



U.S. Department of the Treasury's Office of International Affairs **Junior Fellowship**

The U.S. Department of the Treasury's Office of International Affairs (IA) seeks outstanding recent college graduates to help advance IA's mission to support U.S. economic prosperity by strengthening the external environment for U.S. growth, preventing and mitigating global financial instability, and managing key global challenges.

About the Program:

The Junior Fellowship program is a highly selective, fixed two-year program for new college graduates to work shaping international economic policy for the United States in Treasury's Office of International Affairs. Throughout the Fellowship, junior fellows perform a variety of tasks that include developing policy proposals and conducting research and analysis on pressing international economic and financial developments. Fellows also support bilateral and multilateral meetings for senior Treasury officials engaging counterparts at the IMF, World Bank, G7, and G20 – to name a few. Junior fellows often participate in such meetings and may have opportunities to travel abroad. The program exposes fellows to multiple policy issues and provides opportunities to enhance their knowledge and skills including in writing, research, oral briefing, and economic policy and statecraft.

Junior fellows will be placed in either a regional or functional office. Regional offices oversee Treasury's engagement with counterpart finance ministries and treasuries across the world. Functional offices oversee Treasury's engagement with international financial institutions and structure broader Treasury policy on issues ranging from climate change, to export credits, to foreign exchange.

Junior fellows are usually hired at the GS-9 level and receive standard Treasury benefits.

Following the program, fellows have pursued a range of opportunities, including employment at Treasury and elsewhere in the U.S. government, work in the private sector, and graduate study (e.g., law, public policy, international relations, and finance and business).

Qualifications:

Strong candidates will have recently received – or will soon receive – a bachelor's degree with relevant coursework in economics, public policy, finance, international relations, regional studies, or related fields. IA is committed to attracting and developing a diverse and inclusive workforce. We recognize that different perspectives and experiences among our employees are workforce strengths and contribute to better policymaking.

How to Apply:

We ask that you email applications including a cover letter, resume, one recommendation letter, and transcript(s) attesting to academic qualifications and career potential to IAFellows@treasury.gov by October 31, 2023. In the email, candidates must also (A) indicate a desired start date; (B) confirm they hold U.S. citizenship (must be able to provide documentation); (C) note veterans' preference, if applicable; and (D) include a resume that demonstrates 52 weeks (2,080 hours) of paid or unpaid work, volunteer, or extracurricular experiences – all of which must be relevant in some way to the duties described above.

Please submit your resume following the guidelines for a federal resume that can be found here: <https://www.usajobs.gov/help/faq/application/documents/resume/what-to-include/>. Note that there is no need to limit the resume to one page. Please expand on duties performed for each professional or extracurricular job or activity listed (volunteer work, work study, etc.) to demonstrate requisite experience. Please also include the period when the job or activity took place with the average number of hours per week, (e.g., June 2023 to August 2023, avg. 30 hours per week).

Candidates passing a first round of screening will be asked to respond to two essay questions. Applications will be evaluated in December 2023 for Fellows to start in summer 2024 (or at a mutually agreed alternative time).

Candidates must be able to obtain and maintain a national security clearance.

Info Sessions:

The junior fellows recruiting committee will be hosting three info sessions leading up to the final due date for applications. These info sessions will be led by current fellows from various IA offices. Participants will have the chance to ask the junior fellows questions and hear about their experiences working in Treasury IA. The info sessions will be held on the dates shown below. To register for an info session, click on any of the embedded links and provide your name and email.

[Info Session 1: Tuesday, September 26 \(8:00pm – 9:00pm EST\)](#)

[Info Session 2: Thursday, October 12 \(8:00pm – 9:00pm EST\)](#)

[Info Session 3: Monday, October 23 \(8:00pm – 9:00pm EST\)](#)

Please contact IAFellows@treasury.gov with questions or requests for assistance.

For more information on the Office of International Affairs at Treasury, please see:

<https://www.treasury.gov/about/organizational-structure/offices/Pages/Office-Of-International-Affairs.aspx>

For the Junior Fellowship program page, please see:

<https://home.treasury.gov/about/careers-at-treasury/studentinternship-programs/international-affairs-junior-fellowship>

The Treasury Department is an Equal Employment Opportunity Employer.

