

## MINUTES OF THE ONLINE MEETING OF THE EXECUTIVE COMMITTEE OF AFRICA TOP LEVEL DOMAINS ORGANISATION DATE: 24<sup>th</sup> July 2024

<u>TIME: 13 UTC</u>

S/N			
	NAME	E-MAIL	WHATSAPP NO
1	Eyitayo Iyortim EI	president@aftld.org	+23480370435 77
2	Idrissa Sarr IS	vp@aftld.org	+22177626823 1
3	Joel Karubiu JK	treasurer@aftld.org	+25472286987 9
4	Grace Ingabire GI	grace.i@ricta.org.ng	+25078842414 8
5	Deogratius Tonouhewa DT	deogratius.tonouhewa@jenys as.bj	+22997646172
6	Molupe Molupe MM	mmolupe@lca.org.ls	+26658850025
7	Molehe Wesi MW	ceo@zadna.org.za	+27608527561
8	Barrack Otieno BO	barrack@aftld.org	+25472132527 7

## **AGENDA**

- 1.0 Call to Order/ Opening Prayers
- 2.0 Review and adoption of the agenda
- 3.0 Opening remarks by President
- 4.0 Minutes of the previous meeting of June 20<sup>th</sup> 2024
  - 4.1 Reading/Amendments/Observations/Adoption
  - 4.2 Matters Arising from the Minutes of the last meeting.
    - 4.2.1 Update on engagement with ICANN
    - 4.2.2 Report from CDA Training in Nairobi
    - 4.2.3 Update from AF Stars meeting



- 4.2.4 Update on AFTLD Company legal status
- 4.2.5 Update on Project Planning and Management

## 5.0 Business of the Day

- 5.1 Strategic plan review and update
- 6.0 AOB
- 7.0 Closing remarks
- 8.0 Adjournment/Closing Prayers

## **DELIBERATIONS/DECISIONS**

	Details	Action	Dognongibl	Duo Doto
S/No	Details	Action	Responsibl	Due Date
	TT 11 1-1 1		e party	
1.0	EI called the meeting to order		EI	
	Members were of the opinion that the call to order was			
	sufficient. A minute of silence could be observed in place of	EI		
	prayer.			
2.0		EI	JK	
	EI requested the Secretariat to display and read out the		GI	
	agenda. She thereafter requested a proposer and a seconder			
3.0	In her opening remarks the Chair EI invited the EXCOM to	EI		
9	contribute towards enhancing the capacity of the organisation			
	in their respective capacities. Notably, there was a need to	ВО		
	support ongoing initiatives such as the CDA and other	20		
	flagship programs to demonstrate the capacity of the	JK		
	organisation.	orc .		
	organisation.			
4.0	<b>BO</b> read the minutes of the previous meeting. The minutes	ВО		
4.0	were proposed and seconded by DT and GI as a true	DT		
	reflection of the previous meetings proceedings.	GI		
	<b>BO</b> gave an update that the subcommittee comprising <b>EI</b> , <b>DT</b>	GI		
	and <b>BO</b> had met as agreed in the last EXCOM meeting.			
	The sub committee considered all the working groups as			
	presented to the EXCOM and sought to understand why they			
	were established in the first place.			
	<b>DT</b> proposed that the team reviews the AFTLD Strategic plan			
	to ensure that the working groups align to the Strategic			
	Direction of the organisation after which relevant working			
	groups can be created.			
	The minutes of the previous meeting were adopted as read.			
	<b>JK</b> proposed that the minutes be adopted while <b>GI</b> seconded			
	the same.			



S/No	Details		Action	Responsibl e party	Due Date
		Update on engagement with		- 10 332 0,7	
		ICANN.			
	4.2.6	EI gave an update on the			
		meetings held with ICANN to			
		deliberate on CDA and the follow			
		up meeting with the Public			
		Responsibility Director Mariana			
		which took place in the United			
		States in which AFTLD was			
		encouraged to take charge of the			
		CDA project. Discussions also			
		touched on the next steps after			
		the current project and the need			
		for AFTLD to demonstrate the			
		capacity to undertake the project.			
		Report from CDA Training			
		in Nairobi:			
	4.2.7	EI asked BO to invite the Project			
		Coordinator Stacy to give an			
		update on the CDA project.			
		EXCOM was updated on the			
		current status of the project			
		through the project dashboard			
		with specific emphasis on			
		objectives and indicators that			
		had been met to date.			
	4.2.8	<b>Update from AF Stars</b>			
		meeting: EI shared an update			
		on the ongoing preparations for			
		the Africa Internet Summit to be			
		held in Mauritius. AFTLD has			



S/No	Details		Action	Responsibl e party	Due Date
	4.2.9	been invited to participate in the AF* panel  Update on AFTLD Company legal status:  EI gave an update about Compliance of AFTLD and indicated that while in Nairobi, a process had commenced that would ensure that the status of the Company at the Company Registry is current. Lawmark Partners had been engaged and JK and BO were following up and providing all the documents needed to ensure that the process was completed. Part of the process will entail reaching out to the old Directors.		o pare,	
5.0	8.1 Strategic Plan Review and update EI invited BO to make a presentation on the AFTLD Strategic Plan which had been circulated to EXCOM members. At the request of JK, BO provided a background on development of the Strategic plan which had to be reviewed and extended to 2025 due to the COVID pandemic. EI invited EXCOM members to share their proposals on the working groups that AFTLD should have in light of contents of the Strategic plan:		EI BO DT		



S/No	Details		Action	Responsibl e party	Due Date
	D	T proposed fewer working groups for efficiency		Cparty	
	aı	nd effectiveness. He proposed 5 major working			
	gı	oups that EXCOM can settle on			
	1.	Research and Development			
	2.	Marketing and Communication working group			
	3.	Capacity Building to coordinate training programs			
	4.	Fundraising and Partnerships to support in resource mobilisation			
	5.	Legal and Policy to provide guidance to ccTLDs on legal and policy issues.  The Secretariat can focus on the organisations			
		Budget  EL agreed with DT proposels and append the			
		EI agreed with DT proposals and opened the floor for feedback from the EXCOM			
		JK thanked DT for the presentation. He			
		highlighted Marketing and Communication			
		and sought to understand whether the targets			
		set needed the enlisting of ccTLDs. He			
		enquired whether the Marketing and			
		Communication Committee would clash with			
		Fundraising and partnerships.			
		The Chair proposed that <b>JK</b> sentiments be			
		considered in the Terms Of Rerefence for the			
		various working groups.			
		JK also highlighted a potential challenge in			
		the Legal and Policy working group in which it			
		the working group had no jurisdiction in			
		making a decision on behalf of a ccTLD. EI			
		proposed that AFTLD assumes thought leadership on such issues.			



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	JK also noted scenarios in which projects			
	under the Research and Development working			
	group have been hijacked by partners and			
	sponsors. BO highlighted the fact that some			
	partners have overstepped their mandate. EI			
	indicated that there was a need to increase the			
	Capacity of the organisation. <b>JK</b> indicated that			
	we need to demonstrate that we can deliver.			
	EI proposed that the proposals be tabulated			
	after which terms of reference would be			
	developed for each of the working groups for			
	ratification by the EXCOM. EI proposed that			
	this be done on email			
6.0	AOB			
	<b>BO</b> and <b>IS</b> briefed the EXCOM about the meeting with the			
	AFRALTI CEO and discussions on a possible MOU			
	between AFTLD and AFRALTI focusing on			
	Capacity building.			
7.0	Closing Remarks			
	EI thanked EXCOM members for availing themselves			
	despite the extended time for the meeting.			