



Suggested Timeline for a Kansas Thespian Director

KANSAS CHAPTER

On-Going

- Check these websites for updates and information
 - Kansas Thespians - www.kansasthespians.com
 - Educational Theatre Association - www.schooltheatre.org This is the place to start to learn about International Thespians and how to run a Thespian Troupe.
- Learn more about [Kansas Thespians](#) and who our [leaders and contacts are!](#)
- Learn about [Kansas Thespian Festival](#)
- Collect pictures and documents for your [Honor Troupe Application](#)
- Keep an accurate student [Point system](#)

As Early as Possible

- Get permission to attend Kansas Thespian Conference in Wichita, KS from your Principal/Administration (January 9-11, 2025)
- Arrange for transportation
- Start talking up and getting information to students about Kansas Thespian Conference
- If you would like a Mentor or be a Mentor [signup here](#)

August

- School begins
- EDTA Business
 - Pay troupe renewal fees to the Educational Theatre Association (EdTA) at www.schooltheatre.org.
 - Update Troupe Director if new director at school at [EdTA](#)
- Kansas Thespian Kickoff Meeting (best place to get information) Aug 17 Salina Central 10-2pm
 - Select 3 state board reps-only one may be a Senior
 - attend kickoff (director and state board members)
 - [Mainstage Adjudication](#) application (principal signature required) due at Kickoff meeting=
Aug 17
 - Read over the information about registration for festival (to be added soon)
- Start gathering the following for Kansas Thespian Festival
 - Student names, phone numbers, health and security forms (must be signed)
 - Number of [Thespys](#)
 - [Late Night event teams](#)
 - [Honor Troupe Level](#)
 - [Tech Challenge Team](#) now Backstage challenge
- Set a deadline for collecting forms and fees
- If a student is interested in running [State Thespian Officer \(STO\)](#), have them look over the requirements

September

- Conference Registration Opens – **Opens by Sept 1, closes Oct 1**
 - Double and Triple check all forms before submitting

- o Scan all health/security forms into one document (keep 2 copies- one for you and one for student)
 - o Submit forms/fees as EARLY AS POSSIBLE
- Help Senior students work on/choose audition materials for festival
- If you are interested in presenting a workshop- [put in application](#)
- **Theatre Opportunity - [EdTA National Conference](#)**

October

- Conference Registration Closes **10/31/2024 (midnight)**
 - o **Late fees kick in Nov 1**
- **Work to get funds in immediately**
- Encourage Senior Auditionees to register on [Acceptd](#).
- Make sure to arrange transportation and hotels for festival

November

- **Nov 1 Deadlines**
 - o Registration fees must be in (NO EXCEPTIONS)
 - o Senior Auditions must be entered and paid for through Acptd
 - o Thespy Individual information in Open Water
- Have students interested in STO turn in applications Due Dec 1
- Workshop presenters are notified

December

- **Conference shows notified**
 - o **If selected register additional students within 5 days through registration@kansasthespians.com**
- Watch for Thespian Conference Schedule to be released.
- Finalize transportation and information to students
 - o download eventssential for schedule

January

- Kansas Thespian Festival January 9-11, 2025
 - o [Tentative schedule](#)
- Watch for 2025 festival feedback survey

March

- Celebrate [Theatre in Our Schools Month](#)
- Advocacy day at the Capital- [March](#)

April/May

- Suggested time for the end of the year Thespian Induction

June

- [International Thespian Festival](#) (Indiana University Bloomington) **June 2025**

Questions - check out this list of who to contact