

UCO 1200 – First Year Seminar – Course Proposal Form

Catalog course description: First Year Seminar provides students with an introduction to a liberal arts education at Appalachian. Students practice thinking critically and creatively, communicating effectively, developing intercultural competence, and developing information literacy competence. Students also engage with the common reading book, and are exposed to university resources and activities, explicit expectations for college-level work, and the purpose of a liberal arts education. In addition to examining distinct topics from multiple perspectives, all classes equip students with a common set of transferable skills. In particular, First Year Seminar facilitates student engagement with fellow students, the university, and the community, and the development of the habits of rigorous study, intellectual growth, and lifelong learning.

1. Instructor's name, email address, and telephone number:

2. If employed at Appalachian, instructor's home department or program:

3. Instructor's contract status at Appalachian (choose one):

_____ Tenured or tenure-track faculty

_____ Full-time non-tenure track faculty

_____ 3/4-time non-tenure track faculty

_____ Adjunct instructor

_____ EPA administrator

_____ Staff member

_____ Not employed at Appalachian

_____ Other (specify) _____

4. If employed at Appalachian, name of instructor's department chair, program director, or supervisor, and date of their approval for the instructor to teach First Year Seminar for three semesters (not necessarily consecutive):

5. Title of proposed course:

6. Sample paragraph course description for the proposed course:

7. Are there any courses already offered at Appalachian that are similar to the proposed course? If so, please briefly describe them, and how the proposed course will be different.

8. Briefly describe why you are interested in teaching First Year Seminar at Appalachian.
9. Briefly describe any academic training, scholarly contributions, or work experience you have related to the topic of the proposed course.
10. Briefly describe any prior teaching experience you have, noting especially any with first-year college students, and any related to the topic of the proposed course.
11. Briefly describe how the proposed course will meet the following expectations and learning goals.
 - (a) Provide students with opportunities to practice thinking critically and creatively:
 - (b) Provide students with opportunities to practice communicating effectively:
 - (c) Provide students with opportunities to practice developing intercultural competence:
 - (d) Provide students with opportunities to practice developing information literacy competence:
 - (e) Engage students with the FYS common experience:
 - (f) Expose students to university resources and activities:
 - (g) Expose students to explicit expectations for college-level work:
 - (h) Expose students to the purpose of a liberal arts education:
12. First Year Seminar classes are typically taught in a fully face-to-face style. If the proposed course would have an online component, please state the percentage that would be offered online, whether the online component would be synchronous (live) or asynchronous, and (generally, if necessary) why an online component is necessary.

Submission Instructions: Please include with this form (1) a course Readings and Schedule document that includes topics, resources, readings, assignments connected to the First Year Seminar expectations and learning goals, and a class calendar, and (2) your CV or resumé, and send all three documents to Dr. Phillip Ardoin, First Year Seminar Program Director, at ardoinpj@appstate.edu.

Approval Process: The First Year Seminar Faculty Coordinating Committee, which is comprised of full-time faculty members at Appalachian who are affiliated with the First Year Seminar Program, will review proposals and make recommendations to the First Year Seminar Director, who will then notify proposers of the outcome. Please note that approval of a proposed course

does not guarantee that the course will be able to be offered in a given semester, since sometimes more courses are approved than are actually needed in a given semester's schedule.

Questions or Need More Information? Please contact Dr. Phillip Ardoin, First Year Seminar Program Director, at ardoinpj@appstate.edu.