

Frequently Asked Questions for

AWD 7th Annual National Conference

When will the conference take place? Where is it located?

The 2023 AWD Annual National Conference will take place June 21st – 23rd, 2023 at the Swissotel Downtown Chicago 323 E Wacker Dr, Chicago, IL 60601

How can I register? What are the registration rates?

AWD members can register for the conference at the Whova link below:

- [AWD Conference Member Registration](#)
- Use this VIP code to receive a 100% discount: **AWDMEMBER**

My company is sponsoring the conference, do I have access to a registration code?

Yes, you do. Please contact your D&I representative at your firm for more the code or email events@diversityinwholesaling.com

What does registration to the conference include?

Registration to the conference includes access to all conference activities.

How can I reserve a hotel room?

Click on the link below to reserve a hotel room:

<https://book.passkey.com/event/50505285/owner/1461/home>

Is there funding available to help with travel/registration costs?

Please contact events@diversityinwholesaling.com

Do I need to be a member to attend the AWD conference?

No. All Black/African American Wholesalers are welcome!

You can click [AWD Conference Member Registration](#)

Use this VIP code to receive a 100% discount: **AWDMEMBER** to access the registration page.

What is the cancellation policy for the conference?

All in person cancellations must be sent in writing via e-mail to events@diversityinwholesaling.com and expect confirmation within two business days.

What time zone will be used for the conference?

Central Standard Time

How should I prepare for the conference?

To prepare for the conference, we recommend you familiarize yourself with the **Whova** application to ensure your personal profile is updated. Check your internet connection prior to the start of the conference, and come prepared to learn and engage with an excited audience.

What do I need to attend the AWD Conference?

We recommend you have stable internet access, a mobile device or desktop computer for viewing and you can download the application Whova. You can find the link for **Whova here** and follow the prompts.

(https://whova.com/portal/ana_202306/?source=download_page)

Download the WHOVA App:

[Click Here To Download the Whova App](#)

Helpful WHOVA Guides:

[Whova Attendee User Guide](#)

[How-to Guide for Attendees](#)

How can I access the agenda for the conference?

To access the agenda, please log into Whova and click the tab at the bottom of the page that says Agenda.

Is the conference schedule available?

Details will be posted on our website as they are confirmed. A full conference schedule, including conference sessions, is available on [our website](#).

How can my organization become a conference sponsor?

Sponsorship opportunities are limited, so act today. To become a sponsor and for more information, please contact events@diversityinwholesaling.com

How can I receive a list of participants or attendees?

The participant list will be listed on the Whova app and you will be able to click on their profiles to learn more about them. To access the attendees, please log into Whova and click the tab at the bottom of the page that says Attendees.

How can I access a speaker session?

To log into a speaker session, after logging into Whova click the tab in the top banner that says, Conference Agenda, then click the session title. Once you click the session title the speaker session will open and the video will play in the top left corner. Alternatively, you can click on the Speakers button (on the Homepage under the Additional Resources heading), choose the speaker, select which session you want to access that they are speaking at.

How can I ask questions at the conference?

To ask a question, please log into Whova and click the tab at the bottom of the page that says Community. Choose the Ask Organizers Anything topic. Post your question and one of the organizers will respond to you.

How do I access Sponsor booths?

Log on to Whova and click on the Sponsors button (on the Homepage under the Additional Resources heading).

How do I participate in the Career Fair after signing up? [Click Here](#)

I am interested in networking with speakers and other attendees, will that be possible?

Yes, you can connect with other attendees and speakers via Whova. The attendees list will be listed on Whova and you will be able to click on their profiles to learn more about them. To access the attendees, please log into Whova and click the tab at the bottom of the page that says Attendees. Select the attendee and choose Message to connect. To access the speakers, you can click on the Speakers button (on the Homepage under the Additional Resources heading), choose the speaker, choose Message to connect.

Are the presentations live or pre-recorded?

The presentations will be both live and prerecorded.

Will I be able to transition between sessions that are being presented at the same time during the conference?

Yes, you will. You can attend any live or pre-recorded session during the conference. Please note: Only sessions on June 22nd will be available via livestream.

What if I experience technical issues during the conference? What should I do?

If you experience technical issues, we recommend that you log out and back into Whova to refresh the application. If you still experience issues, please forward an email to: events@diversityinwholesaling.com

I attempted to log in to Whova and my company's firewall is blocking my access. What should I do?

Please send an email to events@diversityinwholesaling.com and we will provide an analog web link to access the conference.

Who should I contact with my questions or concerns?

Please send an email to, events@diversityinwholesaling.com

Will I have access to replays of the conference?

Yes, replays will be available 48 hours post-conference and available on demand for up to 12 months post-conference. Replays can be accessed via Whova.

I am unable to attend the conference but would love to have access to the materials. Will I be able to purchase content on demand?

No. The content will not be available for non-registrants.

My question is not listed here. Whom do I contact?

Please contact events@diversityinwholesaling.com

Covid Guidelines

If attendees are experiencing COVID symptoms, we request they not attend the conference in-person, but do attend virtually.

Important Things to Know

Nearest Hospital

Northwestern Memorial Hospital

<https://www.nm.org>

[Address:](#) 251 E. Huron St. SW, Chicago, IL 60611

[Phone:](#) 312.926.2000

Pharmacy

Walgreens Pharmacy

<https://www.walgreens.com/locator/walgreens-30+n+michigan+ave-chicago-il-60602/id=9438>

[Address:](#) 30 N. Michigan Ave. Lobby 1, Chicago, IL 60602

Phone: 312.332.3540

Grocery Store

Mariano's

<https://www.marianos.com>

[Address:](#) 333 E Benton Pl, Chicago, IL 60601

[Phone:](#) 312.228.1349

Shopping / Things to Do

Block Thirty Seven

<https://www.blockthirtyseven.com>

[Address:](#) 108 N. State St., Chicago, IL 60602

[Phone:](#) 312.261.4700

