High Rock School Technology Rules & Expectations*

District technology, including the iPad, is an ACADEMIC TOOL and its use must meet the guidelines of the Responsible Use Policy of Needham Public Schools.

I am responsible for:

- 1. Using all devices and student accounts safely and responsibly.
- 2. Using technology as each teacher expects and instructs.
- 3. Not using any social media sites or personal online accounts during the school day or on school property.
- 4. Using the camera app (or any camera) only for educationally relevant purposes and not capturing, recording, or distributing audio, video, or pictures of any school activity, student, or staff without prior permission from a teacher, parent, or caretaker.
- 5. Promptly informing a teacher or parent if others or I receive any inappropriate pictures, videos or audio recordings.
- 6. Keeping my and others' private information safe.
- 7. Using only my own accounts or devices and keeping my password private.
- 8. Being courteous and using appropriate language and communicating in ways that are kind and respectful.

I will manage my iPad by:

- 1. Having my iPad charged prior to school on a daily basis.
- 2. Not bringing or using my iPad to/in the cafeteria or into the bathrooms at anytime.
- 3. Not allowing another person to use or handle my iPad, unless directed by a teacher or parent/guardian.
- 4. Leaving all settings as installed and not removing the iPad from the management system.
- 5. Not using any social media apps or non-educational games onto my iPad. Ex: Instagram, Snapchat, Madden Mobile. Clash of Clans
- 6. Not playing any games on my iPad during the school day.
- 7. Keeping my iPad in my locker when I am unable to keep it in my possession.

I understand:

- 1. The use of technology is a resource and a privilege that may be revoked at any time.
- 2. All activity done on my iPad is not private, including but not limited to images, videos, audio recordings, social media posts, emails.
- 3. I will be held responsible for any activity on the iPad that is determined by administration to violate the RUP, Student Handbook or Device agreement.

^{*} This document was developed from the information contained in the NPS Responsible Use Agreement and the High Rock School Device Agreement Contract. Please refer to the High Rock School Parent/Student Handbook for all documents and policies related to technology and internet use.

High Rock School iPad Misuse Administrative Follow Through

If a student is found not using the iPad as an academic tool, then adults in the school building will address the student. As with all responses to student behaviors, many factors are taken into consideration when applying consequences.

Violation of iPad Responsible Use Agreement

Should the teacher feel the violation is egregious or that the child should be addressed by administration, a referral to the assistant principal will be completed.

Should the child have repeated referrals to the assistant principal, iPad privileges may be restricted at school. Ongoing or extreme circumstances would result in a parent meeting and the examination of the student's use of the iPad at school for an extended period of time.

District iPad cases and black neoprene carry bags

It is Needham's expectation that the provided case will remain on the iPad until returned to the district at the end of use and that students place their iPad in the provided black bags when not in use and to transport back and forth to school.