us create a safe environment for our students, families, and catechists.

All participants are expected to understand and follow these protocols. Please read carefully and thoroughly.

### 1. Stay Home If Sick

You are strongly encouraged to stay home if you or anyone in your household:

- Is sick or has any of the following symptoms: fever, cough, shortness of breath, muscle aches, headache, sore throat, or loss of taste or smell.
- Is considered high-risk due to age or underlying health conditions.
- Students and catechists must stay home if they are sick.

### 2. Cleaning and Ventilation

- Classrooms and high-touch surfaces are cleaned and disinfected regularly.
- Bathrooms are sanitized after Faith Formation sessions and as needed.
- HVAC systems are inspected and adjusted to maximize air circulation.
- Classroom windows and doors will be kept open when possible to improve ventilation.

### 3. Restroom Use and Hygiene

- Face coverings are optional.
- All students must follow proper handwashing procedures.

- Hand sanitizer will be available in classrooms.
- Minimize the sharing of common classroom supplies.

#### 4. Water Bottles

Students and catechists are encouraged to bring personal water bottles. Water fountains requiring physical contact will not be in use.

#### 5. Classroom Reminders

Catechists will regularly remind students to:

- Sanitize hands
- Avoid touching eyes, nose, and mouth with unwashed hands.
- Practice good hygiene (cover coughs/sneezes, wash hands frequently).
- Refrain from sharing water bottles, writing utensils, or personal items.
- Limit sharing of books, devices, toys, or games.
- Face coverings are optional but encouraged for those who wish to use them.

#### Questions or Concerns?

The Faith Formation Director is your point of contact for any questions, concerns, or suggestions regarding these protocols or incidents. We welcome and value your feedback. Please feel free to reach out in person or via email at **Faithformation@mystals.org**.

Please sign the Parent Consent section on the first page of the registration form to confirm that you have received this information. Please discuss these guidelines with your child.

CONTACT INFORMATION		
P. John Schmidt, C.Ss.R.	Pastor	pastor@mystals.org 763.503.3315
Viridiana Flores García	Faith Formation Director	floresv@mystals.org 763.503.3329
Jorge Martínez Meneses	Faith Formation Assistant	faithformation@mystals.org 763.503.3349
Elsa Delgado-Martínez	Parochial Office	parishoffice@mystals.org 763.561.5100