

COLLINGBOURNE DUCIS PARISH COUNCIL

**YOU ARE SUMMONED TO ATTEND A PARISH COUNCIL MEETING
TO BE HELD IN COLLINGBOURNE DUCIS VILLAGE HALL AT 7.00 pm.
ON THURSDAY 2 JANUARY 2025**

AGENDA

1. **TO CONSIDER APOLOGIES.**
2. **93.24 CHAIRMAN'S ANNOUNCEMENTS**
3. **94.24 DISCLOSURE(S) OF INTEREST AND GRANTING OF DISPENSATIONS**
To receive any declaration of interest by a member in relation to matters to be considered at this meeting, as defined by the Code of Conduct adopted by the Council on 12 July 2012 in accordance with the provisions of the Localism Act 2011 and to consider requests for dispensations. **Members are requested to declare any interests to the Clerk at least 48 hours prior to this meeting.**
4. **95.24. TO CONSIDER CO-OPTION APPLICATIONS RECEIVED.**
5. **96.24 MINUTES OF PREVIOUS MEETING.** To approve the minutes of the Parish Meeting Meetings held on 17 October 2024
97.24 Matters arising – for information only.
6. **98.24 TO CONSIDER POLICE REPORT AND POLICING ISSUES.**
7. **99.24 TO CONSIDER WILTS COUNCILLOR REPORT.**
8. **100.24 TO ADJOURNMENT FOR PUBLIC COMMENTS/QUESTIONS. Lead: Chairman**
9. **101.24. TO RECEIVE FINANCE REPORT** **Lead: Clerk**
To receive Current Liquidity statement and bank reconciliation.
Authorise bills and cheques for payment:
Bank Tfr ML Hayes (D Day Sweets 18 Oct 24) £243.49
Bank Tfr EDF (Rec Gd Electric 4 Nov 24) £10.24 (VAT £0.49)
Bank Tfr Idverde (Gds Maint & Bins 4 Nov 24) £674.90 (VAT £ 112.48)
Bank Tfr Idverde (Gds Maint & Bins 19 Nov 24) £674.90 (VAT £ 112.48)
Bank Tfr Grave Concerns (Memorial Maint 6 Nov 24) £140.00
Bank Tfr JRC Cleaning Svcs (Bus Shelters 16 Nov 24) £32.20 (VAT £ 5.37)
Bank Tfr P Gill (Clerk's Sal & Exps Nov 24) £521.53
2122 HMRC (Clerk's PAYE Nov 24) £118.80
Bank Tfr S Lyons (Plants for Planters 30 Nov 24)
Bank Tfr D Dennis (litter Pick Food 3 Dec 24) £50.00
Bank Tfr EDF (Rec Gd Electric 9 Dec 24) £9.98 (VAT £0.48)
Bank Tfr Hightrees Org Ltd (Website & IT Sp) £205.16 (VAT £34.19)
Bank Tfr P Gill (Clerk's Sal & Exps 10 Dec 24) £526.33
Bank Tfr Clerk's (PAYE 10 Dec 24) £116.20
Bank Tfr Idverde (Gds Maint & Bins 16 Dec 24) £674.90 (VAT £ 112.48)
Bank Tfr P Knowlson (New Notice Board 17 Dec 24) £1,944.39 (VAT £324.07)
Bank Tfr D Ahmet (Xmas Brunch Burger Vav 22 Dec 24) £600.00
Bank Tfr A Green (Xmas Brunch Snacks, Juice & Ancillaries 22 Dec 24) £86.97
Grants. To consider grants applications as received from: **Lead: Clerk**
Bank Charges. The Clerk reported that the Bank was planning to introduce a monthly account maintenance fee of £4.50 and other incidental charges WEF 14 Jan 25.
Lead : Clerk
FY 25-26. To set the Budget and Precept demand for FY 25-26.
Lead: Cllr Dennis & Clerk
10. **102.24 PLANNING REPORT**
To consider report and planning applications as received from Wiltshire County Council.
Lead: Cllr Batley
PL/2024/10024. Notification of proposed works to trees in a conservation area
T1 Hawthorn tree - Fell. T2 Leylandii - Fell. T3 False Acacia tree - Fell.

OLD LIME FARM, HIGH STREET, SN8 3EQ

PL/2024/09960. Householder planning permission. Replacement of a single storey rear lean-to extension with a two-storey brick and slate rear extension

Long Thatch, 9 Church Street SN8 3EL

PL/2024/11074. Notification of proposed works to trees in a conservation area

T1 Fell Maple to ground level. T2 Fell Silver Birch to ground level. T3 Reduce Beech Tree by 20%.BOURNE COTTAGE, HIGH STREET, SN8 3EQ.

PL/2024/11108. Notification of proposed works to trees in a conservation area

Ash tree - Crown lift up to 2.5m above the kiosk and back to the boundary wall.

Collingbourne Ducis Sewage Pumping Station Site, Collingbourne Ducis, SN8 3EL

PL/2024/11004. Householder planning permission. Erection of single storey extension to rear and side following demolition/removal of bay and pergola structure and the Installation of a swimming pool at Lantern House, Herridge, SN8 3EG.

Development Land to NW of Bourne Rise. To receive report from the Planning Committee on its latest meeting.
Lead: Cllr Batley

11. **103.24. PROPERTY & MAINTENANCE REPORT.**

Communal and Play Areas Report.

Lead: Cllr Knowlson

Noticeboard. To receive update on the purchase of a new notice Board. **Lead: Cllr Knowlson**

Saunders Meadow. To receive update on the progress of the incentivised financial offer from Wilts Council to have the Saunders Meadow Play Area transferred to the Parish Council.

Lead: Clerk

General Maintenance. To receive update.

Lead: Cllr Lyons

Parish Steward. To receive update.

Lead: Cllr Lyons

Litter Pick. To receive post event report.

Lead Cllr Lyons

12. **104.24. SPEEDING**

Speedwatch. To receive update

Lead: Cllr Knowlson

13. **105.24. HIGHWAYS & ROW.**

To consider maintenance issues for raising to Highway Footway Improvement Groups To consider maintenance issues for raising to Highway Footway Improvement Groups (LHFIG's).

Lead: Cllr Knowlson

A346/A338 Church Street / High Street Junction. To receive update.

Lead: Cllrs Dennis/Knowlson

Church Bends Damage. To consider the possible installation of Bollards. **Lead Cllr Knowlson**

14. **106.24. DIGITAL, COMMS, IT AND ENGAGEMENT.**

Email & Broadband Provider. To receive update on changeover of provider and to appoint an ongoing lead Cllr for this subject.

Lead: Chair

Email Addresses. To receive update on moving to using PC email addresses with effect from 1 Jan 25.

Lead: Clerk

15. **107.24. XMAS BIG BRUNCH.** To receive post event update, review planning checklist and to capture lessons learnt.

Lead: Cllr Green

16. **108.24.VILLAGE HALL.** To receive report.

Lead Cllr Green

17. **109.24 VE Day 80th ANNIVERSARY.** To consider holding an event to celebrate the VE Day 80th Anniversary which falls on Thu 8 May 25 and to appoint a lead Cllr for the event.

Lead Chairman

18. **110.24 COMPLAINTS.** To consider as received.

Lead Chairman

19. **111.24 TO SET DATE OF NEXT MEETING:** To confirm as starting at 7.00 pm on Monday 10 March 2025

Philip Gill

Parish Clerk 22 December 2024

Note: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Freedom of Information, Crime & Disorder, Health & Safety and Human Rights.