



# HAND THERAPY NEW ZEALAND

*Ringaromi Aotearoa*

## Log Book for Continuing Education Points

Category	Points Allocated
<b>A Courses and Conferences</b>	
<b>A1</b> Certified Hand Therapist (CHT) exam pass	60 points
<b>A2</b> AUT University Hand and Upper Limb Therapy (RHAB806)	45 points
<b>A3</b> Postgraduate paper related to Hand Therapy	15 points
<b>A4</b> Completion of Master's thesis or dissertation related to Hand Therapy	60 points
<b>A5</b> Completion of Doctoral thesis related to Hand Therapy	60 points
<b>A6</b> Annual HTNZ Conference - attending	10 pts per day OR 5 points per half day
<b>A7</b> Overseas HT Conference - attending	10 pts per day OR 5 points per half day
<b>A8</b> Courses/workshops recognized by HTNZ, e.g. splinting course, HTNZ workshop - attending	10 pts per day OR 5 points per half day
<b>A9</b> Online courses with an assessed component	5 points per 4-hour module (max 20 points)
<b>B Publication, writing, research</b>	
<b>B1</b> International journal (principal author)	30 points
<b>B2</b> International journal (subsequent author)	15 points
<b>B3</b> NZ journal (principal author)	20 points
<b>B4</b> NZ journal (subsequent author)	10 points
<b>B5</b> Fingerprints (article review/discussions/case presentations)	5 points
<b>B6</b> Submission to government or other agency on Hand Therapy topic	10 points
<b>B7</b> Undertake a research project, clinical audit, focused enquiry or quality initiative	15 points
<b>B8</b> Written case study submitted to HTNZ	15 points
<b>B9</b> Hand Therapy journal editorial board member	10 points per year
<b>B10</b> Hand Therapy-specific manuscript review completed (for journal submission)	5 points (max 20 pts)
<b>B11</b> Supervision of undergraduate hand therapy-specific research project	5 points (max 20 pts)
<b>B12</b> Supervision of postgraduate hand therapy-specific dissertation or thesis (annual)	10 points (max 20 pts)
<b>B13</b> Marking of postgraduate hand therapy-specific dissertation or thesis	10 points (max 20 pts)
<b>C Work Based</b>	
<b>C1</b> Attending staff in-service	1 point (max 20 pts)
<b>C2</b> Peer review/reviewer (including observed practice)	5 points (max 20 pts)
<b>C3</b> Supervision of undergraduate student (per 5 full-time days)	2 points (max 24 pts)
<b>C4</b> Project evaluating or optimising handtherapy provision for Māori	10 points (max 30 pts)
<b>C5</b> Evidence-based review of treatment protocol or guideline	10 points (max 30 pts)
<b>C6</b> Development of a patient information resource	5 points (max 20 pts)
<b>C7</b> Clinical notes audit (3 sets of notes per audit)	1 points (max 6 pts)
<b>D Teaching and presenting</b>	
<b>D1</b> Branch/SIG Meeting presentation	10 points
<b>D2</b> Undergraduate teaching (per hour)	5 points (max 20 points)
<b>D3</b> Post graduate course e.g. HAULT (per hour)	10 points (max 30 points)
<b>D4</b> Conference HTNZ/PNZ/OTNZ invited speaker (per hour)	40 points
<b>D5</b> Hand Therapy clinical workshop (per hour)	10 points (max 40 points)

<b>D6</b> Overseas conference (per hour)	40 points
<b>D7</b> Other relevant conference (per hour)	20 points
<b>D8</b> Staff in-service presentation (per hour)	5 points
<b>D9</b> Teaching or presenting for other health professional groups, e.g. GP, nurses (per hour)	5 points
<b>D10</b> Poster presentation at conference	10 points
<b>D11</b> Free paper presentation at conference	10 points
<b>D12</b> Presentation e.g. @ 'Clinical Pearls' pre-conference	5 points
<b>D13</b> Lead or present a cultural learning / development activity specific to hand therapy	5 points
<b>E Professional Activity</b>	
<b>E1</b> Supervision of associate for ACC Hand Contract (per person per year)	10 points (max 20 points)
<b>E2</b> Professional hand therapy supervision session as supervisee	1 point (max 10 points)
<b>E3</b> Professional hand therapy supervision session as supervisor	1 point (max 10 points)
<b>E4</b> Organize courses/conferences/workshops	5 points
<b>E5</b> HTNZ Executive	10 points per year
<b>E6</b> HTNZ Sub-committee	5 points per year
<b>E7</b> HTNZ Representative e.g. Regional/OT/PNZ, Librarian, Fingerprints Editor, Web master	3 points per year
<b>E8</b> Hand Therapy Case study marker	10 points per case
<b>E9</b> Guest assessor for AUT HAULT paper (per hour)	2 points
<b>E10</b> Representing HTNZ e.g. GP conference, assistant at Hand Therapy workshop e.g. splinting (per half day)	3 points
<b>E11</b> Attending HTNZ SIG meeting/Journal Club	1 point per hour (max 10 points)
<b>E12</b> Cultural supervision session as supervisee	1 point (max 10 points)
<b>E13</b> Cultural supervision session as supervisor	1 point (max 10 points)
<b>F Self-directed learning</b>	
<b>F1</b> Critical reading (per article)	1 point (max 6 points)
<b>F2</b> Journal article quiz	1 point (max 6 points)
<b>F3</b> Viewing HT recorded presentation/Webinar	1 point (max 6 points)
<b>F4</b> Reflective statement (cultural / professional / clinical)	2 points (max 10 points)
<b>G Other activities relevant to Hand Therapy</b>	
<b>G1</b> E.g. activities undertaken for OT board competencies, PNZ board recertification, or work PDP requirements.	Describe below and submit as above



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Name:	Membership Number:
Associate Member / Registered Hand Therapist <i>(please circle)</i>	
Have you gained registration during this logbook period? Yes or No	
If yes record the date dd/mm/yyyy	
Start Date:	Expiry Date:

Activity	Category	Points	Date & Hours
<b>TOTAL POINTS</b>			

OFFICE USE ONLY		
<input type="checkbox"/> Number of Points	<input type="checkbox"/> Entered in Database	
<input type="checkbox"/> Evidence given if applicable	<input type="checkbox"/> Exec approval if applicable	