

Open Christin Ministries

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Job Description for the Country Director

Location: As designated (Different Countries)

Category: National

Level: NPO

Duration: 2 Years

Supervisor/Report to: Chief Ministry Officer

Job type: Voluntary Service (VS) Part-Time,

Overview

Open Christian Ministries is a Christ-centered organization committed to promoting evangelism and discipleship in various business and professional workplaces. We aim to help Christians integrate the Christian faith into all business and professional work affairs.

Vision

A better and spiritual fulfilled daily life for Marketplace Christians

Mission

To assist and enable a professional who is called to serve Jesus through their vocation.

Responsibilities:

(A) Formulation and articulation of the vision and strategies for the OCM's engagement at the country level:

- Articulates and actively communicates a credible and convincing strategic vision for the OCM at the country-level which is consistent with OCM's values and Global Strategic priorities;
- Positions the OCM as a key leader in the field of marketplace ministry and introduces integrated services as a platform to promote marketplace ministry and improve the ministry status;
- Continuously assesses the socio-economic situation and trends in the country to ensure that OCM's support, charity programmes, and services are relevant and responsive to emerging ministry priorities and needs;
- Leads the OCM in the strategic design and application of OCM's policy and programmatic offer, operational capabilities, and partnership mechanisms, which are aligned to national priorities;
- Determines the strategic focus and allocation of resources in consultation with the Government, international partners and other constituents;
- Leads the identification of innovative approaches and modalities of the OCM programme to achieve planned targets through different modalities which facilitate partnership building, engagement of diverse stakeholders, innovative solutions, and external communication;
- Oversees the creation of an enabling environment for safe programme delivery and business continuity.

(B) Represents the OCM, and leads partnership building and resource mobilization:

- Represents the OCM in national fora, and represents the organization in its engagement with the government, and with other national and international stakeholders engaged in ministry;
- Leads the OCM's approach to building and deepening partnerships, engaging diverse stakeholders, and external communication to ensure that OCM's value-added and results are visible externally;
- Assumes responsibility for designing and driving the partnerships, resource mobilization, marketing and external communications strategy at the country level, and for directly engaging local partners, resulting in concrete contributions to results and enhanced financing for the marketplace ministry in the Country;
- Anchors advocacy activities, information-sharing, and relationship management with the aim of keeping the public well informed of OCM activities, while fostering strategic partnerships with the Government, local churches, private sector, NGOs, community-based organizations and the media;
- Strengthens OCM's visibility with potential stakeholders through conventional media as well as digital and social media channels and provides efficient communication to all partners in relation to activities and projects implementation;
- Ensures that common services and joint arrangements benefit OCM in its objective to provide efficient and cost-effective support services for the implementation of the country programme.

(C) Strategic guidance and oversight of the overall management of the OCM activities to ensure efficiency and adherence to organizational policies and procedures:

- Oversees the effective design and management of a focused, coherent, cost-effective and high-impact portfolio of OCM projects and activities;
- Provides strategic guidance and oversight of locally-administered assistants, financial resources, and general administration;
- Identification of risks and implementation of a risk management strategy.

(D) Coordination and communications duties:

- Assist in increasing national marketplace ministry groups/Associations accreditation at the OCM;
- Maintain active communication among marketplace ministry groups and other interested entities at the national level;
- Report ministry achievements, success stories, and related news to HQ press;
- Provide annual reports about OCM country activities, stats, and affiliated organizations.

(E) Country Team Leadership:

- The Representative is responsible for establishing and leading the OCM Country Team (OCMCT) to serve as a cooperative and interactive unit. Team development and leadership is therefore an important component of the OCMCT, as they will be responsible for the facilitation of OCM activities at the country level.

Competencies

Core Competencies provide the foundation of the framework, describing behaviours expected from the OCM staff, while Functional Competencies reflect the job complexity and level of responsibility for the Representative job.

- Lead (Level-2): Leadership is the art of motivating a group of people to act as a team toward achieving a common goal.
- Design (Level-2): Ability to recognize what changes are required and create a path for improvement using existing knowledge, problem-solving skills, creativity and original ways of working.
- Empower (Level-2): Empowerment is a practice of giving team members skills, authority, opportunity and motivation so that they can take initiative and make decisions to solve problems and improve performance.
- Mobilize (Level-2): Ability to identify resources and activities that individuals and organizations will undertake to support the OCM's strategic goals and objectives. Engage and influence appropriate donors by building win-win relationships.
- Inspire (Level-2): Inspiration and lead by example is about energizing and creating a sense of direction and purpose in others, unlocking motivation and momentum for positive change

Functional Competencies

- Ability to lead strategic planning, results-based management and reporting;
- Ability to lead and manage corporate strategic initiatives, projects and programmes;
- Excellent communications, computer, internet, social media and information system skills

Eligibility

- Only (25 and above) age is accepted for this position;
- Be a citizen of the assigned country;
- Be a resident of his/her home country;
- Be actively engaged in Christian ministry;
- Highly interested in Marketplace Ministry

Skills Required For Position

- Ability to interact cordially and communicate with a diverse community;
- Effective oral and written communication skills;
- Ability to assess and evaluate situations quickly, accurately and effectively.

Experience

Experience and results preferred at the national level in Christian Ministry role, development, communications, international relations, religious studies, Christian empowerment, religious organizations or other relevant fields.

Language

Fluency in English with superior drafting skills is essential.

How to apply

Interested applicants should apply by sending the following documents to careers@openchristianministries.org

1. Application letter addressed to the Chief Ministry Officer
2. Resume / CV
3. Copy of National Identity Document or Passport
4. A short 5-minute intro video (in English) about yourself:
 - A brief introduction about yourself,
 - Your divine mission and why you are interested in serving with us,
 - How you plan to drive OCM strategy in your country.