

# लक्ष्मीबाई महाविद्यालय LAKSHMIBAI COLLEGE

(दिल्ली विश्वविद्यालय University of Delhi)

अशोक विहार Ashok Vihar-III दिल्ली Delhi-110052

कार्यालय Office : 011-27308598, 27304076 टेलीफैक्स Telefax : 27304076

## Application Form for the post of Vice Principal

Please paste  
here your  
recent size  
photograph  
with cross  
signatures  
upon it

### 1. Personal Details

|                     |  |                 |  |          |
|---------------------|--|-----------------|--|----------|
| First Name          |  | Last Name       |  |          |
| Designation         |  | Department      |  |          |
| Date of Birth       |  | Date of Joining |  |          |
| Marital Status      |  | Nationality     |  | Category |
| Residential Address |  |                 |  |          |
| Contact No          |  | Email Id        |  |          |

### 2.1 Academic Qualifications

| Exam             | Name of Board | Subjects | Result type | Division | Year | School |
|------------------|---------------|----------|-------------|----------|------|--------|
| Secondary        |               |          |             |          |      |        |
| Senior Secondary |               |          |             |          |      |        |

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| Name of degree  | Subjects | Percentage/ Result | Year | Institute/<br>University |
|-----------------|----------|--------------------|------|--------------------------|
| Post-Graduation |          |                    |      |                          |
| M.Phil          |          |                    |      |                          |
| Ph. D           |          |                    |      |                          |

| Whether qualified NET/ JRF | Subject | Year |
|----------------------------|---------|------|
|                            |         |      |
|                            |         |      |

## 2.2 Additional Qualification, if any

| S.No | Name of<br>Degree | Subject | Percentage/<br>Result | Year | Institute/<br>University | Country |
|------|-------------------|---------|-----------------------|------|--------------------------|---------|
|      |                   |         |                       |      |                          |         |
|      |                   |         |                       |      |                          |         |

## 3.1 Full-time Teaching Experience

Please leave the table blank if you do not have relevant experience.

(The time taken by candidates to acquire M.Phil. and / or Ph.D. Degree/ Part-time Teaching/Guest Lecturer/Teaching Assistantship shall not be considered as teaching/ research experience. Further the period of active service spent on pursuing research degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience for the purpose of direct recruitment. (Each period of experience claimed must be supported by Experience Certificate issued by the employer.)

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Kindly do not include the period(s) of break(s) in service(s) or any kind of leave taken to pursue M.Phil. or Ph.D, while mentioning the dates in column for "From" and "To" regarding experience

| Name of University/ College/ Institute/ Organisation | Designation | Status | Pay Scale/ Consolidated Salary | Program | Course/ Subject | Equivalent to | From | To | Effective Time Period |
|------------------------------------------------------|-------------|--------|--------------------------------|---------|-----------------|---------------|------|----|-----------------------|
|                                                      |             |        |                                |         |                 |               |      |    |                       |
|                                                      |             |        |                                |         |                 |               |      |    |                       |
|                                                      |             |        |                                |         |                 |               |      |    |                       |
|                                                      |             |        |                                |         |                 |               |      |    |                       |

### 3.2 Full-time Research/Industry Experience (Post-doctoral Fellow, Research Associate, Research Scientist etc.)

Please leave this table blank if you do not have research experience

| Name of University/ College/ Institute/ Organisation | Designation | Pay Scale/ Consolidated Salary | Equivalent to | From | To | Time Period |
|------------------------------------------------------|-------------|--------------------------------|---------------|------|----|-------------|
|                                                      |             |                                |               |      |    |             |

### 3.3 Present Employment Details

| Organisation Name | Position Held | Date of Appointment | Present Status | Remarks |
|-------------------|---------------|---------------------|----------------|---------|
|                   |               |                     |                |         |

[illegible]

[illegible]

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## 4.4 (IV (a)) Research Guidance

| Research Supervision | No. of Ph. D Thesis submitted | No. of degrees awarded | No. of M. Phil/ PG degree dissertation awarded | Research Score |
|----------------------|-------------------------------|------------------------|------------------------------------------------|----------------|
| Sole Supervision     |                               |                        |                                                |                |
| Joint Supervision    |                               |                        |                                                |                |

## 4.5 (IV (b), (c), (d)) Research Projects and Consultancy

| S. No. | Title | Type | PI/ Co-P I | Duration (in months) | Total Grant/ Funding received | Name of sponsoring/ funding agency | Outcome of the project | Research Score |
|--------|-------|------|------------|----------------------|-------------------------------|------------------------------------|------------------------|----------------|
|        |       |      |            |                      |                               |                                    |                        |                |
|        |       |      |            |                      |                               |                                    |                        |                |

## 4.6 (V(a), (b)) Patents and Policy Documents

| S. No. | Title | Outcome | Level | Reference No. | Sponsoring agency | Status | Research Score |
|--------|-------|---------|-------|---------------|-------------------|--------|----------------|
|        |       |         |       |               |                   |        |                |
|        |       |         |       |               |                   |        |                |

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## 4.7 (V(c)) Awards/Fellowship

Please leave this section blank, if you have not received any honour or award.

Entries for awards made in this section should be from post-graduation onwards only. Junior/Senior research fellowship and non-net fellowship should not be included.

| S. No. | Name of awarding body | Name of award/ honour | Date | Level | Research Score |
|--------|-----------------------|-----------------------|------|-------|----------------|
|        |                       |                       |      |       |                |
|        |                       |                       |      |       |                |

## 4.8 (VI) Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings

(Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

| S.No. | Title of the Invited Lecture delivered/ Paper presented | Type | Details of Conference / Seminar/ FDP and Organising Institution | Category/Type of Event | Date of Presentation (yyyy-mm-dd) | Duration (in mins.) | Research Score |
|-------|---------------------------------------------------------|------|-----------------------------------------------------------------|------------------------|-----------------------------------|---------------------|----------------|
|       |                                                         |      |                                                                 |                        |                                   |                     |                |
|       |                                                         |      |                                                                 |                        |                                   |                     |                |
|       |                                                         |      |                                                                 |                        |                                   |                     |                |

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## 5. Miscellaneous Information

Enter your response in the relevant column

|                                                                                                                           |    |
|---------------------------------------------------------------------------------------------------------------------------|----|
| Which language are you comfortable in teaching?                                                                           |    |
| For assessment of teaching which mode would you prefer?                                                                   |    |
| How would you create an innovative learning environment?                                                                  |    |
| Outline your most significant contribution to research                                                                    |    |
| Outline your proposed roadmap for teaching and research for the next five years                                           |    |
| Membership/Fellowship of Academies/Institutions/Professional Societies                                                    |    |
| Present your vision for the College for the next five years                                                               |    |
| Other activities/responsibilities: (academic/administrative)                                                              |    |
| Any other relevant information, if not given above                                                                        |    |
| Are you willing to accept the minimum initial pay in the grade? If not, state reasons for claiming a higher starting pay. | NA |
| If selected, how much time would you require to join?                                                                     | NA |

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## 6. Summary of Research Score

| Sr. No | Criteria                                                                                                                    | Research Score Claimed | Research Score applicable as per UGC guidelines |
|--------|-----------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------------------------------|
| 1      | Research Publications in Peer-Reviewed or UGC listed journals                                                               |                        |                                                 |
| 2      | Publications (Other than Research Papers)                                                                                   |                        |                                                 |
| 3      | Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula |                        |                                                 |
| 4      | Research Guidance                                                                                                           |                        |                                                 |
| 5      | Research Projects and Consultancy                                                                                           |                        |                                                 |
| 6      | Patents and Policy Documents                                                                                                |                        |                                                 |
| 7      | Awards/Fellowship                                                                                                           |                        |                                                 |
| 8      | Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings        |                        |                                                 |
|        | <b>Total Research Score</b>                                                                                                 |                        |                                                 |

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## Disclosure

|                                                                                                                                      |         |                 |
|--------------------------------------------------------------------------------------------------------------------------------------|---------|-----------------|
| Have you ever been punished for Gender/Caste related offences or convicted by a court of law? If yes, give details.                  | Yes/ No | If yes, Details |
| Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, give details . |         |                 |
| Do you have any criminal case pending against you in a court of law? If yes, give details.                                           |         |                 |

## Two References familiar with your academic work

| S. No. | Full Name | Institutional Affiliation | Designation | Address | Mobile Phone | E-mail |
|--------|-----------|---------------------------|-------------|---------|--------------|--------|
| 1.     |           |                           |             |         |              |        |
| 2.     |           |                           |             |         |              |        |

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## 7. No Objection Certificate (if applicable)

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this Institution/ Organization has no objection to the candidature of the applicant being considered for the post applied for.

|                             |  |             |  |       |
|-----------------------------|--|-------------|--|-------|
| Name of Head of institution |  | Designation |  | Place |
| Date                        |  | Address     |  |       |

## Declaration

I have read the applicable guidelines, which are binding. I do hereby solemnly declare that the information given, the statements made and documents uploaded with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be cancelled and I may be subjected to legal/disciplinary proceedings.

Signature and Name

Date:

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**List of Annexures required in the given order:**

1. Photo (Passport Size Only)
2. Signature
3. X/XII Certificate (Indicating DOB)
4. Upload self-attested copies of certificate from the competent authority of mentioned teaching / research experience
5. Present Employment Details Certificate (Appointment letter and letter of joining)
6. No Objection Certificate from present employer
7. Research Papers: Cover page with ISSN, index and first page of article
8. Research Publications: Cover page with ISBN, index and first page of article
9. Projects Outcome/Output
10. Proof of Research Guidance
11. Honours and Awards certificate/ proof
12. Invited Lecture and Conference paper presentation certificate
13. Research Projects and Consultancy certificates
14. Any other documents in support of facts stated in the application