



## Appendix 1: Program Models

### Rapid Rehousing (RRH)

YHS RRH is a short- to medium-term housing intervention designed to help individuals and families quickly exit homelessness, return to housing in the community, and prevent future homelessness. The program does so by providing move-in assistance, temporary rent subsidies, and housing-focused case management. The services are time-limited, and the household does not have to leave the unit when services end. Central to the RRH model is the Housing First approach. The resources and services provided are typically tailored to the unique needs of the household. The Youth Housing Stability RRH Program aims to end the cycle of homelessness by connecting youth (18 to 24) and families with youth under 18 to affordable, supportive housing. Applicants must demonstrate, at a minimum, that the agency has experience with and the capacity to implement the following three program components: Housing Identification, Temporary Financial Assistance, and Supportive Services.

### YHS RRH Eligible Expenses

- **Rental & Financial Assistance**

Short-term and medium-term rental assistance: Up to 24 months of rental assistance during any 3-year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.

- Short-term rental assistance is assistance for up to three months of rent

- Medium-term rental assistance is assistance for more than three months but not more than 24 months of rent
- Payment of rental arrears consists of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears
- Rental assistance may be tenant-based or project-based
- Pet Deposit Fees
- Rental Application Fees
- Security Deposits (up to the equivalent of two months of rent)
- First & last month's rent
- Utility payments (up to 24 months, including up to six months arrears and a one-time payment for the utility deposit)
- Moving Cost
- Temporary Motel or Hotel assistance for transition to permanent housing
- Transportation assistance (public or car repair) for the purpose of securing housing

- **Supportive Services**

**Housing search and placement:** Services or activities necessary to assist program participants in locating, obtaining, and retaining suitable permanent housing, including (i) assessment of housing barriers, needs, and preferences; (ii) development of an action plan for locating or maintaining housing; (iii) housing search; (iv) outreach to and negotiation with owners; (v) assistance with submitting rental applications and other lease-up assistance, such as understanding leases; (vi) assessment of housing for compliance with unit requirements, such as habitability; (vii) assistance with obtaining utilities and moving arrangements and assistance; and (viii) tenant counseling.

**Housing navigation and landlord mediation:** Assists program participants in obtaining housing by helping them navigate housing applications, screening criteria, and

relationships with landlords that aim to increase exits to permanent housing with ongoing support. This staff capacity may provide services to landlords to de-escalate any challenges that arise with program participants, with the goal of avoiding evictions or exits to homelessness. This can also include providing services and life skills for program participants to equip them with understanding tenant responsibilities and other skills that may be needed to achieve long-term housing stability.

**Housing stability case management and tenancy support services:** Efforts to assess, arrange, coordinate, and monitor the delivery of individualized services to facilitate housing stability for a participant who resides in permanent housing or to assist a participant in overcoming or mitigating immediate barriers to obtaining housing, including tenant screening barriers. This may include (i) using the centralized or coordinated assessment system to evaluate individuals and families applying for or receiving homelessness prevention or rapid re-housing assistance; (ii) conducting the initial evaluation, including verifying and documenting eligibility, as well as conducting the ongoing re-assessments for ensuring program participants' continued eligibility and adjusting assistance; (iii) counseling; (iv) developing, securing, and coordinating services to enroll eligible individuals and families into economic security programs and other eligible public benefits; (v) monitoring and evaluating participant progress; (vi) providing information and referrals to other providers; (vii) developing an individualized housing and service plan, including planning a path to permanent housing stability; (viii) linkages to education, job skills training, and employment support; and (ix) conducting re-evaluations.

- After move-in, case management best practice is home-based as much as possible and is focused on stabilizing the participant in housing by identifying supports, employment or other income, housing retention barriers, and conflict resolution that may lead to tenancy problems.

- Case management is participant-driven, voluntary, progressive, strengths-based and focused on housing attainment and retention.
- Activities may also include in-reach, outreach, engagement, and other on-going tenancy support services, including (i) acquiring necessary furnishings and household goods; (ii) tenancy rights and responsibilities education and support; (iii) eviction prevention supports; (iv) transportation assistance related to housing stability; (v) independent living skills coaching; (vi) de-escalation support; (vii) support groups; (viii) end-of-life planning; and (ix) re-engagement and relocation support.

**Mediation:** Mediation between the participant and the owner or person(s) with whom the participant is living, provided that the mediation is necessary to prevent the participant from losing permanent housing in which the program participant currently resides.

**Legal services:** Legal services necessary to resolve a legal problem that prohibits the participant from obtaining permanent housing or will likely result in the participant losing the permanent housing in which the program participant currently resides. This may include strategies that prevent evictions from reaching courts and formal legal proceedings and other alternatives to formal eviction hearings.

**Credit repair:** Credit counseling and other services necessary to assist program participants with critical skills related to household budgeting, managing money, accessing a free personal credit report, and resolving personal credit problems.

**Services for behavioral health, mental health, substance use disorders, and medical care:** Includes a continuum of behavioral health services and treatment, as well as coordination of access to healthcare-related services including primary care, substance use treatment, mental health care, vision and dental care, and emergency, crisis, and inpatient services.

**Other supportive services:** Includes but is not limited to other supportive services such as:

- **Childcare:** Efforts to establish and operate childcare or provide childcare vouchers for children from families experiencing homelessness, and provide meals, snacks, and comprehensive and coordinated developmental activities.
- **Education services:** Efforts to improve knowledge and basic educational skills. Services include instruction or training in consumer education, health education, substance use prevention, literacy, English as a Second Language, General Educational Development (GED), and others, such as the provision of books, supplies, and instructional material.
- **Food:** Efforts to provide meals or groceries to program participants.
- **Educational, vocational, and work-based learning opportunities:** Efforts to connect program participants to educational, vocational, and work-based learning opportunities that resolve the household's homelessness as quickly as possible and/or stabilize permanent housing.
- **Recovery care and related residential programs:** Efforts to connect program participants to community resources that offer recovery care and related residential programs, including the cost of transportation to those services.

- **Grant Activities**

Efforts focused on administering a specific grant or funding source may improve effective operations, as well as effective program implementation. Such efforts include planning and executing program activities, such as (i) general program or grant management, oversight, coordination, monitoring, and evaluation; (ii) salaries, wages, and related costs related to preparing program budgets; developing systems for ensuring compliance with grant requirements; developing interagency agreements; and preparing reports and other required documents or activities; (iii) accounting or other services; and (iv) other reasonable and necessary goods and services required to

implement the grant program, such as evaluating program results against stated indirect costs, objectives, occupancy costs, and training on program requirements. This includes

## **Host Homes (HH)**

YHS HH is a community-driven, youth-centered solution and can be a critical part of the homeless youth housing continuum for unaccompanied youth (15 to 24). This RFA defines a safe, temporary, and welcoming space for youth to live for a short period of time, averaging six months, but can be up to a year if needed. During this time, support is provided to the youth to repair relationships and reunify with family (when possible) or identify other permanent housing options. This program aims to end homelessness by providing youth with the opportunity to live in a supportive environment, receive tailored housing assistance, and foster community relationships.

### **YHS HH Eligible Expenses**

- **Rental & Financial Assistance**

Short-term and medium-term rental assistance: Up to 24 months of rental assistance during any 3-year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.

- Short-term rental assistance is assistance for up to three months of rent
- Medium-term rental assistance is assistance for more than three months but not more than 24 months of rent
- Payment of rental arrears consists of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears
- Rental assistance may be tenant-based or project-based
- Pet Deposit Fees
- Rental Application Fees

- Security Deposits (up to the equivalent of two months of rent)
- First & last month's rent
- Utility payments (up to 24 months, including up to six months arrears and a one-time payment for the utility deposit)
- Moving Cost
- Transportation assistance (public or car repair) for the purpose of securing housing
- Host Stipend: Up to \$1,500 to offset increased costs for hosts providing temporary housing

- **Supportive Services**

**Host Home Search and Placement:** Provide comprehensive services to support unaccompanied youth in accessing and maintaining safe, short-term Host Home placements. Services include (i) outreach and recruitment of Host Home providers; (ii) perform background checks, home safety inspections, and interviews of potential Host Home providers; (iii) deliver training to Host Home providers; (iv) youth matching process to host home; and (v) stabilization and retention services to prevent placement disruptions.

**Family Reunification:** Support unaccompanied youth under 18 in safely reconnecting with family or kin, when reunification is appropriate and in the best interest of the youth. Activities include (i) family search and engagement to identify and locate relatives, kin, or other supportive adults; (ii) provide mediation and communication support to youth and family members; (iii) develop individualized reunification plans that address safety, readiness, and long-term stability; (iv) assist with travel arrangements, visitation, and coordination with other service providers to support reunification; and post-reunification follow-up to monitor progress, address challenges, and provide aftercare and stabilization services.

**Housing search and placement:** Services or activities necessary to assist program participants in locating, obtaining, and retaining suitable permanent housing, including (i) assessment of housing barriers, needs, and preferences; (ii) development of an action plan for locating or maintaining housing; (iii) housing search; (iv) outreach to and negotiation with owners; (v) assistance with submitting rental applications and other lease-up assistance, such as understanding leases; (vi) assessment of housing for compliance with unit requirements, such as habitability; (vii) assistance with obtaining utilities and moving arrangements and assistance; and (viii) tenant counseling.

**Housing navigation and landlord mediation:** Assists program participants in obtaining housing by helping them navigate housing applications, screening criteria, and relationships with landlords that aim to increase exits to permanent housing with ongoing support. This staff capacity may provide services to landlords to de-escalate any challenges that arise with program participants, with the goal of avoiding evictions or exits to homelessness. This can also include providing services and life skills for program participants to equip them with understanding tenant responsibilities and other skills that may be needed to achieve long-term housing stability.

**Housing stability case management and tenancy support services:** Efforts to assess, arrange, coordinate, and monitor the delivery of individualized services to facilitate housing stability for a participant who resides in permanent housing or to assist a participant in overcoming or mitigating immediate barriers to obtaining housing, including tenant screening barriers. This may include (i) using the centralized or coordinated assessment system to evaluate individuals and families applying for or receiving homelessness prevention or rapid re-housing assistance; (ii) conducting the initial evaluation, including verifying and documenting eligibility, as well as conducting the ongoing re-assessments for ensuring program participants' continued eligibility and adjusting assistance; (iii) counseling; (iv) developing, securing, and



coordinating services to enroll eligible individuals and families into economic security programs and other eligible public benefits; (v) monitoring and evaluating participant progress; (vi) providing information and referrals to other providers; (vii) developing an individualized housing and service plan, including planning a path to permanent housing stability; (viii) linkages to education, job skills training, and employment support; and (ix) conducting re-evaluations.

- After move-in, case management best practice is home-based as much as possible and is focused on stabilizing the participant in housing by identifying supports, employment or other income, housing retention barriers, and conflict resolution that may lead to tenancy problems.
- Case management is participant-driven, voluntary, progressive, strengths-based and focused on housing attainment and retention.
- Activities may also include in-reach, outreach, engagement, and other on-going tenancy support services, including (i) acquiring necessary furnishings and household goods; (ii) tenancy rights and responsibilities education and support; (iii) eviction prevention supports; (iv) transportation assistance related to housing stability; (v) independent living skills coaching; (vi) de-escalation support; (vii) support groups; (viii) end-of-life planning; and (ix) re-engagement and relocation support.
  - **Mediation:** Mediation between the participant and the owner or person(s) with whom the participant is living, provided that the mediation is necessary to prevent the participant from losing permanent housing in which the program participant currently resides.
  - **Legal services:** Legal services necessary to resolve a legal problem that prohibits the participant from obtaining permanent housing or will likely result in the participant losing the permanent housing in which the program participant currently resides. This may include strategies that

prevent evictions from reaching courts and formal legal proceedings and other alternatives to formal eviction hearings.

- **Credit repair:** Credit counseling and other services necessary to assist program participants with critical skills related to household budgeting, managing money, accessing a free personal credit report, and resolving personal credit problems.
- **Services for behavioral health, mental health, substance use disorders, and medical care:** Includes a continuum of behavioral health services and treatment, as well as coordination of access to healthcare-related services including primary care, substance use treatment, mental health care, vision and dental care, and emergency, crisis, and inpatient services.

**Other supportive services:** Includes, but is not limited to other supportive services such as:

- **Education services:** Efforts to improve knowledge and basic educational skills. Services include instruction or training in consumer education, health education, substance use prevention, literacy, English as a Second Language, General Educational Development (GED), and others, such as the provision of books, supplies, and instructional materials.
- **Food:** Efforts to provide meals or groceries to program participants.
- **Educational, vocational, and work-based learning opportunities:** Efforts to connect program participants to educational, vocational, and work-based learning opportunities that resolve the household's homelessness as quickly as possible and/or stabilize permanent housing.
- **Recovery care and related residential programs:** Efforts to connect program participants to community resources that offer recovery care and related residential programs, including the cost of transportation to those services.

- **Grant Activities**

Efforts focused on administering a specific grant or funding source may improve effective operations, as well as effective program implementation. Such efforts include planning and executing program activities, such as (i) general program or grant management, oversight, coordination, monitoring, and evaluation; (ii) salaries, wages, and related costs related to preparing program budgets; developing systems for ensuring compliance with grant requirements; developing interagency agreements; and preparing reports and other required documents or activities; (iii) accounting or other services; and (iv) other reasonable and necessary goods and services required to implement the grant program, such as evaluating program results against stated objectives, occupancy costs, and training on program requirements. This includes indirect costs.

## **Homelessness Prevention (HP)**

YHS HP is a short- to medium-term intervention that prevents youth (18 to 24) and families with youth under 18 from moving into emergency shelters, unsheltered locations, and other types of homelessness. Through temporary financial assistance and housing-focused services, Homelessness Prevention stabilizes households' housing situations. Homelessness Prevention efforts focus on households who would become homeless but for this support.

### **HP Eligible Expenses**

- **Rental & Financial Assistance**

- Rental assistance: up to 12 months of rental assistance
- Utility payments that must be made to prevent eviction
- Security and Utility deposits as required to keep a family housed
- Temporary motel or hotel expenses as needed to avoid the household from experiencing homelessness: up to 6 months

- Pet Deposit Fees
- **Supportive Services**
  - Develop an individualized housing stabilization plan with participating households that identifies needed services and documents a path to attainment
  - Provide referrals to programs that assist households who are in danger of becoming homeless in obtaining services and information
  - Negotiation with landlord to assist households in avoiding eviction
  - The development of a money management plan that incorporates the resolution of participant debt and credit issues
  - Referrals or assistance in obtaining education and employment
  - Case management assistance shall be individualized and flexible, emphasize housing, and focus on assisting participants to achieve their housing goals through the most effective, efficient, and appropriate combination of direct assistance and referrals to community resources.
  - Other: Mediation, Legal Services, Credit Repair, Outreach Services, and Moving Costs
  - Salaries, wages and related costs of the grantee's staff, subcontractor's staff, or other staff engaged in program administration. (Case management costs are allowable but would not be listed as project delivery.)
  - Operations include indirect or direct costs for goods and services required to administer the program, including rent, equipment, office supplies, insurance, and utilities
  - Project Delivery costs are the costs of staff directly carrying out the activity in addition to equipment, supplies and transportation that are necessary for successful completion of the activity. Grantees may use a maximum of five percent of grant funds towards Project Delivery costs associated with the administration of the program.

- **Grant Activities**

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## **Unallowable Activities Include but are not limited to:**

- More than six months of motel/hotel assistance
- Payments directly to program participants
- Coverage of telephone and other hotel incidental charges not listed as allowable
- Excessive hotel damages and fees that exceed 1 month of motel/hotel rates
- Entertainment costs
- Costs of legal defense related to civil or criminal fraud
- Contributions or donations
- Fundraising costs
- Lobbying costs
- Alcohol/tobacco products