



## Senior photos are now being collected for the yearbook in one of two ways.

**Option 1: Lifetouch** will be at our school on Sept. 4 to take senior portraits for the yearbook. There will be no cost to do this, and you will have the option to purchase the photos for your own distribution. After you take your portrait, you will not need to do anything else, as we'll have a digital file.

**Option 2: (Due Dec. 1, 2025) [Upload your own to this site.](#)** Seniors may have a photo taken by a photographer of your choice, and they will then upload their own portrait to the Jostens portal.

Plan early and make your photography appointments soon. Any photos submitted after **Dec. 1, 2025** or any other failure to adhere to the specifications below will result in rejection of the senior photo, and it will therefore not be used. Should this happen, the Lifetouch photo may be used instead.

Photo consistency is essential to the professional appearance of the senior pages. If you are having a photographer take your photo, please take this letter to your photographer to ensure that your photo meets our specifications. Photos must meet all requirements below: The most important thing to remember is that we will crop photos so that faces are all about the same size, and that means we won't see anything you have in the background of the photo. **Please choose a photo that features only your head and shoulders (like a professional headshot).**

**-IMPORTANT: Upload only one photo. If you upload multiple photos, we will have to guess which one you would like to use.**

**If you submit your own photo, SUBMIT ONLY ONE.** You will be asked to provide the following information:

- Steps: Add contact information first. (This is the person submitting the portrait and typically a parent or photographer.)
- Enter verification code sent to your email address and review guidelines
- Choose one, and only **one** photo to be uploaded to PORTRAITS and tag the photo with student's first name, last name and grade 12.
- Double check spelling of student's full name. Click on ADD>CONTINUE>DONE.
- Checkmark acknowledgement and click on SUBMIT.

### Photo Requirements for Uploading to [Jostens Site](#) by Dec. 1, 2025.

- ☐ · JPEG file format is preferred
- ☐ · Photo quality needs to be 300 DPI or higher for actual image size. (A high-resolution photo is needed for printing purposes)
- ☐ · Portrait should be a vertical head-and-shoulder shot. Horizontal photos will NOT be accepted.
- ☐ · Simple, neutral backgrounds look best in the yearbook.
- ☐ · File size NOT to exceed 50 MB. Very important!

**You will receive a confirmation email from Jostens when portrait submission completed. If you do not**

receive a confirmation email, please check your junk or Spam folder. The confirmation comes from [donotreply@jostens.com](mailto:donotreply@jostens.com).

Please reach out to [Jeff Kocur](#), adviser, if you have any questions.