Meeting Minutes

Penryn PTC

Est. July 11, 1969

The Penryn PTC incorporates a group of dedicated parents and teachers who work together to enrich our school's educational excellence and to enhance our students overall school experience.

May 18, 2023 | 5:00pm | **Meeting called to order by** Jessica Love

Current Board Members

Jessica Love, President

Michelle Benner, Vice President

Jessica Willson, Treasurer

Jennifer Ritzema, Secretary

Attendees: Jessica Love, Michelle Benner, Cara Alfonso, Jessica Ryder, Jessica Willson, Halley Crandell, Tina Pourfathi, Drew Benner, Luke Willson, Michelle Gong, Claire DeCamp

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Meeting Minutes approved from April – all members approved.

Treasurer Report – Jessica W.

- Mother/Son Event was a hit – everyone had a great time!
- A few categories still have money left over from what we set up for the year
    - We will reallocate some of the funds from field trips to help pay for the teacher training in New York that will be taking place for two of our teachers (board has approved this reallocation)
- Sports – we need new track jerseys – we will order those now in prep for next year (funds to be used from this year's budget)
- We are preparing to spend around $20,000 for the library renovation this summer
- Jessica Willson has motioned to reallocate the extra funds from STEAM to 8th grade promo – all members have agreed. Funds will be moved.

- Reimbursements/Refunds
    - Service Fees – moving forward if any reimbursements/refunds are needed, service fees will be deducted from the amount due – we will put a disclaimer on the store website (when making any purchases so it is clear)
- Summer Updates –
    - $2000 to be used for beautification – replant the upper loop area
        - Plants, bark, stencils (blacktop area) and maybe ask Sydney about repainting the map on the blacktop near the TK-1st grade hallway
            - We could buy gift cards now (Green Acres – plants, soil)
    - Trike Track on black top – purchase a few new balance bikes and helmets along with painting the track over summer – so it's ready to go for the new school year! To be used by TK & Kinder.
- Library Update –
    - Volunteers needed to revamp the library
    - Looking to get new shelving and seating (priority)
        - Educational seating
        - Lighting upgrade
    - Working on list – would like this project complete by Back to School BBQ so we can showcase it and give tours!

Principal Update – Cara Alfonso

- Teachers need a new laminator for the work room – we need to check with Taylor and look to purchase that for next year
- Poster-maker – will also be looking into for purchase for next school year – could be used for all events!
- Moving into next year – more new staff – looking to rebuild the middle school program
    - Outside Science Lab – really exciting things to come!
    - New Math Teacher – good addition to the team
- Focus for next year - Social and Emotional Well-Being of Kids
    - COVID did it in for them and their mental health well-being is the focus
    - Penryn is a safe space – making sure to give them the safety they need
- Training – interventions – higher quality professional development moving forward
- Watch Dogs kind of program – maybe integrating that into volunteer help during recess time

Teacher Update – Jessica Ryder

- Teacher Appreciation Week was a huge success!!!
    - RiverCats Game and Happy Hour were great!!
    - No mugs/chocolate (like done in years past) are needed
    - Maybe a mailbox for next year for the cards for each teacher would be a great addition
- Open House Dinner – need to put together

- Field Day Food (for 6th-7th graders) – special meal and ice cream for everyone – need to plan and organize

Upcoming Events –

- Book Fair
    - Let the librarians take charge and go through them instead of the PTC
    - We aren't making enough to have it be one of our fundraisers
    - We could do a read-a-thon instead or a Book Drive (via Amazon)
        - Assist the librarian – create a wish list
            - With each book donated – a sticker would be put on the front page with "Donated by _____ family"
- Back to School BBQ – will be a Rib Cook Off this year!

2023/2024 Election of New Board Members (nominate)

President – Michelle Benner

Vice President – Tina Pourfathi

Treasurer – Jessica Willson

Secretary – Claire DeCamp

Room Parent Coordinator – Halley Crandell

Website/Graphic Design – Halley Crandell

Volunteer Coordinators – Nima Pourfathi, Mike Harris

All approved –

New 2023/2024 Board will replace the current 2022/2023 board members effective 7/1/2023

Meeting Adjourned at 6:45pm