



Village of Van Buren, Ohio

ALL-EVENT PERMIT APPLICATION

Attention: *Zoning Inspector, P. O. Box 275, Van Buren, OH 45889*

Phone (419) 299-3234 or email vanburenoh@gmail.com

1.) Name: _____

2.) Address: _____

3.) City, State, Zip Code: _____

4.) Email: _____

5.) Organization, if applicable: _____

6.) Date of Event: _____ Time(s) of Closing: _____

to _____

7.) Reason for Closing (For larger events, a meeting will be required with the Village's Zoning Inspector):

8.) Street(s)/Route of Area Requested to be Closed to Traffic: _____

9.) Signatures **must** be obtained from all neighbors affected by this closure. If more space is needed for signatures, please use another sheet.

Signature:

Address:

10.) Is Liquor: ☐ Served ☐ Sold ☐ Not applicable to this event

11.) Liquor permit attached: ☐ Yes ☐ No ☐ Pending ☐ Not applicable

12.) Certificate of Liability Insurance attached: ☐ Yes ☐ No ☐ Pending ☐ Not applicable

13.) Other requests/unusual circumstances: _____



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ACKNOWLEDGMENT BY APPLICANT

Barricades must be placed across the street(s) being closed. If Village personnel is being requested to deliver barricades to the site, there is a charge of \$25.00 payable to the Village of Van Buren. Delivery Requested ☐ Yes ☐ No

The Applicant will place barricades upon the rights-of-way at closing location(s). The Applicant is responsible for placing the barricades across the street(s) being closed and for removal after the event. The barricades should be placed back upon the rights-of-way for Village pickup.

You may pick up the barricades at the Village Shed located at Hoadly Park, the day before the street(s) closing between 8:00 a.m. and 3:30 p.m. If the barricades are promptly returned to the Village Shed there is no charge. If the barricades are not returned promptly, you will be responsible for replacement costs.

The permit holder assumes all liability for replacement cost of damage, lost, or stolen Village of Van Buren's property.

The Sheriff and Fire Departments will be notified via a copy of this application as to the street(s) closing in case of emergencies in the area.

Placement of all signs, regardless of size or design, shall be prohibited on all Village-owned property, including street rights-of-way and thoroughfares within the Village of Van Buren. This prohibition includes light poles, telephone poles, and the like.

The Village of Van Buren's Administration and employees are not responsible for any lost or stolen property during approved permit days/hours.

THE VILLAGE OF VAN BUREN SHALL NOT BE LIABLE FOR ANY PERSONAL INJURY OR PROPERTY DAMAGE SUFFERED BY THE APPLICANT. FURTHER, THE APPLICANT WILL FULLY DEFEND AND INDEMNIFY THE VILLAGE OF VAN BUREN FROM ANY CLAIMS, LAWSUITS, CAUSES OF ACTION OR JUDGEMENT ARISING OR RESULTING FROM ANY ACTIVITIES OR THE APPLICANT. THE VILLAGE OF VAN BUREN RESERVES THE RIGHT TO CANCEL USE OF PUBLIC RIGHTS-OF-WAY AND/OR FACILITIES.

I/We hereby request the above area be closed to traffic on the above date(s). I/We understand that we are responsible for making sure the area is left in a proper manner at the end of the event. I have read the above rules and agree to abide by them.

Signature of Applicant: _____ Date: _____

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FOR OFFICE USE ONLY:

Fee to Deliver Barricades Waived? ☐ Yes ☐ No

Street(s) Closing Approved? ☐ Yes ☐ No

Zoning Inspector _____ Date: _____

Approved as to form by the Planning and Zoning Committee on 11/22/2023