



Position Title: Program Coordinator - Aquatics Coordinator
Department: Cooperative Extension
Location: Blueberry Cove 4-H Camp and Learning Center
Your Direct Supervisor: Blueberry Cove Assistant Director , Jillianne Waguli
Position Type: Full- Time, Temporary (June to August)
Salary Range: \$5000-\$5500 stipend for 10 weeks

Work Environment / Dynamics:

You will be based at the Blueberry Cove 4-H Camp and Learning Center in Tenants Harbor, Maine. You would be working with the Leadership team and camp counselors to ensure a fun and safe environment at summer camp.

Your Work Schedule:

You would work a full summer schedule from June 10, 2026 to August 14, 2026. You will reside on-site with campers throughout the season, with structured time off each week.

Responsibilities:

- You assist the Director team with waterfront operations and management.
- You lifeguard during swim times for each group every day.
- You create lifeguard schedules and provide or assist lifeguards with in-service training.
- You supervise campers and ensure that safety and risk management policies are followed.
- You host waterfront orientations for camper groups.
- You plan lessons, lead activities, mentor campers, and provide opportunities for them to learn and explore the outdoors through high-quality experiences.
- You assist the trip leaders in planning, prepping, and executing the teen trips programs.
- You perform camp chores that benefit the greater community.
- You attend staff meetings and debriefs as scheduled.
- You fulfill the DHHS-mandated role of Aquatics Coordinator.
- You provide basic first aid as needed.
- You may be required to live in cabins and supervise campers.
- You perform additional duties as assigned or reassigned based on camp needs.

Knowledge and Skill Qualifications:

Required:

- You need a High School diploma or equivalent (G.E.D.)
- You need to have these current certifications or have held these certifications in the past and are willing to obtain them again. Camp may be able to provide certification
 - Waterfront Lifeguard
 - CPR and First Aid

Preferred:

- You have a valid US driver's license and are eligible to be authorized and approved as a university driver based on the Driver Administration Policy.
- This camp is licensed by the State of Maine. You must meet the State of Maine requirement for driving vehicles, "Drivers of vehicles carrying campers must be at least 21 years of age and be approved by the camp's auto liability insurer's agent."
- You hold a higher additional certification that is specific to the water like:
 - Watercraft Safety
- You have experience in summer camp setting
- You have a genuine motivation to work with children in a vibrant, high-energy outdoor setting where every day is an adventure.
- You demonstrate responsible and safe decision-making skills, ensuring a secure and enjoyable experience for all campers during outdoor programming
- You have the ability to lead groups in various outdoor environments, comfortably carrying a small backpack filled with teaching supplies and a first aid kit to support your activities.

Benefits:

- Rustic and Shared Housing
- Meals
- Laundry
- Internet Access