



## **Board of Directors Position Description and Agreement**

**Title:** Director

**Purpose:** The board shall manage and supervise the business, affairs and activities of the LWVSC subject to the bylaws and the instructions of the annual meeting. It shall accept responsibility for such Takother matters as the national or state board may from time to time delegate to it. It shall have the power to create such special committees as it deems necessary and shall perform such other duties as are specified in the bylaws.

**Term other than President:** Two years (unless elected or appointed to fill an unexpired term) if elected at the annual meeting; one year for Board appointments.

**Term of the President:** The president shall be elected for one term of three years with no possibility of election for a consecutive three-year term, with the first year serving as president-elect-with duties as assigned by the president. The second year would be the presidential year being the voice of the League while mentoring the newly-elected president-elect. The third year would be as past-president continuing with duties as assigned by the president.

**Directors are responsible to:** Board President

### **Election and Term of Office:**

Elected Directors are elected at the Annual Meeting by a majority of voting members present.

Terms begin July 1 (or when appointed) and end on June 30

### **Responsibilities of the Board of Directors:**

1. Support the purpose of LWVSC to promote political responsibility through informed and active participation in government and to act on selected governmental issues.
2. Understand and abide by the LWVSC nonpartisan policy.
3. Establish policies for administering the programs and services of LWVSC.
4. Ensure that the financial affairs of LWVSC are conducted on a responsible basis in accordance with established policies.

### **Specific Duties of Directors:**

1. Attendance at regularly scheduled monthly Board meetings (currently 9-10 a year):
  - Attend regularly and on time.
  - Become well informed (in advance) on all agenda items and board training materials.
  - Contribute knowledge and express points of view based on experience.
2. Participate in one or more committees.
3. Be informed about LWVSC programs, policies and services.

4. Pay required annual dues.
5. Be informed about current community issues, needs and trends as they relate to the stated purpose of the League.
6. Agree to Nonpartisan and DEI policies.

**Resignation:**

Absence from two (2) consecutive regular meetings or a total of three meetings of the Board of Directors without cause shall be construed as resignation by the member so absent. The Board has the discretion to waive such resignation for reasons deemed valid. The Board reserves the right to remove an individual from the Board for failure to remain in good standing.

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_