

Md. Jobaer Rahman Rashed

1245 Gibbs Ave, Saint Paul, MN 55108

E-mail: rashe033@umn.edu Cell: 612-220-5376, Preferred Pronouns (He/Him)

LinkedIn: [Md. Jobaer Rahman Rashed](#)

EDUCATION

University of Minnesota

Hubert H. Humphrey School of Public Affairs

Master of Public Policy

Minneapolis, MN

September 2024 - May 2026

Islamic University

MSc, Electrical and Electronic Engineering

BSc (Hons) Electrical and Electronic Engineering.

Kushtia, Bangladesh

December 2009 - August 2010

September 2004 - December 2008

PROFESSIONAL AND ACADEMIC COURSE-RELATED SKILLS

Hubert H. Humphrey School of Public Affairs

Master of Public Policy

Minneapolis, MN

September 2024 - May 2026

- Quantitative Data Analysis with STATA 18, including data cleaning, recoding, descriptive statistics analysis, bivariate and multivariate analysis with interpretation.
- Visualize the report with Excel and Illustrator, and present the data by mapping it using Tableau.
- Economic policy analysis, policy review, policy brief preparation, and academic writing
- Qualitative data analysis, questionnaire preparation, interview, and coding with Atlas. Ti.
- Supervision of teamwork, monitoring, and evaluation of the program.
- Communication among the team members and the higher Authority verbally and in written format
- Crisis management, leadership, and motivating the team members
- Analysis of financial data, cost-benefit Evaluation, budget assessment, and annual financial report analysis for development planning.
- Providing services related to registration, renewals, and remittances authorizations, Import registration Certificate to investors from various nations.

LEADERSHIP AND PROFESSIONAL EXPERIENCE

Bangladesh Investment Development Authority

Chief Advisor's Office

Deputy Director (Policy Advocacy, Research and Marketing),

Dhaka, Bangladesh

January 2023-August 2024

- Spearheaded policy analysis, conceptualization, and editing to boost investment climates.
- Orchestrated marketing and investment promotion activities, including three international roadshows, more than 350 foreign delegates, and representatives from 31 countries.
- Organized investment summits, engaging global investors and stakeholders.
- Financial Cost-Benefit Analysis for Investors.

Ministry of Public Administration

Upazila Administrator and Magistrate

Senior Assistant Commissioner,

Muksudpur Bangladesh

December 2020 – November 2022

- Coordinated the activities of 23 government organizations to report to the central government and to ensure good governance
- Supervise and implement the development activities in the rural area of the local government, including financial project design, Stakeholder meetings, Project approval, Tender processes, Budget creation, allocation of funds, and project monitoring and evaluation. Release the funds for 16 Union Councils within my district jurisdiction.
- Oversaw financial balance sheet, statement, capital budgeting, and account maintenance (approximately 1000 million Bangladeshi Taka per annum) activities as the chief accounting officer of my jurisdiction.
- Conducted mobile courts to prevent and maintain law and order situations for over 10 years.
- Formulated effective policies related to field administration.

Ministry of Land

Assistant Commissioner (land)

Amin Bazar Revenue Circle

March 2018 – December 2019

- Land Record title change, record keeping, and providing land data to the public
- Managed governmental land assets, including zoning, mapping, and surveying.
- Maintained up-to-date land records, safeguarding public and government properties.
- Government land leasing, pond, river, and coastal area fixation
- Surveying land, preparing a MAP, and distributing it to the public

Ministry of Public Administration

Assistant Commissioner and Executive Magistrate

Office of the Deputy Commissioner, Dinajpur

August 2014 – February 2018

- Conducted the Judiciary court, the Judiciary Inspection, the Mobile court, and Certificate case disposal
- Assisted in coordinating 94 different government organizations
- Maintained and ran the logistics of 200 employees and 59 vehicles under supervision

Ministry of Shipping

Bangladesh Inland Water Transport Authority

Dhaka, Bangladesh

June 2010-August 2014

Assistant director (survey):

- Directed inland river surveys, contributing to riverway maps and environmental conservation.
- Completed the CAT-B Hydrography course, which the International Maritime Organization certified.
- Data collection, analysis, and interpretation through Hy-pack & Arc-GIS software.

SKILLS

- Language: Fluent in English and proficient in Bengali translation.
- Technical skills: STATA 18, Illustrator, Tableau, Atlas.ti, MS Excel, Microsoft Office, PowerPoint, Google Workspace, C, C++, electronic circuit simulation, ArcGIS, and Hy-Pack survey tools.

TRAINING AND CERTIFICATIONS

- **100th Law & Administration Training Course** **Bangladesh Administrative Training Academy**
• Formulation of laws, Study of various laws and their practices *July-December 2017*
• Magistracy and its practices
• Conducting research and publications
• Development Administration, public procurement, project management, Budgeting and Auditing
- **Advanced Land Management Course** **Land Administration Training Academy, Dhaka**
• Managing Land by Digital Survey *March 15- 30, 2020*
• Management of Government property, Collecting land revenue, and their management
- **Seminar on Investment Promotion for Bangladesh** **Ministry of Commerce and Jiangxi Vocational College of Foreign Studies, China** *Aug. 2023*
• International Investment Policy and their application, Attraction of Investment, Investment Environment
• One-stop Services for the investors
- **Topographical Survey and Mapping** **Survey of Bangladesh, Dhaka**
• Topographical survey, *September-December 2012*
• Created map using Survey tools like theodolite, total station, GPS/GNSS, etc.
• Conventional surveys of land are like table surveys.
- **Mid-career training on Good Governance** **National Centre on Good Governance, Dehradun, Delhi, India**
• Governance and Transparency *Mid-August-September 2023*
• Development administration, Transformation of administration
- **Basic Hydrography (CAT-B) Course** **Bangladesh Navy and International Maritime Organization**
• River survey by using Hy-pack software, GPS/GNSS *March-August 2012*
• Collected Quantitative data and analyzed it to create a Hydrography map.