

**Minutes of the Meeting of Stapleford Parish Council held at the Jubilee Pavilion on 14<sup>th</sup> December 2016.**

Present Cllrs Beresford-Knox, Bow, Elsbury, Nightingale, Pepperell, Sayer, the Clerk, CCCLr Orgee and 5 members of the public.

Item 100. Apologies were received and accepted from Cllrs Pett, Shelton and CCCLr Kenney all for personal reasons.

Item 101. Declarations of Interest were made by Cllrs Pepperell and Elsbury who were both receiving cheques.

Item 102. The Minutes of the meeting held on November 9<sup>th</sup> 2016 were agreed to be a true record and signed.

Item 103. Matters Arising

Item 152 (2015/16) Under Item 46 December 2015 it was resolved to purchase two speed signs with Great Shelford Parish Council. As Great Shelford has now bought and erected mobile speed signs, it was therefore resolved to purchase two speed signs and the poles.

**Action Cllr Pett.**

Item 169. (2015/16) It was resolved to establish whether the Spar would be happy to have a defibrillator attached to the outside wall. This would involve drilling through the wall to attach the defibrillator box to an electricity supply. The Spar would also be asked to provide the electricity, although the PC could offer to reimburse this cost. The Slaughter House was also suggested as an alternative location. **Action the Clerk.**

Item 170 (2015/16). It was resolved to re-order the disabled parking signs for the Pavilion car park. **Action Cllr Bow and the Clerk.**

Item 18. Council to note the new playground equipment will be installed the week commencing 12<sup>th</sup> December. The workmen require access to the pavilion for toilet facilities.

Item 47 C) Council to note Cllrs Elsbury, Pepperell, Pett the Clerk and a member of the Stapleford History Society have begun to clear out the Slaughter House.

Item 54. A meeting has been held with Cllrs Pepperell, Pett and representatives from Shelford Cricket Club. The club have proposed that there will be 3 junior Shelford and Stapleford teams (the under 11, 12 and 13's) playing on Saturdays in Stapleford. The club would like to prepare the wicket in advance of the season. Shelford has offered Stapleford PC the opportunity to purchase its old roller for £3800. Council is happy in principle to purchase the roller subject to the Council's investigation and confirmation of the proposed sale price. A copy of the invoice for the purchase of the roller by Shelford Cricket Club is therefore requested.

Stapleford Phoenix will continue to play on Wednesday evenings.

The Cricket Club should be made aware that there may already be Saturday pavilion bookings for the summer including the Village Weekend, and the Clerk will seek confirmation from football regarding when Saturday games and training are finished for the season. The Clerk will require a list of cricket fixtures as soon as possible. This item will be put on the next agenda. **Action the Clerk.**

Item 92. The companies that quoted for the finger post have been chased for updated quotes. It was resolved to confirm the order with the company the Council previously agreed. **Action the Clerk.**

Item 96. Cemetery upkeep will be considered under Item 111.

Item 98. Council to note the Clerk applied for the Local Highways Improvement Scheme to change the speed limit from 30 to 20mph along Mingle Lane and Church Street.

Item 81. 4. The Clerk gave a brief report on the meeting held with the Senior Bursar of Peterhouse to discuss the movement of the stone boulders. Mr Wright apologised that the Council had not had prior notice of this arrangement. It was agreed that current hedge along Gog Magog Way which has been recently cut will be removed, a new fence erected and a new hedge planted behind the fence going around the corner on to Bar Lane. This will screen the boulders both from the road and local residential premises.

Item 104. The meeting was called off to receive and take matters of public interest.

Residents from 33 Hawthorne Road spoke briefly regarding the proposed extension to the adjoining neighbours 31 Hawthorne Road. The main concerns were the length of the rear extension in relation to policy DP/2, Design of New Development of the Adopted Plan and Planning Practice Guidance Paragraph: 006 Reference ID: 21b-006-20140306.

The residents of 31 Hawthorne Road briefly responded giving a brief outline of the steps taken that led to this proposal and planning application.

It was resolved to call on the meeting to consider planning application S/2947/16/FI for double storey and single storey extension to side and single storey extension to rear for 31 Hawthorne Road for Mr Fifing Zhang.

Council recommended refusal with five votes in favour and one abstention. Council is concerned about the loss of light, overshadowing, the design and the compatibility of this design with the local plan and asks that the plans be considered by the planning committee and that a site visit is carried out.

The meeting was called off again to take:

Item 105. Reports from CCCllrs and SCDCllrs.

CCCllr Tony Orgee has sent a report but the main points are as follows:

Sawston Parish Council has agreed to a further extension until 31<sup>st</sup> December 2017 for work at Dernford Quarry. All site traffic should turn right out of the site and not come through the villages of Stapleford and Great Shelford.

All the routes that were down-graded in the winter gritting schedule have now been reinstated.

Streetlights will not be dimmed or turned off as had been agreed earlier in the year.

There are still a number of faults with the guided busway and following receipt of technical and legal advice, the County Council has decided to initiate negotiations and any necessary legal proceedings to recover the assessed cost of defect correction.

The County Council is the 'corporate parent' for those children taken into the local authority's care. Numbers have risen in recent months and now number over 500. The number of children currently in the local authority's care includes just over 60 unaccompanied child asylum seekers, an increase from just over 40 this time last year. Unaccompanied child asylum seekers often travel in the backs of lorries and get out when a lorry stops after travelling from the Channel Ports. As a result many unaccompanied child asylum seekers are first found in lorry stops on the M11 and A14 in Cambridgeshire and Northamptonshire. Unaccompanied child asylum seekers become the responsibility of the local authority in whose area they are found. This year the churches in the Abingtons have again collected Christmas presents, and I understand that this year people in Sawston have also got involved for these children.

Cllr Pepperell asked CCCLr a question about the potential raise in precept. CCCLr Orgee responded that exact figures had not yet been decided.

SCDCllr Nightingale reported that the owner of Hill Trees has been selling cars from Tesco's car park. The case relating to Hill Trees is still waiting to go to court.

Item 106. The meeting was called on to consider planning matters

Council to note SC has approved

S/2316/16/FL 34, Haverhill Road for 2 storey front, rear and side extension together with single storey rear extension to dwelling of Mr Andrew Smith.

S/2707/16/FL Replacement of existing flat roof to existing garage with a pitched roof, for 2 Dukes Meadow for Mr and Mrs Porooshani Nia.

S/3001/14/FL for non material amendment to planning consent for extensions, alteration and outbuildings to use dark blue profiled cementitious sheeting over slate for Goldolphin Cottage, Gog Magog Hills Estate for Mr and Mrs Carrie and Mark Shenton.

Council recommended approval for:

S/2588/16/FL erection of conservatory for 112 Hinton Way for Adrian Park.

S/3061/16/FL for erection of 2 storey rear extension and single storey front extension including remedial works to rear windows and previous extension for 53 Bar Lane for Keith Warth. As the property is on Bar Lane close to the primary school Council, requested that no

deliveries should occur between 8 and 9.30am and then between 2.30-4pm in the afternoons and that construction vehicles park on site and not on the road. It was also requested that there is no work before 8am and that the only work carried out at the weekends is on Saturday mornings.

S/2824/16/FL part demolition of existing porch extension, new kitchen extension, new garden room, new green house, and kitchen garden wall. Replacement for timber windows for Hillstead Hinton Way for Mr and Mrs Simon and Tracey Hassel. All were in favour with one abstention.

S/3074/16/FL proposes metal railings to the rear of the church for St Andrews Church, Mingle Lane for Mr Peter of St Andrews Church PCC.

S/3348/16/FL new 5 bedroom dwelling, parking 'car-port', cycle parking and refuse storage for 22B, Mingle Lane, Stapleford for Amit and Alison Atrey. With 4 in favour and 2 objections Council recommended approval. As the property is on Mingle Lane, a main artery through the village and a route to school, Council requested that there should be no deliveries between 8 and 9.30am and then between 2.30-4pm in the afternoons and that construction vehicles park on site and not on the road. It was also requested that no work be carried out before 8am and that the only work carried out at the weekends is on Saturday mornings.

S/3349/16/LB for ramps to door thresholds of the ring wall creating improved access for all at Wandlebury Country Park for Mr Philip Robinson Cambridge Past Present and Future.

S/141/16/TP for 11 Collier Way for a Carpinus (Hornbeam) Undertake a crown reduction of approximately 2m and thin by approximately 20%. The reason for the work is to control encroachment over the neighbouring property boundary and to maintain a clearance from the garage roof.

S/3130/16/TP for 55 London Road for remove lateral branch over house & reduce 2 branches growing towards house by 3M.

No decision could be made regarding S/2804/16/FL single storey extension and alteration for 25 Bar Lane for Mr Yogesh Pangam as there was no site plan and there were concerns of over development

Council recommended refusal for

S/3313/16/FL two storey front extension with part single storey for 7 Vine Close for Mr Nick Sample

there was one abstention. It was felt the design would adversely affect the street scene and concerns were raised that the proposed frontage would be in very close proximity to the road

Item 107. It was proposed by Cllr Bow proposed that the Pavilion and Recreation Management Group be disbanded as most considerations have to be brought to a full Council Meeting. It was resolved to discuss this further at the Village Matters Meeting in March. **Action the Clerk.**

.There is no further update regarding the Tennis Club Lease.

Quotes for trimming back the hedge behind the tennis courts and Jubilee Playground were considered and it was agreed to ask Herts and Cambs Maintenance to carry out the work.

**Action the Clerk.**

Item 108. Village matters

The play equipment purchased by St Andrew's Toddler Group cost £1300. A grant was received for this. It was resolved that Cllr Pepperell ascertains details of the grant and it was suggested the Council could purchase the equipment for £1000. It was resolved that the installation of the equipment should be by a trained professional so that a safety certificate can be issued. **Action Cllr Pepperell and the Clerk.**

It was resolved to ask Bill and James French to move the extra safety matting from the Clerks drive to the Slaughter House and ask Rospa if the amount of matting already in place is adequate. **Action the Clerk.**

Item 109. The Clerk gave a brief update report on the Neighbourhood Plan. The next steps are to open an account and apply for funding.

Item 110. It was resolved to put the item of Casual Vacancy on the next agenda. **Action the Clerk.**

Item 111. The quotes for cemetery upkeep were considered. It was resolved to ask NB Horticulture to start in January on a sixth month trial. Council also decided to seek 3 quotes for the cleaning and repainting of the railings. **Action the Clerk.**

Item 112. It was resolved to consider an Email and Internet Good Practice Guide in the January Meeting. **Action the Clerk.**

Item 113. It was resolved to consider a Council response to the SC consultation on priorities for the next five years at the strategic meeting. **Action the Clerk.**

Council resolved that a strategic meeting will be held on 1<sup>st</sup> February and a meeting for Village Matters on 1<sup>st</sup> March 2017.

Item 114. Finances

1. The monthly report was accepted and payments of £36,465.02 were authorised.
2. It was resolved to consider the 2017/18 budget and precept in the January meeting.  
**Action the Clerk.**
3. It was resolved to further consider the Internal Auditor quotes in the January Meeting.  
**Action the Clerk.**

4. It was resolved to open an account with Unity Trust to move excess money into to spread Council's risk. It was also resolved to move £30,000 from the building society account into the current account. **Action the Clerk.**
5. It was resolved that Clerk investigates and renews the contract for electricity provision at Slaughter House. **Action the Clerk.**
6. S106 indemnity agreement. There are a number of questions that need resolving such as on what basis SCDC are asking Council to enter into the indemnity agreement and on what basis are SCDC objecting to the Council's amendment. **Action Cllr Sayer and the Clerk.**
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9. The meeting closed at 9.45.
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