Center for Digital Learning & Instructional Technology
Andrews University

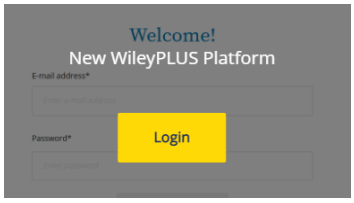
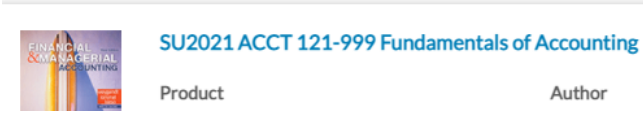
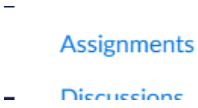
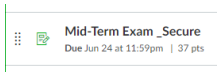
PB

QuickGuide
WileyPlus

Summary:

- How to create a new section
- How do I add/change points for an assignment/exam
- How to put in a password for an exam
- How to do individual settings for students

XX Watch a demonstration
XX Text-only version

☐What is WileyPlus	**Information** • WileyPlus is the publisher site for Wiley.
☐How to add/change points for any assignments	**How to:** • Log into New WileyPlus Platform  • Click on the course that needs to have the password added or change (this is not the instructions for an individual student)  • Make sure you are in the assignments tab  • Click the assignment 

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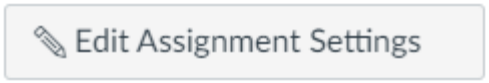
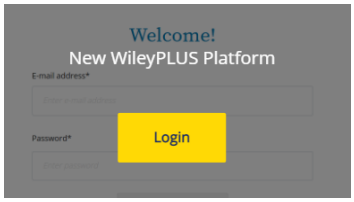
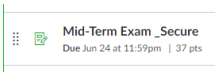
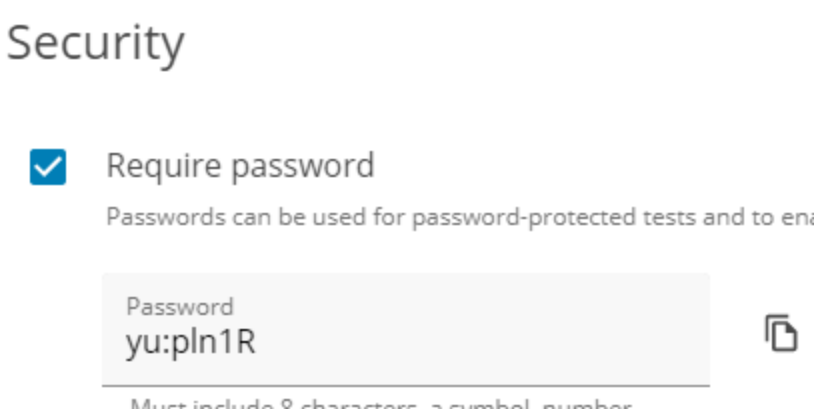
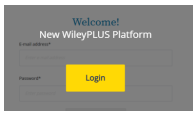
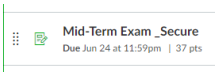
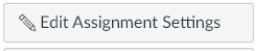
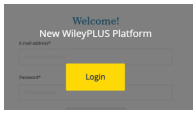
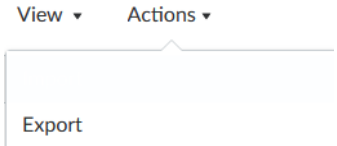
Updated: 8/5/2021
Moodle 3.9

	 • Click on Edit Assignment Settings • Put in the correct points • Scroll down and click Save
☐How to put in a password for an exam (not an individual student)	**How to:** • Log into New WileyPlus Platform  • Click on the course that needs to have the password added or change (this is not the instructions for an individual student) • Make sure you are in the assignments tab • Click the Exam  • Click on Edit Question Set • Click on Set Policies • Under security put a checkmark in the box to require a password  •

	• Put in the password • Click Next step • Click Save
☐How to put a student override for an exam - Time consideration	**How to:** • Log into New WileyPlus Platform  • Click on the course that needs to have the password added or change (this is not the instructions for an individual student) • Make sure you are in the assignments tab • Click the Exam  • Click on Edit Question Set Edit Assignment Settings  • Go to Assign to • Click on +Add • In the Assign to box, click and select the student • Put in the date and times for the student • Click Save
☐How do I export grades out of Wiley and import them into LearningHub	**How to:** • Log into New WileyPlus Platform  • Click on the course • Click on Grades on the left side • Click on the arrow to the right of Actions  • Click on Export • The file will save as a CSV • Open the file

	○ Make sure the SIS column has the students AU email address ○ Delete the line in the file that is Points Possible ● Go to LearningHub ● Click on Grades in This course tab ● Click Import ● Make sure you have clicked on the CSV tab ● Drop the updated CSV file into the Choose a File area ● Click Upload grades ● Identify user by: ○ Map from: SIS Login ID ○ Map to: Email address ● Grade item mappings ○ The publisher information is on the left ○ In the Ignore box, click the down arrow ○ Find the item in the grade book to map it to ○ Continue for all items to be mapped ○ Click upload grades
☐How do a set up an integration between WileyPlus and LearningHub	**Information** ● At this time there is not a deep integration ● Put a link to the WileyPlus materials in LearningHub
☐Additional Resources	● **xxxLink to Demo** ● **xxxLink(s) to QRguide** ● **xxxLink to other web resources**