



EXECUTIVE COMMITTEE

TO: Members of the Executive Committee, President Sandeen, Provost Jacobs, Standing Committee Chairs

FROM: Sarah Nielsen, Chair, Academic Senate

SUBJECT: **Executive Committee Retreat Agenda**

MEETING DATE: Friday, **August 12, 2022**, 10am-3pm by Zoom

[Please click here for Zoom meeting link](#)

Meeting ID: 875 7520 6420 Passcode: 849535

This is the tentative agenda for our ExCom retreat on August 12, 2022 to help us get ready for our shared governance work in the coming year. It is subject to change should the President's or Provost's availability change and/or if you have additional discussion topics to suggest. Standing committee chairs are encouraged to attend the whole retreat if possible, rather than just their time slot from 11:00-12:00. Note that between now and August 12, the topics on the agenda may be updated with links as noted and the linked documents may be updated as well. Please feel free to add comments to the linked documents ahead of the meeting.

[Land Acknowledgement](#) (long version)

Time	Session	Topics
10:00-11:00	Introductions Remarks from President Sandeen and Provost Jacobs	Pronouns, department, interest in serving on ExCom, one goal or question for the coming year of shared governance work

	Discussion of goals (time permitting)	
11:00-12:00	ExCom discussions with Standing Chairs	<ul style="list-style-type: none"> • Introduction of standing chairs • Overview of Academic Senate website and shared Google folders for Senate business • CSUEB Shared Governance Handbook • Chairs' 2021-2022 annual report • Overview of standing committee structure • Expectations for committee chairs and committee duties • Standing Committee meeting 22-23 dates: DRAFT meeting schedule • Review of bylaws/policies and procedures for standing committees with DEI focus (resources: 21-22 BEC 11/COBRA 5; Take 5 Tool Kit; Equity Lens to Policy Review) • Standing committee collaborations: priorities/goals for 2022-23
12:00-12:45	Lunch break	
12:45-2:15	ExCom discussions	<ul style="list-style-type: none"> • Priority issues for 2022-23 • Standing Rules 2022-2023 Draft • Senate representative for UDO search committee, ASCSU Senator vacancy
2:15-2:20	Stretch break	
2:20-3:00	ExCom Discussion and Wrap Up	<ul style="list-style-type: none"> • Senate meeting dates (see 22-23 BEC 2) • 22-23 Roster with Vacancies + additional university wide elections (draft schedule) • University Committee on Layoffs • Draft agenda for first ExCom Aug 23, 12:45pm-2:30pm