FEE WAIVER

WAIVER OF FEES APPLICATION FORM

1. This application must be completed in its entirety to be considered for waiver of fees. The deadline for receipt of this application to the Principal is February 15 of the current school year. No further applications will be accepted after this date.

2. Fill out Section A with the Parent or Guardian's Name, Address and Phone Numbers.

3. Families on Social Assistance may skip Section B and C by providing either:

- A current statement from Social Services/Income Support Caseworker certifying that the applicant is receiving Income Support and the student(s) is/are dependent(s) of the applicant; or
- Documents to prove the same; i.e. copy of current Social Services Medical Service Card

(note: applications for the current school year must be accompanied by an August or later Medical Service Card)

4. All other applicants are to complete Section B (if applicable) and provide if requested/applicable the following document to support the application:

- Photocopy of your last years Notice of Tax Assessment (statement issued by Revenue Canada taxation office is accepted)

(Available by contacting Canada Revenue Agency)

5. Complete Section C if there are exceptional circumstances that are impacting your ability to pay the fee(s). You must provide detailed information with supporting documents if required such as the following:

- Photocopies of your current reporting card and cheque stub for Employment Insurance Benefits (name and amount received must be visible).
- Letter from your present employer stating your current gross income.
- Letter from school/university you are attending full time or photocopy of your student loan.
- Photocopy of your Options C printout Notice of Assessment.

6. Sign and mail the completed application form with supporting document(s) to the school principal. Mark "CONFIDENTIAL" on the envelope.

7. You will be notified of a decision in writing within approximately three weeks.

8. The following chart of income levels outlines how the waiver of fees will be determined.

# of Adults and children

Per Household	**Full Waiver**	**50% Waiver**
2 persons	$25,000	$25,001-$30,000
3 persons	$30,000	$30,001-$35,000
4 persons	$35,000	$35,001-$40,000
5 persons	$40,000	$40,001-$45,000
6 persons	$45,000	$45,001-$50,000
7 persons or more	$50,000	$50,000-$55,000

Note: Any application missing the above information can be returned to the applicant for completion. *Statistics Canada information used as a guideline.*

Revised: January 2024

WILD ROSE SCHOOL DIVISION

WAIVER OF FEES APPLICATION FORM

The waiver applies to all Basic Educational, Enhanced Educational and Transportation Fees.
FEE WAIVER DEADLINE: FEBRUARY 15
Please read instructions on the reverse side before completing this application.

SECTION A: (Please print) Name and Complete Address of Parent/Guardian

Last Name | First Name

Street Address | City | Province | Postal Code

Home Telephone No. | Business Telephone No.

Name of Student (s)	**School(s) Attending**

SECTION B: Confidential Financial Information

Number of people Residing in household: No. Adults:_____ No Children:_____

Please complete the following information based on your last income tax return(s) and attach copies of the Notices(s) of Assessment and the Options C printout(s) from Revenue Canada.

	Total Income per line 150
Wage Earner #1 income	$
Wage Earner #2 income	$
Child Support Payments Received	$
TOTAL	$

SECTION C: Exceptional Circumstances (see guidelines in AP 505 section 5 - use separate page if necessary)

I certify that the information provided on this application and in any documents attached is correct and complete. I also understand that financial and other information provided above is confidential.

Signature | Date

Use and disclosure of any personal information collected will only be done in accordance with the *Protection of Privacy Act* (POPA) and the *Access to Information Act* (ATIA)
If you have any questions about the collections, use or disclosure of information collected on this form, please contact the **WRSD Access and Privacy Officer at 4912– 43 Street, Rocky Mountain House, AB, T4T 1P4**. The phone number is (403) 845-3376.