

Faculty Senate Meeting Agenda

October 4, 2024 | 1:00 PM until adjournment
Synchronous Online ([Zoom link](#))

- I. Welcome and Roll Call**
- II. Review and Approval of [Minutes](#) from September 6, 2024**
- III. Overview of Faculty Senate meeting structure and procedures -- Angela Hunter**
 - Voting members: for Faculty Senate, see [Article III](#). Constitution.
 - If legislation pertains to a University policy, include the policy number on the legislation. See [policy page](#). When legislation has been passed and signed, please provide both red-lined and clean copy back to the executive committee.
 - See [Roberts Rules of Order](#) material from Arizona State webinar for helpful information.
 - See [Operations and Motions](#) section on Senate website (along the left column).
- IV. Announcements**
- V. Airing of Concerns and Congratulations (2-minute limit)**
- VI. Introduction of New Topics (2-minute limit)**
- VII. Election of Faculty Senate representative to Faculty Governance Committee**
- VIII. Reports**
 - a. **Faculty Senate Executive Committee Report** - Angela Hunter
 - b. **Chancellor Report** - Christy Drale
 - c. **Executive Vice Chancellor and Provost Report** - Ann Bain
 - d. **Undergraduate Council Report** - Joe Felan, Chair
 - e. **Graduate Council [Report](#)** - Nancy Hamilton, Chair

IX. Old Business

- A. **Motion FS_2024_07. Senator Mariofanna Milanova** (Legislation. Second required. Majority vote at one meeting. Second vote required). **Reduction in Faculty Senate Committee members elected or appointed from each college.**

This motion was postponed to be dealt with at the October Faculty Senate meeting.

Whereas in [FS_2020_17 \(see attached\)](#) Faculty Senate committee representatives from each college were adjusted because of college reorganization; and

Whereas the number of faculty at the university has decreased, leaving fewer people available to participate in Senate committees in each college; and

Whereas it is important to balance the role of service with the multiple demands on faculty time;

Be it established that the Faculty Senate committees will be adjusted in the following way, effective immediately upon passage by the Faculty Senate:

Elected Councils

- Council on Core Curriculum and Policies: no change
- ~~Faculty Appeals Council: “seven full-time faculty members, with tenure, elected from each college represented in the Faculty Senate”~~ change to “**four** full-time faculty members with tenure, elected from each college represented in the Faculty Senate”
- Graduate Council: “**five** representatives qualified for graduate faculty status elected from each college represented in the Faculty Senate” change to “**three** representatives qualified for graduate faculty status elected from each college represented in the Faculty Senate”
- Undergraduate Council: “**four** full-time faculty members elected to two year staggered terms by faculty from each college offering undergraduate work and represented in the Faculty Senate” change to “**three** full-time faculty members elected to two year staggered terms by faculty from each college offering undergraduate work and represented in the Faculty Senate.”

Elected Standing Committees

- ~~Committee on Tenure: “three faculty from each college represented in the Faculty Senate” change to “two faculty from each college represented in the Faculty Senate”~~
- ~~Faculty Governance Committee: “two members from each college represented in the Faculty Senate elected by the faculty of the college” change to “one member from each college represented in the Faculty Senate elected by the faculty of the college”~~

Appointed Committees

- Academic Integrity and Grievance Committee: no change
- Academic Calendar and Schedules Committee: “two full-time faculty members from each college represented in the Faculty Senate to be appointed to two year, staggered terms by the Committee on Committees” change to “one full-time faculty members from each college represented in the Faculty Senate to be appointed to a two year, ~~staggered~~ terms by the Committee on Committees”
- Academic Technology and Computing Committees: “three full-time faculty members from each college appoint to two year, staggered terms by the Committee on Committees” change to “two full-time faculty members from each college appoint to two year, staggered terms by the Committee on Committees”
- Admissions and Transfer of Credit Committee: no change
- Athletics Committee: “ten full-time faculty members to be appointed by the Committee on Committees with representation by at least one voting member from each academic college and the Bowen School of Law” change to “seven full-time faculty members to be appointed by the Committee on Committees with representation by at least one voting member from each academic college and the Bowen School of Law”
- Building and Grounds Committee: “two members from each college represented in the Faculty Senate appointed to two year, staggered terms by the Committee on Committees” change to ““one members from each college represented in the Faculty Senate appointed to a two year, ~~staggered~~ terms by the Committee on Committees”
- Faculty Professional Development Committee: “three full time faculty members from each college represented in the Faculty Senate to be named by the Committee on Committees” change to “two full time faculty members from each college represented in the Faculty Senate to be named by the Committee on Committees”

Faculty Senate Meeting Agenda 10/4/24

- Library Committee: “two full-time faculty members from each college to be named by the Committee on Committees” change to “one full-time faculty members from each college to be named by the Committee on Committees”
- Planning and Finance Committee: “three full-time faculty members from each college represented in the Faculty Senate to be named by the Committee on Committees, to staggered terms of two years each” change to “two full-time faculty members from each college represented in the Faculty Senate to be named by the Committee on Committees, to staggered terms of two years each”
- Honors and Awards Committee: no change
- Student Research and Creative Works Committee: no change

Commentary:

This motion reflects the difficulty in filling many committees because of a reduced number of faculty. As an illustration, see this OIR report prepared for IPEDs:

AY	Total Full-Time Faculty	Tenured	On Tenure Track	Non-Tenure Track
2014	445	261	102	82
2017	455	261	79	115
2023	351	183	93	75

X. New Business

- A. **FS_2024_12 Executive Committee.** (Legislation. Majority vote at one meeting. No second required). **Update the Disability Statement for Syllabi**

Be it resolved that the updated disability statement for syllabi below be approved.

If you are a student with a disability, or if you simply want to discuss resources that might help you learn more effectively, you can contact the Disability Resource Center at any time. You are welcome to drop in or call 501-916-3143 to make an appointment. Their staff will work with you to discuss accommodations and identify resources on campus or in the community that might be helpful for you. Accommodations are established through an interactive process. For more information, [visit the DRC website](#) or review the [steps to request accommodations](#). We want you to know you are valued, welcome, and wanted at UA Little Rock.

Commentary:

Provost Bain appointed an ad hoc committee to review the disability statement for syllabi, led by Sharon Downs (VC for Student Affairs, Wellness and Inclusion), including Mark Baillie, Laura Danforth, Jennifer Hune, Karen Kuralt, Kirk Leach, and Fairah Solomon. The committee proposed changes to the statement. The FS Executive Committee reviewed the updated statement and made minor recommendations for change, which were accepted by the ad hoc committee. Note that policy 404.9 “Academic Accommodations for Students with Disabilities” explains all legal and other requirements. Note also that collaboration with instructors in the interactive process is specified in the “Steps for Requesting Accommodation” and at other locations on the DSS website.

- B. **FS_2024_13 Executive Committee.** (Legislation. Majority vote at one meeting. No second required.) **Modify Policy [404.8 Syllabus](#), Office Hours, and Regular and Substantive Contact to update the disability statement and relevant reference to Senate legislation.**

Whereas the approved disability statement has been updated;

Be it resolved to update policy 404.8 as amended below in the section dealing with the “university-approved disability statement”:

Every approved course must have a concise statement outlining the main points of study and the procedures used in the course. This statement must be delivered to the student at the beginning of the course, no later than the end of the schedule adjustment period. Changes during the operation of the course must be communicated to the students in a timely manner. A multi-page syllabus must include page numbers.

This statement must contain the following:

1. The university-approved course prefix, number, course description, and prerequisites.
2. The university-approved disability statement (see Faculty Senate legislation, ~~FS_2011-12_01, 9/23/2011~~ FS_2024_12, 10/4/2024) with current contact information for the Disability Resource Center.

~~“Your success in this class is important to me, and it is the policy and practice of the University of Arkansas at Little Rock to create inclusive learning environments consistent with federal and state law. If you have a documented disability (or need to have a disability documented) and need an accommodation, please contact me privately as soon as possible, so that we can discuss with the Disability Resource Center (DRC) how to meet your specific needs and the requirements of the course. The DRC offers resources and coordinates reasonable accommodations for students with disabilities. Reasonable accommodations are established through an interactive process among you, your instructor(s) and the DRC. Thus, if you have a disability, please contact me and/or the DRC. For more information, please visit the DRC website at www.ualr.edu/disability.”~~

If you are a student with a disability, or if you simply want to discuss resources that might help you learn more effectively, you can contact the Disability Resource Center at any time. You are welcome to drop in or call 501-916-3143 to make an appointment. Their staff will work with you to discuss accommodations and identify resources on campus or in the community that might be helpful for you. Accommodations are established through an interactive process. For more information, [visit the DRC website](http://www.ualr.edu/disability) or review the [steps to request accommodations](#). We want you to know you are valued, welcome, and wanted at UA Little Rock.

Effective Date: Spring 2025

XI. Open Forum

XII. Adjournment