Excused Absence for the purpose of Career Investigation (E-CI)

This absence is funded and excused by TEA, and is limited to 2 school days during a student's Junior year, and 2 days during their Senior year. The purpose is to provide a half day or full day experience shadowing an Austin-area professional in a field of the student's career interest.

The student's parents must send an email to whsattendance@eanesisd.net **prior to** the date of the appointment, so that teachers are aware of the upcoming absence, and so it can be documented in Skyward. **After** the career investigation visit, in order for the absence to be excused by TEA, the Westlake attendance office must receive an email from the business account of the professional who provided the shadow opportunity**. The email must be received within 5 days of the date of the event**, and contain the following information:

Full name of student
Date and time of career experience
Full name and position of career professional

An example email follows:

TO: whsattendance@eanesisd.net
From: demployee@dellenterprises.com
Subject: Chip Chap Career Investigation

Chip Chap was a guest of Dell, Inc at our North Austin offices on February 9, 2024 from 8:30 – 12:30. During this time Chip was given a tour of our production facility and we discussed training and job requirements for employees in our assembly department.

Mr. Dell Employee
Plant Supervisor
Dell Industries, Inc.