



Monday – August 30, 2021

10:00 A.M. – 4:30 P.M. **Registration** **Lake Alvin**

12:00 P.M. – 1:00 P.M. **Roundtable Lunch - Outfield** **Miltona**

Presented by Rose Fischer, Brown County Fiscal Supervisor

What's out there? Rose will provide a 101 overview of various systems, internet sites to access information & documentation. A few systems to be reviewed are MNITS (not provider validation), Document Direct, MFIP Consolidated sites to access data, SWIFT EFT payment access, OSA SAFES reports, IFS Golden Wiki.

12:00 P.M. – 1:00 P.M. **Roundtable Lunch - Infield** **Osakis**

Presented by Mary Wacek, MN Prairie Accounting Supervisor & Carrie Kisor, Accounting Technician, Nicollet County

New to the team? Mary and Carrie will be discussing INFO PAC reports for MAXIS claims, CCDTF/BHF, County Confirmation Report, and the County Invoice. What is the purpose of these reports and how they can be used monthly? Will also discuss the use of Document Direct for the Internet vs INFO PAC in MMIS and how to export a PDF and Excel files.

12:00 P.M. – 1:00 P.M. **Roundtable Lunch - Dugout** **Minnewaska**

Presented by Lisa Stadler, Rice County Accounting/Collections Supervisor

Strategies from the dugout. Lisa will provide a brief overview of helpful hints in preparing a successful budget. She will discuss some budget basics and

IFS/SSIS/DHS reports used in the budgeting process and provide a list of helpful DHS resources.

1:00 P.M. – 1:15 P.M.

Transition Time

1:15 P.M. – 1:45 P.M.

Welcome & Introductions

Lake Darling Ballroom

MCHHSA Conference Committee

DHS Updates - Chris Ricker, DHS FOD Assistant Director

Do the terms “Ducks on the pond”, “Can of Corn”, “Frozen Rope”, “Eephus” and “Uncle Charlie” ring a bell? If not, plan on attending the DHS/FOD Updates session where, in addition to learning about obscure baseball references, we’ll provide the audience with information on legislative items from the 2021 Legislative Session which we’ve been tracking and have a county fiscal impact. We’ll also lay out our priorities for FOD which also involve counties along with some general updates.

1:45 P.M. – 3:15 P.M.

Keynote Speaker - Dr. Susan Herreid

Lake Darling Ballroom

As we head into the seventh inning stretch, let’s reflect on what we have experienced over the past year and look at our lineup of professional opportunities as we prepare to hit it out of the park in the future!

Check out these topics that Dr. Herreid will coach us through to bolster what we have been doing and what we can do in the future to create a better work environment for ourselves and our co-workers. Working in county government presents its own challenges, and we need to be healthy enough to stay in the game. Before you know it, you’ll be throwin’ it into the strike zone and chalking up win after win!

- The impact of the past year and working through the unknown
- Opportunities in the future
- Communication and collaboration in a new/changed work environment
- Self-Care and Resiliency
- Silver Linings

3:15 P.M. – 3:30 P.M.

Break

Upper Conference Lobby

3:30 P.M. – 5:00 P.M.

Title IV-E Determination Training- Virtual Session

Miltona

Presented by Paula Katzenmeyer, Debbie Retterath, Deb Miller, Title IV-E trainers

The Title IV-E Foster Care training team is rounding the bases toward THE PERFECT GAME of efficient and accurate Title IV-E eligibility determinations and Title IV-E claiming. Don’t strike out!

Single: What is Title IV-E and why does an eligibility determination need to be made?

Double: How are foster care placement details communicated between SSIS and MAXIS?

Triple: Is it important to maintain consistency between SSIS and MAXIS?

Home Run: Complete, accurate, error free Title IV-E foster care eligibility determinations and claiming!

3:30 P.M. – 5:00 P.M.

Virtual Meetings

Osakis

Presented by: Shelley Koen, Accounting Supervisor, Minnesota Prairie County Alliance & Kathy Melvin, Information System Specialist Sr., Hubbard County.

Looking for how to get the most out of Microsoft Teams and Zoom? This will be an interactive session learning about the tips, tricks and possibilities of working in the virtual world using Microsoft Teams and Zoom.

3:30 P.M. – 5:00 P.M.

Human Service Cost Report and Tableau Demonstration

Minnewaska

Presented by Julie Spurgeon, DHS Financial Operations Division and Marcela Goldschmidt, Research Scientist, DHS Strategy and Performance Division

HOMERUN! Please join Marcela and Julie as they introduce and demonstrate the next best thing to the printed Human Service Cost Report – putting the data into Tableau Dashboards. You will be able to see how you can easily compare your own county data to other counties and how to pull up charts and graphs for your own county and present to your directors and or to your county board with ease!

5:00 P.M. - 6:30 P.M.

Networking –Hospitality

Room 221

6:30 P.M. - 8:30 P.M.

Banquet & Bingo

Lake Darling Ballroom

Tuesday – August 31, 2021

6:30 A.M. - 8:30 A.M.

Breakfast

Lake Café

7:00 A.M. – 4:00 P.M.

Registration

Lake Alvin

- 8:00 A.M. – 9:15 A.M. **PMAP Billings/MN E Connect** **Miltona**
- Presented by: Mary Wacek, MN Prairie County Alliance Accounting Supervisor, Lavell Kroontje, Accounting Supervisor, Cass County Health, Human & Vet Services, Ranae Eichstadt, Accounting Technician II, Scott County Health & Human Services*
- Mary, Lavelle, and Ranae will be presenting on claims submissions for the PMAP clients from A-Z. The presentation will cover types of case management that can be billed, where to find PPHP eligibility, who are our PMAP providers (contacts and #'s), the billing process, tracking claims from the remittance advice, rejected claims/denied claims, when to resubmit or replace a claim and a few other special features within MN EConnect.
- 8:00 A.M. – 9:15 A.M. **Child Care Assistance Program – Billing, Finance & Reporting** **Osakis**
- Presented by: Stacia Rosas, Supervisor, DHS Child Care Assistance Program and Angela Carlson, Policy Specialist with DHS-Child Care Assistance Program*
- Join us to learn more about the billing, finance and reporting aspects of the Child Care Assistance Program. Topics will include allocations, administrative payments, oversight processes, resources, billing and payments. An overview of MEC² PRO will also be provided.
- 8:00 A.M. – 9:15 A.M. **SSTS & IMRMS Time Study Data-how to use it** **Minnewaska**
- Presented by: Rose Fischer, Brown County Fiscal Supervisor and Julie Spurgeon, DHS Financial Operations Division*
- Ready to hit a home run and clear the bench? Julie will briefly describe the time study project and the data that is sent to the county fiscal supervisor. Rose will then present information on how Brown County condenses the SSTS (Social Services Time Study) and IMRMS (Income Maintenance Random Moments Time Study) Results Reports from DHS to highlight certain fields in order to get the “line up” in tip-top shape when it comes to random moment surveys. Rose forwards these condensed reports to the Income Maintenance supervisor, Social Services Supervisors and each program’s coordinator for review. Come and find out what she has to say about the process and outcomes she is noticing at Brown County.
- 9:15 A.M. – 9:45 A.M. **Break** **Lower Conference Lobby**
- 9:30 A.M. – 10:45 A.M. **Family First-Hybrid Virtual Session** **Miltona**
- Presented by: Erin Kintop, Financial Operations Division, Grants and Allocations Unit Supervisor, Sheena Lossing, Financial Operations Division, Title IV-E Grant Accountant, Beth Chaplin, Child Safety and Permanency, Title IV-E Unit Supervisor*
- A group of DHS MVP’s will review Title IV-E claiming impacts for Counties as a result of the Family First Transition Act (FFPSA) implementation. Specific emphasis will be provided on changes to facility placement claiming due to Qualified

Residential Treatment Placement (QRTP) requirements. All the change ups to the Child Foster Care Report, Northstar Reconciliation and general claiming guidance will be provided.

9:30 A.M. – 10:45 A.M.

Excel 101

Osakis

*Presented by: Linda Muchow, Technology Specialist, Alexandria Technical & Community College. **This is an interactive session.** Excel files will be emailed out 1 week prior to conference. Conference attendees should bring their own laptop or electronic device.*

We will be using a User Select Budget Report to demonstrate how to create a Variance formula and then apply conditional formatting so you can visually see how your budget compares to what you should have spent/earned. Learn how to utilize an IF statement in the variance column to recognize a zero-based budget. We will also create a table and add totals to the budget columns, look at how the subtotal feature can add totals to each department by year. Finally, this session will help you use a feature called Flash Fill to separate first and last names from a single column. Learn how to use custom number formatting to add dashes to parcel numbers (or data similar to this).

9:30 A.M. – 10:45 A.M.

Human Services Cost Report and Tableau Demonstration

Minnewaska

REPEAT

Presented by Julie Spurgeon, DHS Financial Operations Division and Marcela Goldschmidt, Research Scientist, DHS Strategy and Performance Division

HOMERUN! Please join Marcela and Julie as they introduce and demonstrate the next best thing to the printed Human Service Cost Report – putting the data into Tableau Dashboards. You will be able to see how you can easily compare your own county data to other counties and how to pull up charts and graphs for your own county and present to your directors and or to your county board with ease!

10:45 A.M. – 11:00 A.M.

Transition time

11:00 A.M. – 12:15 P.M.

Child Foster Care Report Proofing-Virtual Session

Miltona

Presented by: Molly Koehler and Melissa Meger, SSIS Fiscal Subject Matter Experts, SSIS Business Operations

A complete overview of the Child Foster Care Report, claims, proofing, child counts, ratios, details and recoveries. We will also discuss upcoming changes to the Title IVE Per Diem report, and how FFPSA impacts the Child Foster Care report for claiming.

11:00 A.M. – 12:15 P.M. **Excel 102**

Osakis

*Presented by: Linda Muchow, Technology Specialist, Alexandria Technical & Community College. **This is an interactive session.** Excel files will be emailed out 1 week prior to conference. Conference attendees should bring their own laptop or electronic device.*

During this session, we will look at using a budget file and add in Account and Department Names using the VLOOKUP function. Then, create a PivotTable out of the data to summarize the information by account number/name. We will look at the benefits of using a SUMIFS (multiple criteria) statement to find the amount of a budget account for a specific month. Finally, we will explore how Macros can help aid in formatting worksheets, deleting columns, and changing header labels on commonly exported reports.

11:00 A.M. – 12:15 P.M. **MFIP Consolidated Grant**

Minnewaksa

Presented by: Peter Stahley, DHS Financial Operations Division

Trying to avoid foul balls and strike outs? Do you want to get a base hit, home run or even grand slam? Then this session is for you! This session is an opportunity to hear about the changes being made on updating the MFIP-Consolidated Fund Report (DHS-2902) bulletin. We will walk through the report line by line and give you detailed “play book” information that will assist you and your MFIP partners in completing and submitting your quarterly MFIP report.

12:00 P.M. – 1:15 P.M. **Lunch**

Lake Café

1:15 P.M. – 2:30 P.M. **SSIS Management Reports-Virtual Session**

Miltona

Presented by: Molly Koehler and Melissa Meger, SSIS Fiscal Subject Matter Experts, SSIS Business Operations and Cynthia Shypulski, SSIS Business Operations Supervisor.

This session will provide a brief overview of General Reports for Fiscal Managers that can be run in SSIS.

- **State Reporting**-SEAGR Year to Date Report
- **State Reporting**-Agency Title IV-E Child Support Adjustments
- **Payments**-Potentially Eligible Northstar Payments
- **Payments**-Paid Payment Audit
- **Healthcare Eligibility**-PPHP Data
- **Healthcare Claims**-Claim Audit Report
- **Healthcare Claims**-Claim Detail Report

Other fiscal reports from SSIS General Reports may be presented, time permitted

1:15 P.M. – 2:30 P.M. **PERA** **Osakis**

Presented by: Luis Argueta, Outreach and Education Specialist, PERA

PERA's From Hire to Retire

From Hire to Retire is the perfect place for members to begin and to continue education on PERA benefits. The program is designed for new PERA members, those who are close to retirement, and everyone in between. The PERA pension is discussed in detail, including how it fits into an overall retirement plan. PERA's pension benefit options, life changes that affect PERA, decisions members must make, and self-service tools are highlighted. **Recommended for all PERA members.**

1:15 P.M. – 2:30 P.M. **SUD Billing Techniques** **Minnewaska**

Presented by: Rose Fischer, Brown County Fiscal Supervisor and Carrie Kisor, Nicollet County Account Technician, Ranae Eichstadt, Accounting Technician II, Scott County Health and Human Services

Carrie and Rose will review the process for County MA and MCO SUD billing and how it is completed in Nicollet and Brown Counties. Instructions and template will be provided.

2:30 P.M. – 4:30 P.M. **Resource Session** **Lake Darling Ballroom**

2:45 P.M. – 4:00 P.M. **Break** **Upper Conference Lobby**

3:45 P.M. – 4:30 P.M. **MCHSA Business Meeting** **Minnewaska**

4:30 P.M. – 6:00 P.M. **Networking** **Room 221**

6:00 P.M. – 8:00 P.M. **Dinner** **Front Lawn or Lake Darling**

Wednesday, September 1, 2021

6:30 A.M. – 8:30 A.M. **Breakfast** **Lake Café**

7:00 A.M. **Officers/Directors/Alternates Breakfast Meeting** **Le Homme Dieu**

7:30 A.M. – 8:30 A.M. **Registration** **Lake Alvin**

8:30 A.M. - 10:00 A.M. **Emotional Intelligence Part 1** **Miltona**

Presented by Jessica Hoeper, MSW, LISW, IMH-E®/Infant Family Specialist

Part 1: What it is. This training will guide you through Part 1: What is emotional intelligence. EQ has been a buzz word that is growing. It has been researched and suggested by the research that EQ may be much more important to life outcomes and happiness than IQ. But what is EQ? This training is a good introductory session to get a broad view of what EQ is. You

should walk away from this session with an understanding of what emotional intelligence actually is and how to start assessing your own emotional intelligence.

8:30 A.M. - 10:00 A.M. **Estate Recovery**

Osakis

Presented by Greg Lulic, DHS County Liaison, Special Recovery Unit

This session will review Estate Recovery topics such as claims histories, death match reports, legal documents, multiple county issues, funeral policy, and identifying documents and interest in property for recovery. Greg will also touch on recovery on bank accounts, Clearance Certificates and Notice of Potential Claims.

8:30 A.M. - 10:00 A.M. **CW-TCM Roundtable**

Minnewaska

Presented by: Kelly Madsen, Account Technician, Minnesota Prairie County Alliance and Kari Sowieja, Fiscal Supervisor, LeSueur County.

Want to feel confident about your CW-TCM processes? Are you capturing all possible CW-TCM claims? This will be an interactive session sharing ideas on how to maximize CW-TCM revenue for your agency. We will also discuss those pesky multiple PMI numbers. Bring your questions and we can find some solutions together. This will be a great place to meet SSIS experts and novices from other counties and share SSIS knowledge with each other.

10:00 A.M. – 10:30 A.M. **Break/Check out**

Lower Conference Lobby

10:30 A.M. – 12:00 P.M. **Emotional Intelligence Part 2**

Miltona

Presented by Jessica Hoeper, MSW, LISW, IMH-E®/Infant Family Specialist

Part 2: How do you strengthen and utilize your own. This training will guide you through Part 2: How to strengthen and use your emotional intelligence both in work and in life. You can attend this session even if you did not attend Part 1, as long as you have a general understanding of Emotional Intelligence. This training would be better suited not called “training” in the traditional sense, because you will be given ample opportunity to self-develop through self-reflection, so you will be involved and leaning into the learning, not sitting back and being lectured at. You should walk away from this session with ideas on how to strengthen your own emotional intelligence.

10:30 A.M. – 12:00 P.M. **Collections 101**

Osakis

*Presented by Shawn Wagener, Scott County Collections Officer HHS
Accounting/Collections Unit*

This session will review how to locate clients for recovery using LexisNexis/Accurint and other systems, tips on searches, fraud comprehensive reports, asset reports, bankruptcies and liens and judgments. Shawn will review basic collection strategies to collect the most from your clients and review things not to do in collections

10:30 A.M. – 12:00 P.M. **Audit Updates**

Minnewaska

Presented by Lisa Young, Minnesota Office of the State Auditor

Lisa will be presenting the update on GASB 84 Fiduciary Activities. The standard provides guidance on how to record items that are held by one government on behalf of another. Counties in Minnesota generally have many items that fall into this category. This presentation will be focused on what to look for, common activities, and what that means for financial reporting.

Getting to know your field of players (alpha order by last name)

Luis Argueta, PERA

Luis Argueta is an Outreach and Education Specialist at Minnesota PERA, speaking on pension related topics and creating educational content for members and local government employers. Argueta holds a Bachelor's degree in Visual Communications from Brown College, and has over ten years of public speaking experience. He lives in Saint Paul with his wife, two boys, and two dogs-- Dixie and Chewy.

Angela Carlson, Policy specialist, DHS Child Care Assistance Program (CCAP)

She has worked at DHS for 15 years. She previously worked as trainer with the Instructional Design Training Team (IDTT) at DHS, training CCAP policy and the MEC² system. Prior to working at DHS, Angela worked as an eligibility worker with Anoka County. She has a B.S. in sociology from the University of Minnesota.

Beth Chaplin, Child Safety and Permanency, Title IV-E Unit Supervisor

Beth Chaplin has worked for the State of Minnesota for the past 8 years, working at both DHS and MDE. Beth is currently the supervisor of Title IV-E in the Child Safety and Permanency division of DHS. Beth received her Master of Social Work in 2005, and has worked in a variety of government settings, from city to federal, since earning her degree.

Ranae Eichstadt, Accounting Technician II, Scott County Health & Human Services

Started as a bus driver for Scott County in 2006, in 2015 moved to Administrative Assistant for HHS, and in 2017 moved to Account Tech II. Ranae has 15 years of service with the county with 4 being in Fiscal Unit.

Rose Fischer, Fiscal Supervisor, Brown County Human Services

Rose has worked in County Government since 1989. She started out in the Auditor Treasurer's office and moved to her current position in 1994. Rose has been a participant in a few organizations such as JIC, MCHSA delegate and also state & county workgroups.

Marcela Goldschmidt, Research Scientist, DHS Strategy and Performance Division

Marcela is responsible for data analytics and visualization, measure development, and strategic planning across the agency. Marcela helps DHS's divisions and departments find user friendly ways to visualize and share their data. Marcela has been employed at DHS for 2 ½ years.

Susan J. Herreid Ph.D., CEAP

Dr. Herreid has established a successful record over the past 21 years working with leaders, employees and workgroups in both public and private sector organizations. Dr. Herreid has also managed and implemented employee assistance programs. She has also consulted in the development of a national EAP program helping to structure, develop and implement processes and procedures, as well as creating both national and international provider networks.

Dr. Herreid is a trained executive coach and certified as an Employee Assistance Professional (CEAP). She is also a critical incident stress management (CISM) facilitator and is registered as a qualified neutral, working specifically in employee dispute resolution and workplace mediation.

Jessica Hoeper, MSW, LISW, IMH-E®/Infant Family Specialist

Jessica is a licensed independent social worker with 15yrs of human service experience; in the roles of consultant, child and family services supervisor, child protection social worker, juvenile justice social worker, and mental health practitioner. Jessica is currently contracting with MN/ND counties and non-profits providing Reflective Coaching to child welfare social workers, human service supervisors and management teams. Jessica has a passion for reflection and making it accessible to practitioners. Jessica's Reflective Coaching strategy is informed by and draws from her training in emotional intelligence, professional coaching, infant mental health's reflective consultation/supervision models, and with much context from her professional experiences in human services. Jessica also provides various human service trainings/professional development opportunities; check out her website for services and contact information www.rayofhopereflectivecoaching.com.

Paula Katzenmeyer, Title IV-E Foster Care Trainer/SW Minnesota Region

Paula has been providing training and technical assistance through the DHS Child Safety and Permanency Division for 20+ years. Prior to DHS, Paula worked for McLeod County Health & Human Services for over 13 years. Paula lives in central MN and enjoys an occasional Twins game in the open air of Target Field but more often catches her local town team ball games!

Erin Kintop, Financial Operations Division, Grants and Allocations Unit Supervisor

Erin Kintop has been the Grants and Allocations Unit Supervisor at the Financial Operations Division for the last year and a half. Prior to that, Erin worked for the State of Montana overseeing child welfare programs and funding for over 10 years. She holds a degree in Business Administration.

Carrie Kisor, Accounting Technician, Nicollet County

Carrie bills for all TCM, waiver and CD case management, AR/AP, some DHS reconciliations and internal reports. Carrie has 7 years of service with the county.

Molly Koehler, SSIS Fiscal Subject Matter Expert, SSIS Business Operations

Molly came to DHS with seventeen years accounting experience at the local agency level. Molly has been with DHS since 2019.

Shelley Koen, Accounting Supervisor, Minnesota Prairie County Alliance

Shelley Supervises A/P, Social Welfare, and SSIS Worker Mentor Staff. She works with quarterly reports, grant tracking, assists with budget prep, is the SSIS Fiscal Mentor, and a member of MNPrairie Technology Team and SharePoint Team/Editor. Shelley has 26 years of service with the County.

Lavelle Kroontje, Accounting Supervisor, Cass County Health, Human, and Veteran Services

Account Tech 2007-Sept 2020 mainly in PH Accounting. In 2015 case management was moved to Social Services and the Acct Unit duties were reorganized, primary duties were SS claiming—SSIS and PMAP. In September 2020 Lavelle was promoted to Fiscal Supervisor. Lavelle has 14 years of service with the county.

Sheena Lossing, Financial Operations Division, Title IV-E Grant Accountant

Sheena Lossing is the current Title IV-E Grant Accountant for the Financial Operations Division. She has been in her current role for a little over a year. She also served as the Grant Accountant for the Adoption and Guardianship Assistance programs. Prior to that, Sheena held a variety of financial management positions at private organizations.

Greg Lulic, County Liaison, Special Recovery Unit, Minnesota Department of Human Services

Greg has worked in State Government for over 20 years in a variety of areas. Greg's current role is county liaison, a position he has held for approximately 10 years. Greg assists counties with their recovery programs and creates a bridge between the counties and the Special Recovery Unit at DHS.

Kelly Madsen, Account Technician, Minnesota Prairie County Alliance

SSIS Mentor and SSIS Administrator for MNPrarie. Along with SSIS mentor duties, also processes claims for CW-TCM, VA/DD-TCM, and Rule 5. Coordinates information for children in out-of-home placement. 15 years of service with the County.

Melissa Meger, SSIS Fiscal Subject Matter Expert, SSIS Business Operations.

Melissa came to SSIS Business Operations from DHS Financial Operations Division. Melissa has been with DHS since 2017. Prior to working with DHS Melissa worked in accounting for Scott County. Melissa recently graduated from Arkansas University with a Master's Degree in Public Administration.

Kathy Melvin, Information System Specialist Sr., Hubbard County

Kathy is a SSIS Coordinator/Administrator/Mentor for Worker and Fiscal Staff. She is the SSTS Coordinator and MN Choices Mentor, Trainer & Technical Support. She facilitates SSIS Mentor Group emails and Blog. She has 11 years of service with the County.

Deb Miller, Title IVE trainer for NE Minnesota region

Deb was with counties for 28 years and with White Earth Nation for a year before coming to the State and has now been with the State for 5 ½ years. Deb actually lives in NW MN and goes to see the Fargo/Moorhead Red Hawks baseball team play, because it's a whole lot closer than going to see the Twins!

Linda Muchow, Technology Specialist, Alexandria Technical & Community College

Linda Muchow has been employed at the Alexandria Technical & Community College since 1992 in the Customized Training Department. She is an ATCC alumna and has obtained the Microsoft Office Specialist Master Certificate. She has provided Microsoft end-user training for the past 23 years

Debbie Retterath, Title IVE trainer for SE Minnesota region

Debbie has been a trainer for over 20 years. Debbie lives in the SE MN area, on the Iowa border and enjoys traveling the world, camping, and spending time with her two grandsons. Debbie loves baseball and travels to watch the Twins play as often as she can!

Chris Ricker, DHS, Financial Operations Division (FOD) Assistant Director

Chris has worked at DHS for 22 years and his first position was with what is now the Disability Services Division working on the Demonstration Project for Persons with Disabilities which was the Department's first attempt to reconsider health care purchasing strategies for persons with disabilities; moving away from fee for service delivery models into managed care. From there, Chris was involved in implementing the Medicaid Relocation Service Coordination benefit and then the TCM benefit for Vulnerable Adults and Persons with Disabilities. Both benefits were part of a larger Department-wide benefit redesign initiative (Options Initiative) in response to the Supreme Court's Olmstead Decision. For the past 16 years, Chris has held several positions within FOD and currently manages the Program Operations Section which includes the Health Care Accounting Unit, Time Studies & Rates Unit, Economic Support Unit and the Grants & Allocations Unit.

Stacia Rosas, DHS Child Care Assistance Program Supervisor

Stacia has worked with the Child Care Assistance Program for the past 14 years. During that time, she has strived to increase access to child care and implement policies that better meet the needs of families, children and providers. She earned a master's degree in public policy from the University of Minnesota, Humphrey Institute, and a bachelor's degree in political science from the University of Wisconsin, River Falls.

Cynthia Shypulski is the Social Services Supervisor for the SSIS Business Operations unit, in the Child Safety & Permanency Division at DHS.

Prior to her current position, was a trainer in the Child Welfare training unit and a data analyst in the Research and Evaluation unit. She has a Master's in Social Work and 10 years of child welfare direct practice.

Kari Sowieja, Fiscal Supervisor, LeSueur County

Kari is the SSIS Administrator, handles accounts payable, and all billing for the county agency. Kari has 30 years of service with the County.

Julie Spurgeon, DHS Financial Operations Division

Julie has worked for the State of Minnesota for 26 years. She began her career at DHS and left after 2 years and worked in the accounting areas at Hennepin Technical College and DEED before returning "home" to FOD 14 years ago. Julie works closely with the county fiscal supervisors on quarterly reports, regional meetings and conferences and whatever else they "pitch" at her. Other state duties include the yearly county human service cost report.

Lisa Stadler, Accounting and Collections Supervisor, Rice County Social Services

Lisa has worked in County Government for 30 years. She began her career in Nicollet County where she worked as an account technician, child support officer, supervisor and county finance director. In 2017 she was hired in Rice County as the Accounting and Collections Supervisor for Social Services. She has served on several county workgroups for fiscal and labor related projects and has participated actively in the MCHSA organization in a number of roles.

Peter Stahley, DHS Financial Operations Division

Pete has been with DHS FOD since 2007 (coming from Hennepin County where he worked for 10 years in various accounting positions in their human service programs) when he started as a program accountant in the cash and food programs. Pete has been the Economic Support Unit Supervisor since 2019.

Mary Wacek, Accounting Supervisor, Minnesota Prairie County Alliance

Mary supervises AR/Collections staff, quarterly reports, grant tracking, assist with budget prep, claims submissions, MA Estate Recovery cases. Mary has 14 years of service with the County.

Shawn Wagener, Collections Officer, Scott County HHS Accounting/Collections Unit; Minnesota Counties Recovery Association (MCRA) President

Shawn has over 20 years of collection experience with 6 years of them in County Government.

Lisa Young, Senior Staff Specialist, Standards and Procedures, Minnesota Office of the State Auditor

15 years of service