Uncharted Shores Academy
MINUTES

Regular Meeting of the USA Governing Board

***Tuesday, January 13, 2026*, at 5:00 PM**
330 E Street, Crescent City, CA 95531

This meeting will be held in person, broadcast virtually and telephonically and will be accessible from remote viewing stations at all USA school sites.

The public may attend the meeting in person at 330 E. Street, Room 2, Crescent City, CA or by visiting remote viewing stations at the following USA schoolsites; 1492 Northcrest Dr., Crescent City, CA or 785 E. Washington Boulevard, Suite 10, Crescent City, CA.

The public may also view the meeting virtually by clicking on the Join Meeting link posted on the school website: https://shoresacademy.com/the-board or by logging in directly to the Google meet: Video call link: https://meet.google.com/bax-vmkm-opa Or dial: (US) +1 605-574-1290 PIN: 766 821 543#

*The general public may address the Board on any item already listed on the agenda at the time of the Board discussion of the item by indicating interest with a raised hand from the in-person audience, or virtually in the Google Meet. An item that is **not** listed on the agenda, but that is a topic of concern within the Board's jurisdiction, may be addressed during the open comment time. The Board may not respond to any comments **not** listed on the agenda but may later place an appropriate item on the Board agenda for a future meeting. All comments should be limited to 3 minutes or less and the number of people addressing the Board concerning any one item may be limited due to time constraints.*

I. **General Business:** *Jennifer Mobley, Board President* (10 minutes)
- Call to order: 5:09PM
- Members present: Margarita Silos DeForge, Jennifer Mobley, Sarah Anker, Jody Petersen, Linda Taber-Monnin
- Administration present:Dan Cartwright, Anita Cumbra, BreeAnna Scott
- Minutes of previous board meeting(s) for board review, discussion, possible correction and possible acceptance: *Attachments: USA Board Meeting Minutes- 12/9/25* **Minutes accepted as is

II. **Closed Session:** The board may, at its discretion, adjourn to either executive closed session or regular closed session to discuss confidential personnel matters, business negotiations or confidential legal matters. The board will make a public report on any decision made in closed session that is required to be announced to the public.\
- N/A

III. **Open Comments from General Public:** *for items NOT on the agenda* (please state name and position for the record – staff, parent, community member, etc.) Each commenter is limited to 3 minutes. After a 30 minute comment period, open comments will be closed.
- N/A

IV. **Informational Reports and Presentations:**

- Educational Director: *Anita Cumbra* (5 minutes)
    - Enrollment: 308 total enrolled, 229 Onshore, 79 Offshore
    - Educational Events: Open Enrollment starts Feb. 2nd through the month of Feb. School of Choice week is the last week of January. Radio ads will be run, School of Choice merch will be coming to use for student drawings. Report cards are done and will be mailed. Benchmark testing for Amira coming up. Howland Hill came to the ELC to do presentations for TK, K, and 1st grade. Anita is coordinating our school spelling bee to include Onshore and Offshore to see who goes to the District-Wide spelling bee.
    - Curriculum update: No new updates.

- Business Director: *Bree Scott* (5 minutes)
    - Financial Report: Making sure everything is done through December to get to Matt for our second interim reports. Getting those reports to the Board and District in February.
    - Human Resources Report: Board needs to fill our Form 700. Employees last year's is in Bamboo, non-employees it was emailed to you for reference.

- Executive Director: *Dan Cartwright* (5 minutes)
    - Facilities: Sent notice to the church to request a lease for another year.
    - Safety report: No new safety report.
    - USA/DNUSD Relations: See reports under specific agenda items.

- Leadership Team Report: *Linda Monnin* (5 minutes)
    - Boy's basketball is up and running, semi-formal dance for 5th-8th grade on January 23rd, benchmark testing was done at the end of term 1 in preparation for report cards.

V. **Comprehensive School Safety Plan (CSSP)- 2026** (20 Minutes)**: (***Deb Elfindale, USA Safety Committee Chair)*: Deb Elfindale will present the 2026 Comprehensive School Safety Plan (CSSP) to the USA board for review and approval. *Attachments:* USA 25/26 Comprehensive School Safety Plan (CSSP)
PRESENTATION/DISCUSSION/ACTION

- Deb presented the changes for the new safety plan. Additions for this year are on page 7, 4 new bills. Firearm Safety AB452 (added to parent manual as well), Senate bill 906-Homicide Threat Bill, Assembly bill 49 and Senate bill 98-Staff will be trained when to allow and not to allow certain officials in the door and setting up how to notify parents when they are on campus. Safety Committee and administration updated all sections along with help from Ann and the Student Council.

- ****Motion to approve the 2026 Comprehensive Safety Plan with the correction in the Parent Handbook. *Motion-Jennifer Mobley, Second-Linda Taber-Monnin, **motion carries**

BREAK: *10min*

VI. **USA 2026/27 School Calendar-** (10 Minutes)**: (***Dan Cartwright, USA Executive Director)*: Dan Cartwright will present the proposed 2026/27 USA school calendar to the board for review, discussion and approval. *Attachments: USA 2026/27 School Calendar* ***PRESENTATION/DISCUSSION/ACTION***

- *****Motion to approve 26-27 School Year calendar. *Motion-Linda Taber-Monnin, Second-Jennifer Mobley **motion carries***

VII. **Charter Renewal and Special Education Update-** (20 Minutes)**: (***Dan Cartwright, USA Executive Director)*: Dan Cartwright will update the USA board on actions taken so far to further the board's December 9, 2025 directive regarding USA becoming its own LEA for special education. The board will also be informed regarding how this change will affect USA's charter renewal timeline and administration actions taken regarding this change. *Attachments: DRAFT USA Charter Revision- REFERENCE ONLY- NOT COMPLETE*

PRESENTATION/DISCUSSION

--Given how much needs to be changed and updated on our Charter in order to change the way to provide Special Education services it makes the most sense to file the Charter Renewal early as well. Admin consulted with USA's legal team and DNCUSD and all entities seem to agree it is a good time to renew. Our audit had 0 findings, CAASPP scores are great, our School Dashboard data is positive as well.
--El Dorado SELPA has a process to get into and the steps have been started.
--Changes were presented by Dan Cartwright and are noted in the digital version. Yellow highlights are new additions.

VIII. **Uncharted Shores Academy 2024-25 School Accountability Report Card (SARC)-** (20 Minutes)**: (***Dan Cartwright, USA Executive Director)*: Dan Cartwrigh will present the 2025 SARC to the USA board, for review, discussion and approval. *Attachments: 2024-25 School Accountability Report Card (SARC))*

PRESENTATION/DISCUSSION/ACTION

- ***Dan presented the 24-25 SARC.***
- *****Motion to approve the 24-25 SARC. Motion-Jennifer Mobley, Second-Sarah Anker **Motion carries***

BREAK: *10min*

IX. **USA 2025/26 Mid-Year LCAP Review:** (20 Minutes)**: (***Dan Cartwright, USA Executive Director, Bree Scott, USA Fiscal Director)*: USA staff will present the Mid-Year LCAP review to the USA board for review and acceptance. *Attachments: USA LCAP Mid-Year Report* ***PRESENTATION/DISCUSSION/POSSIBLE ACTION***

- ***Dan Cartwright presented LCAP. Some survey questions were slightly re-worded in order to clarify and make the wording more kid-friendly.***
- *****Motion to approve the 25-26 LCAP as presented. **Motion-Jennifer Mobley, Second-Jody Petersen **Motion carries***

X. **Board Bylaw Revisions-** (60 Minutes)**: (***USA Board)*: Review of the board bylaws and proposed alterations/changes. Items to be covered: Bylaw Sections 9 & 10.
Attachments: **2019 Posted USA Board Bylaws** **Bylaw revision proposed 6/23**
DISCUSSION/POSSIBLE ACTION

- *****Motion to approve all of sections 9-10 with the exception of eliminating the large gap before the word "Notice" in article 10. *Motion-Linda Taber-Monnin, Second-Jody Petersen **motion carries***

XI. **Agenda Items Requested for Consideration at a Future Board Meeting:** Special Education Report, Charter Renewal.

XII. **Adjournment & Confirmation of next meeting.** Adjourned at- 6:56pm The next regularly scheduled meeting of the Uncharted Shores Academy Board is on 2/10/26, at 5:00pm, *at 330 E. Street, Room 2, Crescent City, CA or virtually from the following schoolsites; 1492 Northcrest Dr., Crescent City CA or 785 E. Washington Boulevard Suite 10, Crescent City CA*. Interested parties may view the meeting simply by clicking on the link posted on the website.

Notices:

1. Appropriate issues may be requested to be placed on the agenda for board deliberation by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. Items which are considered to be of sufficient importance to the operation and governance of the school will be placed on a future agenda by the Executive Director in consultation with the Board President.

2. Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.

3. Supporting documents for this agenda will be available at the Board meeting, may be found online, or may be requested from the school office prior to the meeting.

4. Minutes from previous meetings may be requested at the school office or printed from the school's website.

5. This agenda was posted at least 72 hours prior to the meeting, in accordance with the Brown Act.