

**SURREY HEATH CHORAL CIO**  
**Trustees Meeting**  
**17<sup>th</sup> February 2021**  
**On Zoom**  
**MINUTES**



**Present**

+ Keith Wigglesworth	Chairman	+ Kate Brown	Treasurer
+ Colin Gunner	Secretary	+ Salma Sams	Trustee
+ Tim FitzGerald	Trustee	+ Matthew Sleap	Trustee
+ Andrew Milligan	Trustee	- Debra Sheffield	Trustee
+ Sylvia Law	Minutes secretary	+ Ed Bonner	Musical Director

**Apologies for Absence.**

Debra sent her apologies

**Minutes of the last meeting**

The minutes were read and reviewed and agreed. Keith virtually signed the minutes.

**Matters arising**

All actions completed or to be discussed as part of the agenda.

**Forward planning – General**

It is not possible to make any definite future plans until the next government statement about future restrictions, which is expected on Feb 22<sup>nd</sup>.

**Plans for Spring/Summer term**

There were discussions of possible scenarios, including possible face to face rehearsals in April, May or June? The proposed performance looks likely to be planned for May or June. Ed has soloists in mind, but nothing can be definite until the new restrictions are known.

**Music plan for November concert and carol concert**

The venue for these concerts need to be booked. Ed was of the opinion that the November concert date (Nov 6<sup>th</sup>) should be moved back a week later into November to leave more time for rehearsals for the November concert

**Action:- Keith to contact High Cross about these dates**

### **Music committee and longer term music plans.**

There was a discussion about the revival of the music committee. However it was felt better that Ed should make proposals about future concert music to the Trustees who would, after discussion, either approve or suggest alterations to his proposals. There needs to be a proposal for the Autumn concert music soon so that the music can be ordered in time.

**Action:- Ed to produce a proposal for music for the next 2 to 3 years. To be discussed at the next meeting.**

Ed proposed that the choir should hold a Come and Sing event at the beginning of the Autumn term if we are back to 'normal'. This was hoped to be a way of encouraging the return of those members who have been less engaged during the pandemic and also may encourage new members to join the choir. . The Trustees discussed this and it was agreed that this should be held on September 4<sup>th</sup>, the Saturday before the beginning of the autumn term.

### **Ed left the meeting at this point**

There was some discussion of changing the timing of rehearsals but it was decided to stay with the present timing.

### **Reports**

#### **Treasurer**

This report is included with the minutes

#### **Membership**

Matthew presented a paper relating up to date statistics

As the restrictions are continuing and are unlikely to change greatly it was decided to refrain from asking for subs for Term 3 as we are unlikely to continue much beyond June because of the delayed date of the Easter concert. Matthew will speak to the choir at a rehearsal after the implications of the next Government announcement have been discussed.

#### **Fundraising**

Salma presented a paper on her fundraising efforts. The application to the Humphrey Richardson Trust had been difficult and they had asked for additional information after she had sent in the application. She was hopeful of some funds forthcoming. (Since the meeting they have replied and said they will give us £1500, a reduced amount from last time, but very welcome)

## **AOB**

### **M.D. and Accompanist's contracts.**

Keith produced his proposed contracts (see attached with minutes) There was a detailed discussion of these contracts and certain points were deleted. (See the attached documents for the agreed changes). The final agreed documents will be circulated to the Trustees for their approval. These will be presented to Ed and Geoff and hopefully they will sign them and put our association on a more formal and acceptable basis.

### **Date and location of next meeting.**

**7.00pm Wednesday 17<sup>th</sup> March**

**Zoom meeting.**