

Minutes of Ildhafn Council Meeting Dated 8th May 2023

Last meeting's minutes:

<https://docs.google.com/document/d/1U6nUR5PUm1PM4li1S18uSAcQAZTluOV7Hfi9OoBU2UE/edit>

Attendance: Vanessa, Nicola, cat, Sandra, Chantelle (not a cat), Michelle, Sue

Meeting started: 8.09pm

Apologies: Trent/Domenego, Alex, Caitlin, matt (at fencing in Cluain)

Move to pass the previous minutes: Moved - Sue, seconded - Michelle, passed.

Welcome from Seneschal and report

It's been a lovely month and collegium was brilliant - thank you.
Have received most of the Officer reports.

Officer reports:

- Reeve
Bank balance to date: \$6,374.79.
Mostly relating to the Collegium and one payment for the 20th Birthday.
Payments for Schlaepher Park, food and printing costs.
Sue moved, Nicola seconded we reimburse and pay the expenses relating to the Collegium. All in favour. Michelle abstained.
\$50 deposit to Schlaepher Park has been paid for November event.
One fencer overpaid by \$10 for the term, will deduct this from second half of year.
- Herald
Nothing to report
- Web
Weren't able to submit my report forms, manually emailed forms, suspect Masonry have security too tight. Will contact Masonry to sort. Need assistance testing new website.
Michelle (and Trent) offered to help with this.
- Arts and Sciences
Cluain recruited Nate as their new A&S Officer.
- Marshal
Insert report
- Archery
- It is still happening

- Quartermaster
- Chatelaine
- Chronicler
Got all the info just needs to put it together
Chantelle and Michelle has offered to help
Look at having a small group to produce the Ildhafn Saga

General Business:

Agenda	Discussion	Action	Completed	Further actions
Financials		To do	After March meeting	Action for April
Bank Account Signatories	Sue and Michelle were advised by Westpac that unless all signatories were already banking with them, they wouldn't look at moving Ildhafn's account over. Sue spoke with SCANZ and they plan to have set up their account with Kiwibank in two months.	Proposed if current signatories are willing, we wait until SCANZ set up their account then we move over.		Waiting on SCANZ to set up account with Kiwibank.
Trent has submitted interim collegium event report to list with request to settle event invoice, refunds and reimbursements for stewarding costs/food.	Trudy Knibbs full refund \$35.00 requested by steward back into the same bank account due to cancellation before event cut-off	Approved. (Proposed by Sue, seconded by Chantelle). Passes unanimously. Bank account details to be sought for repayment.		
CF Container, retrospective fees and on-charging fees going forward.	Chantelle received costs from SCANZ for container. \$365 x2 years +	Once we know who has personal items in container, can work out how much	Trent to email contents of container to Barony.	This was sent out No response

Coordination between SCANZ and SG / Quartermaster. Establish any relevant policies, procedures and key contacts for CF container. Authorisation queried by Raffie for maintenance, painting and cleaning of container. No cost anticipated (free paint, volunteer work). Potential cost sharing proposed for adding a container lock.	\$419.75 x2 years = \$1,569.50 less \$100 paid in 2018. This is 3 years in arrears and for 2023. SG reeve couldn't find invoices or payments for 2018 and 2021. SG's container broken into. Awaiting quote, via Raffie, for lock guard (metal box surrounding lock on container). Raffie stepping down as Southron Gaard's quartermaster.	to collect from them. SCANZ seeking 1/3 each from Ildhafn, Cluain and Darton. Total costs for container, 4 years site fee, from Southron Gaard reeve = \$1,469.50. 1/3 costs = \$489.83. SCANZ have mentioned that it will be up to the seneschals to agree the payment splits.	Enquire if anyone has personal items in there.	as yet Trent to email Catherine and David and Ange to ask if they have any personal gear or know who might and copy in to Chantelle.
Howick Fencing Hall Training 2022 – Check regarding usage and charging for the financial year and request invoice to pay.	Nicola keeping records on hall usage and attendance records for 2023.	Matt to log and register the fencing classes with Trudy so she can invoice us. Nicola assisting Matt with hall usage dates and hours for 2022. Almost completed.		
Pewter purchase for Baronial awards	Contacted Hayes Metals for pricing as none showing on their website.	Trent proposes, Sandra seconded, Ildhafn purchase 1kg pewter for Baronial award and event tokens and at \$72.28 + courier costs up to \$15. Purchase passed.		
Payments for weekend workshops hall hire.	Email sent to Trudy G 16/02/23 with dates Aug 27/28, Sept 24/25 and Oct	Chantelle to prod Trudy for the invoice so we can pay.	Email sent again 27/03 Chantelle	Trudie now away - will ask again when back.

	15/16.		sent email again.	
Baronial Gear				
List field - needs new home. With Alex but needs to go due to January flooding.	Nicola has offered to store the list field at her home.	Ian will collect the list field for the 20th Birthday event and after that will be stored at Nicola's.		Can go to Nicola's?
Shipping container or shed on Vanessa's paddock at Glendene. Reminder a break in has occurred here before. Option 1:- group purchasing a storage shed/ shipping container. Would require input from SCANZ if value high enough. Or Vanessa purchases shipping container and rents us storage space. Or rents land space to us.	- 5x3ft Mighty Ape storage shed. \$315 (list field?) - 3x1.5m No 8, garden shed \$579. - 3.38x1.21m Duratuf garden shed \$2,229. - 3.7x4.59m TradeTested Workshop shed \$1,399. - 3.07x2.6m \$979 TradeTested Garden shed. - 2.77x1.91m Container Door shed \$469. - The Warehouse 2.4x1.28m \$329. - 20ft TradeMe shipping container \$4k. Two spare sheds on Vanessa's paddock at present.		Chantelle to send list of various shed options and pricing to Council List.	done
Events				
Ildhafn 20th Birthday at Hunua 21st-23rd July 2023 Ian and Amabelia	Council approved move to Hunua, deposit has been paid.	Ian hoping to visit site on Friday.	Chantelle to advertise event at Medieval Studies at	.

running with celebration theme. 48 adults at \$140 to breakeven, includes Crown attending for free.	katherine kerr attending, Ratbot not sure. To confirm after Festival.		Auckland Uni.	
Weekend workshops. When will they restart? Diversity - line up people to teach things.	To discuss at dedicated meeting later this month. Google form and email/fb post sent out.	https://docs.google.com/forms/d/1KMq6H-2X2hCnyYLYDLUkA8yfPP67v0klgW6-t11mMO8/edit	Plan is to hold in Aug/Sept/Oct . Chantelle can have key if needed.	Start in August
Demo's - where and how? Do people have contacts? Do we write to community groups, etc and offer? Need to figure out what, and who, we can offer - stocktake	2 demos in Cluain Hamilton Gardens Medieval fundraiser (Governor's Green) Sunday 12th March Waldorf Medieval Carnival: Sunday 26th March 2023	To have separate meeting to brainstorm		
Summer Event	Due to double booking at Hunua, Summer event can be held at Schlaepfer on 10-12 November.	Chantelle to confirm with Ray and get form for the deposit.	Deposit paid Advertise for a steward?	
September event	Chantelle to propose with a focus on cooking Nicola suggested combining this with a games evening If Schlaepfer Park is used, we need to provide teaspoons			

	and chopping boards.			
General organisation				
Buy plastic separator like Cluain has for utensils Already approved				
Vanessa will gift 3 plastic chopping boards.				
Website				
Stewarding and running an event info on Ildhafn's website outdated. Michelle has access to the website to update information.	Chantelle can assist as she has been running a lot of events and has been aligning prices/ structures with Cluain, etc, and has up-to-date info on things.	Michelle to sort this before the next meeting on Wordpress.		
Update to method for tracking awards and champions. Could be modeled off updates made to Rowany awards...	Talking to Juliana about awards and cannon lore, etc Our awards page isn't linked	Schedule a more focused talk on this - Sandra and Trent. Chantelle can be pair of hands for archival information when we are ready to migrate.		

Next meeting date: Sunday 11 June 2023 at 8pm

Meeting ended: 9:16pm