Central Union High School
English Learner Advisory Committee
October 21, 2025 Minutes

I. Welcome by Karla Davila

1. Meeting called to order at approximately 6:10 pm
2. Introduction
    a) Karla Davila – English Learner Program Assistant
    b) Patricia Quijada – Director of the English Learner Program

II. English Learner Program Presentation

1. Training/information to parents on the English Learner Program.
    a) EL Program Goals and Objectives
    b) Programs available to English Learner students.
    c) Informed parents of the CUHS/DOHS student population and their Language Fluency designation.
2. Explained ELAC and DELAC, and its purpose.
    a) Gave the opportunity to nominate parents to participate in the ELAC/DELAC committee.
    b) There were no volunteers to become ELAC/DELAC members. All parents who were present agreed to participate as members. They would like to be contacted via telephone call when needed (voted at 6:38 p.m.).
3. Redesignation
    a) Explained how students can be Redesignated from the English Learner Program, and informed parents of Redesignation Criteria.

III. Notifications

4. Training/information given to parents on the ELPAC Test.
    a) ELPAC test Goals and Objectives
    b) ELPAC Score Report- parents can access a student's report in Aeries Student Portal.
    c) Explained the ELPAC test results to better understand the report.
    d) Informed parents of upcoming ELPAC Test Dates for the 2025-2026 school year.
5. Explained the Notification letters received through the mail and the English program recommendations.
6. Additional Support Programs available to students
    a) After School Tutoring
    b) 2nd Period Tutoring
    c) Online websites for additional support

IV. Upcoming ELAC Meetings

A. Informed parents of the upcoming ELAC Meeting
    1. Dates and times of the scheduled meetings
        a. January 20, 2026
        b. March 17, 2026

V. Questions/Comments

A. Parents were asked if they would like more information on a specific area. For example, tutoring, grades, services offered, special guests, etc.
    1. One parent wanted more information on the graduation requirements, the classes needed, and the options students have after graduation. Their son is new to our school and it is his first year in a US school. We will be inviting our school counselor for our next ELAC meeting to present and give more information on the counseling department.

2. Another parent mentioned they wanted more information on the classes needed for his daughter to go to a University. He wanted more information on college applications; he wanted to know how to complete it and when the deadlines are. I referred him and the student to the counseling department. Explained how she can make an appointment with her counselor, and get further assistance. Also informed them of the EL Program office in case they need additional support. This will be their first year in a US school.
3. Another parent wanted additional support for her daughter. This is the student's first year in a US school and the student wants additional support and help with the English Language. Parents requested the 2nd period tutoring. Informed them of the tutoring services available after school and encouraged the student to attend. I will also follow up and invite the student to 2nd period tutoring to help her transition to CUHS.

VII. Adjourn

A. This meeting was adjourned at approximately 7:20 p.m.