

PITTON & FARLEY PARISH COUNCIL

Parish Clerk: Lorna Taylor
e-mail: clerk@pittonandfarley-pc.gov.uk

Dear Councillor,

You are invited to attend an Ordinary meeting of Pitton & Farley Parish Council to be held at Farley Village Hall on **Wednesday 26th July 2023 at 7.30pm** to consider the items set out below.

The Press and Public are invited to attend, and so prior to the start of the meeting there will be a short period of time set aside for public questions or comments about items on the agenda. Questions not answered at this meeting may be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Please be aware that the meeting may be recorded under the openness of Local Government Regulations 2014.

Public Question Time

To receive questions and statements, either verbal or written, from members of the public. This section (at the Chairman's discretion may last up to fifteen minutes) is not part of the formal meeting of the Council and minutes will not be produced. This section will include (if available)

- Report from Wiltshire Councillor
- Report from Wiltshire Police Neighbourhood Officer

DRAFT AGENDA

136.23	Acceptance of apologies for absence
	Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted. The Clerk has received apologies from Councillor Fredericks.
137.23	Declarations of Interest and Dispensation Requests
	a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered. (Localism Act 2011 s33(b-e))
138.23	Business Raised During Public Question Time

	To resolve to refer to any business raised by the public in public discussion, and any other matters or items of information from councillors or to resolve to agree on any other action.
139.23	Minutes – previously circulated
	To resolve to approve as a correct record the minutes of: a. the Annual Parish meeting held on 28th June 2023
140.23	Planning and tree works applications
	a. Council is asked to consider a response to the following applications notified at the time the agenda was issued: STOCKBOTTOM COTTAGE, PITTON, SALISBURY, SP5 1SU Application No: PL/2023/05576 which refers to change of use of existing agricultural building to form one “smaller” dwelling. Prior approval Part 3 Class Q: Agricultural buildings to dwellinghouses
	b. Council is asked to note planning decisions made by Wiltshire Council since the last meeting: Decision to list The Silver Plough Inn, White Hill, Pitton, Salisbury, SP5 1DU as an Asset of Community Value Having considered all the information and submissions provided, following the nomination of the above asset to be listed as an Asset of Community Value, Wiltshire Council has decided to enter the property onto the list of Assets of Community Value http://www.wiltshire.gov.uk/planninganddevelopment/planningcommunityrightto/bid.htm The Information will be entered onto the local land charges register and the property will remain on this list until 18 July 2028.
	c. Council is asked to note the update from Planning Enforcement regarding the Planning Contravention Notices served on Three Acre Farm. “The agent is submitting a certificate of lawfulness in respect of part of the site and it is anticipated that this will be with us by the end of August and the Parish will be consulted in the normal way. As previously indicated the site ownership is complicated and this will only relate to part of the site whilst other parts of the site may result in formal action if certain works undertaken are not removed voluntarily.”
141.23	Highways/Footpaths
	a. Update on the footpath next to the Hook and Glove in Farley. b. To note the awaiting of a survey for the installation of village gates. c. To note the awaiting of a response on development of a permissive footpath on White Hill. d. To note the notification of road closure at White Way. The works will commence on Tuesday the 1st of August 2023 and will be completed by Thursday the 3rd of August 2023 between the hours of 09:30 and 15:30.

	White Way will be closed to traffic during this time and traffic will be diverted through Firsdown.	
142.23	Flood Action Group	
	Agenda items withdrawn.	
143.23	Approval and signing of Parish Council accounts	
	To resolve to approve the following payments:	
	a. Flood Action Group Survey	£695.00
	b. Eon bill	£150.80
	c. Google Invoice	£64.40
	d. Audit	£576.00
	e. Annual Playground Inspection There are two potential suppliers with comparable costs of maximum £125.00 + VAT	£125.00
	f. Repair Cafe - cleaning/repair of 5 signs	£75.00
	g. SLCC Training - reimbursement to Clerk	£144.00
	h. Welcome to Farley Sign	£235.75
	i. Pitton Village Hall	£25.80
	j. Terradomus	£150.00
	k. Council is asked to record the bank balance as at 19th July as in the Unity Trust Account.	
144.23	Matters raised in correspondence	
	a. Response from Environment Agency to Flood Action Group	
	b. Allotments and Community Garden Community Engagement - interim feedback	
	c. Neighbourhood Planning Guide	
	d. Pitton Nature Trust - Community Orchard and the Close	
	e. Salt bins audit	
	f. Wiltshire Design Consultation	
	g. Ultrafast broadband in Pitton	
	h. House Martins Nesting Project	
145.23	Representatives for committees and groups	
	Councillors are asked to resolve representation or attendance at several committees and groups to ensure equitable responsibility. The groups which	

	require confirmation, with the current representatives are: ● Wiltshire Association of Local Councils (WALC) –Sarah Ackrill ● Pitton Village Hall Committee – James Boswell ● Farley Village Hall Committee ● Southern Area Board ● Flood Action Group – David Ball ● LHFIG ● Other groups (TBA)
146.23	Dun Valley Magazine
	Council to resolve to identify items to be included in the next edition of the DVM
147.23	Reports - to receive reports from Councillors
	Defibrillator Funding Opportunity - Cllr. Ackrill
147.23b	Farley Defibrillator - Cllr. Sheppard
147.23c	Wiltshire Design Guide and development of a Local / Neighbourhood Plan - Cllr. Ackrill
	Obstacles on Pathways - Cllr. Fredericks
147.23e	Developing green spaces to support wildlife, including nectar bars - Cllr. Ball
147.23f	Thank you to James Ockenden (Ockenden Tree Services) for donating services to remove a broken branch from the playground in the Close - Cllr. Ackrill
148.23	Traffic Calming and Speeding Matters
	Council is asked to note the report from Ken Littlewood.
149.23	To close the public meeting and note the date of the next meeting
	To resolve to note the date of the next meeting as Wednesday 26th July 2023, at 7.30 in Farley Village Hall. All are welcome to attend. Members of the Council must consider the following matters in consideration of their public duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in accessing the meeting through disability is asked to notify the clerk (email: clerk@pittonandfarley-pc.gov.uk) at least 24 hours before the meeting so that every effort may be made to provide access.