

## JONES COUNTY SCHOOLS

5204 Highway 11 North | Ellisville, MS 39437  
Telephone: 601-649-5201 | Fax: 601-649-1613

B.R. Jones, PhD  
Superintendent of Education  
  
Superintendent of  
Education

**Date Interviewed:** \_\_\_\_\_  
(Central Office use only)

## APPLICATION FOR NON-CERTIFIED POSITION

NAME

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LAST	FIRST	MI	Preferred
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ADDRESS

STREET CITY STATE ZIP

TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

JOB APPLYING FOR (TITLE) \_\_\_\_\_

DESIRED PLACE OF EMPLOYMENT (1) \_\_\_\_\_ (2) \_\_\_\_\_

SOCIAL SECURITY # \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

ARE YOU A PERS RETIREE? (Circle YES OR NO)

**EDUCATION (CIRCLE HIGHEST LEVEL COMPLETED)**

HS Diploma / GED      College (Degree earned:      )      ACT Workkeys (Assistant)      CDL (Transportation)

## Servsafe (Cafeteria)

Yes  No Have you ever been convicted or pled guilty to a misdemeanor, a felony, or any offense involving moral turpitude? If yes, give full details.

Yes  No Have you ever been dismissed, non-renewed, or asked to resign from employment by a involving moral turpitude? If yes, give full details.

LAST WORK EXPERIENCE: EMPLOYER NAME, TELEPHONE #, AND DESCRIPTION

EMPLOYER	PHONE #	JOB DESCRIPTION	DATE FROM/TO
EMPLOYER	PHONE #	JOB DESCRIPTION	DATE FROM/TO
EMPLOYER	PHONE #	JOB DESCRIPTION	DATE FROM/TO

REFERENCES: LIST NAME, ADDRESS, & TELEPHONE NUMBER FOR CONTACT

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I DO NOT HAVE ANY HEALTH PROBLEMS THAT WOULD PREVENT ME FROM FULFILLING MY DUTIES ON A FULL TIME BASIS. I AGREE TO COMPLY WITH THE SCHOOL BOARD POLICY, STATE, AND FEDERAL LAWS AS RELATED TO THIS JOB. I UNDERSTAND AND AGREE THAT IN THE EVENT I BECOME SUSPECTED OF SUBSTANCE ABUSE, THE BOARD OF EDUCATION MAY REQUIRE RANDOM DRUG SCREENING FOR THE CONTINUED EMPLOYMENT.

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

Title IX of the Education Amendments of 1972 is an anti-discrimination law that states no person in the United States, on the basis of sex, shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. The policy of this board forbids discrimination against any employee or applicant for employment on the basis of sex. The board of education will not tolerate sexual harassment activity by any of its employees. This policy similarly applies to non-employee volunteers who work subject to the control of school authorities. The Jones County School District has appointed an employee to serve as the Title IX Coordinator for the district. This person is authorized to coordinate the district's compliance efforts under this law. Because this policy is not amended each time the Title IX Coordinator changes, please contact the superintendent, the federal programs director, or any principal to request the name and contact information of the current Title IX Coordinator. The Title IX Coordinator is also identified with specificity in the district's student handbook, faculty handbook, and on the district website.

**JONES COUNTY SCHOOL DISTRICT**

***Consent for misdemeanor and felony criminal background check***

Name: \_\_\_\_\_ (\_\_\_\_\_  
*Last*                    *First*                    *Middle*                    *Maiden*

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_  
*Street*                    *City*                    *State*                    *Zip*

Phone Number: \_\_\_\_\_

I, \_\_\_\_\_,

Hereby give my consent to the Jones County School District and to any law enforcement agency to discuss and any misdemeanor and or/criminal records that I have. This is to include all records with or without dispositions.

I understand that the results of this investigation could cause the Jones County School District not to consider me as an employee.

Furthermore, I understand that my refusal to allow the background check will remove my name from employment consideration.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
(*Applicant*)

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
(*Witness*)