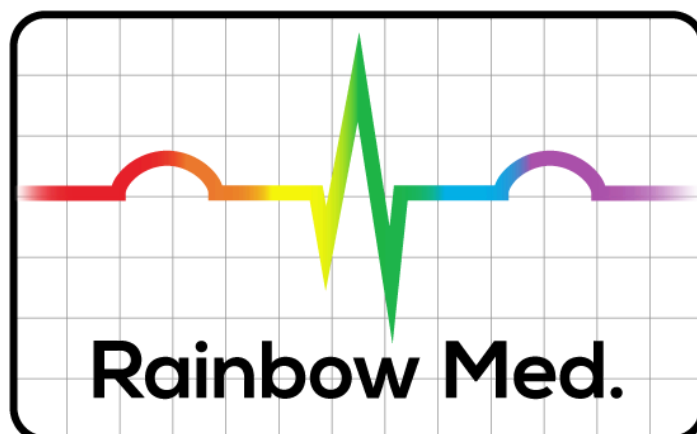




University of Queensland Medical Society Inc.

Position Description

Rainbow Med Events Officer





About the UQMS

Established in 1936, the UQMS is a not-for-profit, incorporated association which strives to support and enrich the UQ medical school experience. Through a significant range of academic, social, wellbeing, philanthropic, cultural, advocacy, and leadership opportunities, the UQMS aims to inspire and develop well-rounded medical students. Comprised of over 100 volunteers, it is one of the largest and most successful student organisations in Australia. The UQMS works closely with the UQ Faculty of Medicine as well as local, state, and national bodies to ensure that all UQ medical students benefit from a student built community like no other. Above all, the UQMS values inclusivity, diversity, integrity, connectivity, fulfilment, and excellence throughout their actions, events, and activities.

About Rainbow Med

Rainbow Med is a group celebrating Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (LGBTQIA+) medical students, our allies, and people interested in LGBTQIA+ health at the University of Queensland, Australia. Our aim is to provide:

SUPPORT: To support LGBTQIA+ students, particularly LGBTQIA+ medical students by providing resources and a safe community. To provide information to support the learning of people interested in LGBTQIA+ health.

SOCIAL: To provide fun, social networking between LGBTQIA+ medical students, LGBTQIA+ doctors & our allies.

DISCUSSION: To provide a forum for discussion of health issues & public policy affecting the LGBTQIA+ community.

ADVOCACY & COLLABORATION: To advocate for LGBTQIA+ patients and healthcare professionals, and to promote positive relations between LGBTQIA+ community, their allies and health care professionals in the broader community. To advise the Faculty of Medicine to ensure that all medical students are informed on the issues that affect the LGBTQIA+ Community and taught to provide sensitive and appropriate care. To conduct curriculum review for the MBBS/MD Program at UQ through an LGBTQIA+ lens. To actively advocate for comprehensive LGBTQIA+ specific medical education, that is culturally appropriate, safe and affirming.

ACADEMIC: To deliver a range of dynamic and engaging academic lectures, social media posts, workshops, and other forums to increase the depth and breadth of LGBTQIA+



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specific medical literacy in UQ medical students to in developing safe and competent doctors.

About Convenors of the UQMS

Convenors are the event organisers and initiative coordinators of the UQMS. Be it as an individual or in a team capacity, convenors plan, prepare, and execute a wide array of academic, social, wellbeing, professional development, and community events and initiatives. Convenors belong to UQMS subcommittees corresponding to a Management Committee portfolio and can be elected or appointed, individually or in teams, generally for one year terms.

As a UQMS Convenor, the office bearer is expected to:

- Actively contribute to the day-to-day planning and implementation of their event and/or initiative;
- Dedicate themselves and remain committed to effective teamwork and the success of their event and/or initiative for the duration of their term, including handover;
- Adhere to all UQMS Rules, Bylaws and Policies, and comply with all plans enacted at a portfolio level; and
- Provide regular reports and updates to their corresponding Management Committee member, and be advised by them where appropriate through open communication channels.

About Representatives of the UQMS

Representatives serve to voice the collective opinion of their student body within the UQMS. Across different phases, years, and clinical sites, representatives consistently gather feedback to convey them to the Management Committee and/or to the Faculty of Medicine in their respective committees. Representatives belong to UQMS subcommittees corresponding to a Management Committee portfolio and can be elected or appointed for one year terms.

As a UQMS Representative, the office bearer is expected to:

- Actively gather feedback day-to-day through open and transparent discourse with the wider student body;
- Maintain respectful communication with all external stakeholders;
- Dedicate themselves and remain committed to effective teamwork and the success of their advocacy for the duration of their term, including handover;



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- Adhere to all UQMS Rules, Bylaws and Policies, and comply with all plans enacted at a portfolio level; and
- Provide regular reports and updates to their corresponding Management Committee member, and be advised by them where appropriate to effectively coordinate UQMS advocacy.

Events Officer

The aim of this role is to provide more community engagement for the LGBTQIA+ student community, and create opportunities for social outings and peer support for the LGBTQIA+ student community.

Roles and Responsibilities

1. **Planning the welcome back drinks**, held at the start of the year, within the weeks following orientation. This has traditionally been held at Dr. Wendell Rosevear's home in St Lucia, the patron of Rainbow Med, but may be open to a new location this year.
2. **Organising Red Party** to support HIV awareness and fundraising.
3. **Encouraging regular social gatherings** to help foster a greater sense of community amongst LGBTQIA+ students.
4. **Liaise with UQMS secretary** for related updates to the UQMS noticeboard or calendar
5. **Creating events and developing budgets** for said events in consultation with President and Vice President.
6. **Provide event oversight and assistance** to the sexual health symposium convenor

Desirable Candidate Qualities

The prospective candidate should consider the following desirable candidate attributes:

- Organised
- Proactive (especially in developing new events!)
- Experienced with event planning, budgeting and marketing
- Keen to foster a strong support network for LGBTQIA+ students



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Medical Society Inc.

Process for Nomination for Appointment

If you wish to apply, please complete the following:

1. **Ensure you are a Full Ordinary member of the UQMS** before applying. If you are unsure, email secretary@uqms.org to check your membership.
2. Potential candidates are **strongly advised to contact the past Position Bolder** as follows:
 - a. **Events Officer** at rainbowmed.events@uqms.org.
 - b. You may also wish to contact the **Rainbow Med Chair** at rainbowmed.chair@uqms.org
3. Fill out the Google Form for applying for elected roles, as linked on the [Elections Page](#).
4. The Elections Officer (elections@uqms.org) will reply to confirm that they have received your nomination. If you do not receive this confirmation within 3 days, please contact the Secretary again.
5. Please see our [Elections Page](#) for more information including the **appointment timeline**. No late submissions will be accepted.
6. The [Elections Page](#) also contains links to relevant UQMS Governing Documents, FAQs and Nomination Forms. Please familiarise yourself with these, particularly the UQMS By-Laws (Part 1 and 3) to ensure you comply with the rules of the Association.

General Enquiries

For more information, please contact UQMS Secretary at secretary@uqms.org.

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For office hours see: <http://uqms.org/contact/>

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