Working Group Proposal Template

Title of Working Group

Working Group Point of Contact
Name, Location, Affiliation, Email

Short Summary of Proposal (1,000 character limit)

Provide a concise summary of your proposed Working Group, its focus, and what it aims to achieve.

Problem Statement and Goals (2,000 character limit)

Describe the key problem or challenge your Working Group will address and what you aim to accomplish.

Activities and Timeline (2,000 character limit)

Outline your proposed activities, including major milestones (e.g., convenings, outputs), and provide a timeline for your 12-month Working Group period.

Anticipated Outcomes (2,000 character limit)

List your expected outputs and outcomes. Be sure to show how these align with CSIDNet's broader goals and values.

Proposer Team Members and Roles (2,000 character limit)

List your team members, their roles, institutional affiliation(s), and why they are well-positioned to lead this effort. Include relevant experience and expertise.

Balancing Responsibilities (1,000 character limit)

How do members of your proposer team expect to balance their other job responsibilities with leading this Working Group?

Value Addition (1,500 character limit)

How does this proposed work build on (or differ from) existing efforts in this area, either within or beyond CSIDNet?

Outreach and Ecosystem Impact (2,000 character limit)

How will you share the outputs of your Working Group with relevant stakeholders? What steps will you take to support uptake and address any capacity or knowledge gaps? How will you ensure outputs are openly accessible to the right audiences?

Team Participation and Governance (2,000 character limit)

What criteria will you use for inviting new members or managing member exit? What expectations will you set for active and respectful participation?

Estimated Budget Range

Please mark only one option. Note: Final funding amounts will be determined through a participatory budgeting process among selected Working Groups.

☐ $0 – $1,999 USD

☐ $2,000 – $4,999 USD

☐ $5,000 – $9,999 USD

☐ $10,000 – $15,000 USD

Commitment to Participatory Budgeting

☐ We confirm that if selected to become a 2025/26 working group by the CSIDNet membership body, the proposer team has the ability and time to commit to leading this working group for a 13 consecutive month period beginning with a participatory budgeting process (1x/week synchronous call x 4 consecutive weeks in late Sept - late Oct) and then 12 months of planned working group activities including synchronous and asynchronous work.

Commitment to Open Sharing

☐ We commit to openly sharing materials from this working group–*as open as possible and as closed as necessary*–ideally under a Creative Commons Attribution 4.0 (CC BY 4.0) license, while allowing for alternative Creative Commons licenses (e.g., CC BY-NC or

CC BY-NC-ND) when necessary, in alignment with CSIDNet’s values of collective learning and accessible knowledge.

Optional - upload a file to supplement your application