



April 15, 2024 Meeting Minutes

1. Call to Order 6:06 PM

2. Welcome

3. Roll Call

Stephanie Grosz, Marla Unruh, Jennifer Skogley, Brooke Alexander, Kellie Boedecker, Jenny Andersen, Gabrielle Rowley, Leisa Meitl-Conten

4. Reports

a. Principal's Report

There will be a lot of field trip funding requests coming in the next month. Kellie is still looking for a pig to kiss but it might be May before this happens. Bingo for books is this Thursday and will just need help with cleanup. The annual BBQ is June 4th and Kellie has invited community resources (Good Samaritan, Girls Thrive) to attend. Wants to know if the PTC would like to set up a table to get early signups for next year and provide information to parents. PTC will have a table and 1-2 volunteers. Kindergarten Round-up is May 8th, need PTC member to come and give presentation. Time slots are 9, 10:30 and 1 PM. Laura did this last year and will coordinate to do again this year.

b. Teacher's Report

Brooke made a note of how great PS I love you day was received and would love to continue in the future. Discussed getting other schools involved and potentially reaching out to the tv station to provide coverage of the event. Marla thanked the PTC for the Librarian Appreciation Day.

c. Treasurer's Report

Emily was not able to attend the meeting but provided most recent financial reports. These were shared with the group. Overall report is that we are in good standing and there is plenty of funds remaining for field trips.

5. Old Business

a. Review/approve minutes from March 18th meeting.

Gabe requested amendment to 5 (c)(i) to indicate that PledgeStar's fee will not exceed \$995. Marla moved to approve minutes, Gabe seconded. Motion passed.

b. Review of events to date:

i. Librarian/Para/Administrative Assistant Appreciation Day

a) AA day is April 24th, Stephanie will be supplying gift

c. Read-a-Thon Fundraiser

i. Updates

Gabe indicated the total raised is \$21,598. We have about \$300 that was pledged that we aren't anticipating to receive, this is not included in the total raised amount. 131 kids participated this year, which is more than last year. There were 6 different winners in each class, prizes were given. 3 classes won for # of minutes read, money raised, and participation and each class that won got to choose between pizza or ice cream party. Thank you to donors will be going out in the next week.

ii. School Incentive

i. Broadwater Night at Steed Arena is scheduled for May 10th from 5-7PM.

Flyer was presented to group and all approved. It was discussed whether to just email or to print and email. Group decided more visibility was best so Gabe will make copies and Kellie will distribute to classes on May 1st to go home in backpacks. Kellie will include PDF flyer in her Sunday newsletter and will send to teachers to send out via their classroom platforms.

d. Bingo Night

- i. Stephanie will be selling snacks/water at event. Snacks will be sold for \$1.
- e. Website
 - i. Updates? Gabe has indicated the website is finalized and up and running.
- f. Running Club
 - i. Leisa Meitl-Contner has chosen to co-lead event with Laura/Stephanie's help. 159 kids have signed up to participate.
 - ii. T-shirt order has been placed, we added extra for any late signups.
 - iii. Capital High and Carroll will be sending some of their cross-country team members to help motivate/run with the kids.
- g. PTC Officer vacancies for 2024-2025
 - i. Nominations for open positions (President, VP, Treasurer)

Stephanie is not renewing her term as President, Laura will be taking over in that position. Stephanie nominated Leisa for Treasurer, nomination was accepted. Jenny nominated Gabe for VP, nomination was accepted. Gabe nominated Jenny for Secretary, nomination was accepted. Marla moved to approve the slate, all members approved.

6. New Business

- a. Teacher Requests

Gabe Furshong is requesting a classroom set of graphic novels, request is for \$458 to purchase 30 copies on Amazon. The question was brought up if 30 copies were needed and if there was anywhere cheaper we could buy these. This request was tabled since Gabe was not present at the meeting to present per PTC procedure. Marla is going to look to see if local vendor will give school discount.

Gabe Furshong had a field trip request for bus funding to MT Wild for 40 students. He listed the amount needed as \$80-100 but Kellie believes it will cost more than that. The group decided to approve pending final cost as long as there is funding in his field trip funds. Stephanie moved to approve, Gabe seconded. Motion passed.

Brooke Alexander is requesting field trip funds to take her class to the Seussical play at Carroll College. Cost is \$70. Gabe moved to approved, Leisa seconded. Motion passed.
- b. Principal Appreciation Day (May 1)
 - i. Need coordinator for gift/meal

Group decided to provide Principal with gift certificate to Starbucks and for dinner to Old Salt, Stephanie will ask Laura to purchase. We will leave a card at the office with Karen and send out an email to all PTC members to go in and sign at their convenience before May 1st. Jenny will drop off the card with Karen and let Stephanie know so the email can go out.
- c. Teacher Appreciation Week (May 6-10)
 - i. Will send signup genius for gift/meal each day.

Stephanie will send out signup genius for self-care day. Will need to provide enough for 40 staff members.
 - ii. Ideas for each day?

Monday will be cookies from Park Ave.

Tuesday will be Tootles Tuesday. Kellie will discuss with Karen Richem about how this was done last year.

Wednesday will be coffee & donuts. Gabe will provide.

Thursday will be lunch from Panda Express. Stephanie will order and drop off.

Friday will be self-care day. Signups will go out to drop off self-care items. Laura will collect and setup table with note on the day of.
- d. Open Discussion for questions, comments, concerns

PTC evaluation form draft was presented and discussed. Some changes were made and it was decided this form will go out via google docs (can be done anonymously) by email to all ptc members and teachers.

Video for a fall fundraiser was presented. Group decided they do not want to do another online fundraiser, vendor fees are too high. Fall fundraiser discussions were tabled to discuss at the May meeting when discussing the Year in Review.

Idea was presented to adjust meeting days/times to increase participation. Or offer alternate meeting day/times throughout the year. Will discuss at the May meeting.

7. Adjourn 7:25 PM

NEXT MEETING – May 20, 2024